

2023-2024

NGBA League Rules & Code of Conduct

MISSION

The mission of the North Gwinnett Basketball Association (“NGBA”) is to promote basketball in a climate of fun and discipline where each player grows in skills, sportsmanship, and competitiveness.

PLAYING DIVISIONS

Division placement depends on the player’s grade as of the current academic Gwinnett County Public Schools calendar year.

DIVISION OF TEAMS and ELIGIBILITY

All players will be placed into the player draft according to their age and gender. There is no “playing up” (playing in an age group older than the age group a certain child qualifies for) and no mixed gender teams or players, unless previously approved by NGBA on a case-by-case basis. Exceptions to this rule may be made in the 2nd-3rd grade divisions. Assessment of skills will take place prior to the beginning of practice. Following the skills assessment, the coaches within the same age divisions will come together to form equal-ability teams through a player draft as outlined in these rules (see “Draft Guidelines”). Team sizes will be limited to eight (8) players, unless approved differently by NGBA. A player “wait” list for each age group will be formed with surplus players who have registered.

If a player is selected to play on a cluster based high school (or cluster based middle school) team, they are not eligible to play in this recreational league. Exceptions may be considered on a case-by-case basis, if requested by the parent/guardian. Refunds will be provided for any player who signed up to play NGBA, but made any of these cluster-based teams, subject to an administrative charge.

PRACTICES

Practices are held at a combination of North Gwinnett clustered public schools and George Pierce Park. The maximum practice time per week is two (2) hours. Every attempt will be made to ensure the 2nd-3rd grade team will have practice times that begin no later than 7:30 p.m. *NGBA only has contractual rights to use these cluster school gyms during the school year when the schools are open. If a school is closed for any reason, such as holidays or weather, then most likely the practices will not be held on that day.*

Each school gym has specific guidelines that must be followed and all NGBA players, coaches and parents/guardians must agree to follow these guidelines. These specific guidelines will be given to the coaches during the coach's meeting and are to be communicated to the parents/guardians. Should a team repeatedly fail to follow the guidelines of a school, the team will be subject to losing the remaining practices scheduled for their team at that school. Although it NGBA’s goal to provide each team with two (2) one-hour practices a week, all teams are subject to practice cancellations. If a team loses privileges at a school, the practice time will not be re-scheduled.

For liability reasons, players who are not registered with NGBA cannot practice or play in any games with any of the NGBA teams during the regularly scheduled practices and games (this applies to the regular season and post season). Any practices outside those scheduled by NGBA, are not sanctioned by NGBA, and are not permitted.

PARENTS OR GUARDIANS, IT IS YOUR RESPONSIBILITY TO WATCH YOUNGER CHILDREN DURING THE GAME AND PRACTICE TIMES. ADDITIONALLY, IT IS THE RESPONSIBILITY OF EACH PLAYER TO REMOVE ALL ITS BELONGINGS FROM ANY GYM AFTER EACH AND EVERY PRACTICE OR GAME. LEAVING SIBLINGS UNATTENDED DURING PRACTICES OR GAMES IS NOT ALLOWED

GAMES

In most age groups, there will be ten (10) games during the regular season schedule, depending on gym availability (NGBA reserves the right to shorten the regular season if needed). Games are played at Suwanee Sports Academy, George Pierce Park, and occasionally at area schools if needed. Although there may be unforeseen schedule changes, most regular season games are played at Suwanee Sports Academy and George Pierce Park.

In accordance with the ***"no food brought inside rule"***, after game snacks are not allowed. Only water is allowed in the gyms during games and practices.

All games are played in accordance with the Georgia High School/National Federation rule sets with the following NGBA approved rule exceptions:

PLAYING TIME

**** Coaches are responsible for knowing these rules and ensuring they are followed beginning with Game 1 of the regular season, no exceptions. Coaches are strongly encouraged to prepare a playing time schedule involving all players prior to each game.**

Any documented Playing Time violation by a coach will result in automatic forfeiture of the game in question where the Playing Time violation occurred.

If there are any questions, contact your League Director.

1. All players will play at least two (2) **FULL** quarters of every game.
2. The two (2) minimum quarters can't be split up into three (3) or more "partial" quarters. For example, a player starts the first quarter then is substituted out at any point during the quarter (not due to injury). This can no longer be counted as one (1) of his/her two (2) full quarters.
3. The players first quarter of play **MUST** occur within the first half (defined as quarters 1 and 2), and the second quarter of play must occur within the second half (defined as quarters 3 and 4). An example would be a player who plays the entire second quarter and the entire third quarter **OR** a player who plays the entire first quarter and the entire third quarter.
4. All players in all age groups must sit out at least one (1) **FULL** quarter per game. If a player who is designated to play three (3) quarters enters the game during the full quarter said player is sitting out, then that player will be credited with playing in that substituted quarter and will miss a future quarter they were intending to play.
 - a. Where this issue comes up the most is where a three (3) quarter player is sitting out its required one (1) quarter, then a player gets injured or in foul trouble. Naturally, the coach will insert a three (3) quarter player who is sitting out their required quarter. At this point, if the coach does not have any other option for players to play, then that team shall finish the quarter with only using four (4) players. The opposing team is not required to remove a player and shall continue with five (5) players. This is further defined in Rule #5 below.

5. Substitutions are **NOT** allowed in the first two (2) quarters of the game, except for injury or foul trouble (3 or more fouls within the 1st half of the game). We do not play free substitutions until the player has obtained their required two (2) full quarters of playing time. Should a player come off the bench to relieve either a player who has become injured or is removed due to foul trouble, the player off the bench will be credited with playing in that quarter that he/she is substituted into the game as it relates to his/her three (3) quarter maximum during the regulation game (this does not apply once the game goes into overtime). However, this will not count towards the two (2) FULL quarter minimum for the player coming off the bench.

6. Substitutions are allowed in the second half of the game; however, every player still needs to play at least two (2) FULL quarters and sit out one (1) FULL quarter.

7. This playing time rule applies if a team has seven (7) or more players attending the game. If a team has only six (6) players (or less), the playing time rules are waived. However, if a team has only six (6) players, each player will play a minimum of three (3) FULL quarters. These rules apply in the case of injury or foul trouble. If a coach can play an uninjured player that has sat one (1) full quarter or more, then that coach must do so in lieu of playing a player that has not yet sat one (1) full quarter or less.

Playing Time Rule Example: a team has either seven (7) or more players for the entire duration of the game and a top player is sitting out in the 2nd quarter and the coach fully intends to play that player in the 1st, 3rd, and 4th quarters and a player in the 2nd quarter gets injured or gets into foul trouble, then the coach may not insert any player who is intended to play three (3) full quarters in the place of the injured or foul troubled player. The coach must choose from their remaining players, who may not have been intending to play three (3) full quarters, for the necessary substitution.

*Exception: If a player comes to his or her game after the 2nd quarter has started the coach must play that player one (1) FULL quarter.

Although coaches may limit a player’s playing time as a matter of discipline, it is to be pre-approved by their League Director. If a player is going to play less than two (2) quarters or is going to be held out, the scorekeeper and the opposing coach must be notified.

If a coach doesn’t abide by the playing time rule, the coach will be allowed to play only eligible players (eligibility via this playing time rule) for the remainder of the game, even if this means playing with less than five (5) players. If it is determined after the game that the coach did not abide by the playing time rule, his/her team will forfeit that game.

Example of Playing Time Grid for 8-Player Team

Q1	Q2	Q3	Q4
1	6	6	1
2	7	7	2
3	8	8	3
4	3	1	4
5	4	2	5

PLAYER DISCIPLINE OF PLAYING TIME

At the discretion of the coach, the coach may consult with the League Director of its age group and request for playing time to be limited for a certain player due to discipline issues. The decision to limit playing time must be approved by the League Director and the opposing coach and parents of the player being disciplined must be informed in writing prior to the game where said player is being restricted. A pattern of issues must first be determined and documented before any consideration is given to this last resort of limiting a player's playing time. Examples of reducing playing time could include the following, but are not limited to these items (each circumstance is determined on a case-by-case basis):

1. Parents desire to limit playing time due to academic issues.
2. Coach desires to limit playing time due to excessive missed practices.
3. Parents and/or coach desire to limit playing time due to behavior issues.

SUBSTITUTIONS

During the first two quarters of a game, players must enter the game at the beginning of a quarter and play for the duration of that quarter. The only exception is in the case of injury or three (3) personal fouls. The injured player will be credited with a full quarter of playing time even if he/she is not able to return in that quarter. If this rule is in question, the board member on duty and the injured player (and/or their parent) will determine the player's readiness to re-enter the game.

STARTING THE GAME

A game can start with a minimum of four (4) players.

CLOCK

All leagues will play seven (7) minute quarters, running time. The clock will run except during foul shots and time outs. During the last minute of the game, the clock will stop on each whistle.

OVERTIME

Overtime periods are one (1) minute long for all leagues. If the score is still tied after the first overtime, a second overtime will be played. If the score is still tied at the end of the second overtime, there will be a shootout. The head coach will designate five (5) players who will each shoot one (1) free throw. Each free throw shot will be alternating between team with the lighter colored jersey team shooting first and the darker colored jersey team shooting second until all five (5) free throws are taken by each team (if both teams have similar jersey colors, the referee will decide which teams shoots first during the shootout). The team with the most made free throws in the third period of overtime will be determined to be the winner. If score is still tied after the shootout, the game will be determined to be over, and the score is declared to be a tie.

For all playoff games only, there will be no shootouts. All overtime periods will be one (1) minute long, with a stop clock, until a winner has been determined.

TIMEOUTS

Each coach is allowed four (4) "full" time outs per game. Each overtime period allows for one (1) extra time out **plus** any carried over time outs from regulation play. No time out will be charged to either coach when an injured player re-enters the game. This will be considered an official time out.

DRESS CODE

In accordance with Georgia High School Basketball Rules, jerseys shall be tucked in, and the shorts shall be above the hips and worn properly. Players not adhering to the dress code could be directed to leave the game.

DIVISION SPECIFIC RULES

2nd and 3rd grade: BOYS & GIRLS DIVISIONS

1. Ball size: Boys-28.5" / Girls-27.5"
2. The goal height: Boys-9' / Girls-8.5"
3. 3-point shots are allowed.
4. The defensive pressure will be:
 - a. At half court.
 - b. No player from the defensive team may cross half and apply pressure until the ball and player with the ball crosses half court.
 - c. One (1) warning is given to the offending team crossing half court and violating this rule.
 - d. A technical foul could be issued for each infraction thereafter, at the sole discretion of the referee(s).
 - e. An offensive player with possession of the ball is required to cross the half court within ten (10) seconds or the offending team will receive a backcourt violation.
5. Foul shots will be taken from the normal free throw line. Players are permitted to naturally cross over the free throw line at this age group when shooting the free throws without penalty. The only exception would be an obvious situation with a player rushing the lane to get its own rebound shall not be permitted and will be a violation of crossing the free throw line with the possession being given to the opposing team.

4th and 5th grade: BOYS & GIRLS DIVISIONS

1. Ball size: 28.5".
2. The goal height will be 10'.
3. 3-point shots are allowed.
4. The defensive pressure will be:
 - a. At half court.
 - b. No player from the defensive team may cross half and apply pressure until the ball and player with the ball crosses half court.
 - c. One (1) warning is given to the offending team crossing half court and violating this rule.
 - d. A technical foul could be issued for each infraction thereafter, at the sole discretion of the referee(s).
 - e. An offensive player with possession of the ball is required to cross the half court within ten (10) seconds or the offending team will receive a backcourt violation.
5. Foul shots will be taken from the normal free throw line. Players are permitted to naturally cross over the free throw line at this age group when shooting the free throws without penalty. The only exception would be an obvious situation with a player rushing the lane to get its own rebound shall not be permitted and will be a violation of crossing the free throw line with the possession being given to the opposing team.

6th grade through 12th grade: BOYS & GIRLS DIVISIONS

1. Ball size: Boys: Official size 29.5" / Girls: 28.5".
2. 3-point shots are allowed.

BACKCOURT PRESSING

2nd and 3rd grade Boys & Girls divisions: During the last two (2) minutes of the 4th quarter and during all periods of overtime, full court pressing is permitted.

4th and 5th grade Boys & Girls divisions: During the last two (2) minutes of the 4th quarter and during all periods of overtime, full court pressing is permitted.

6th and 7th grade Boys & Girls divisions: Full Court Pressure is allowed the entire game, including all periods of overtime.

8th grade and older divisions: Full Court Pressure is allowed the entire game, including all periods of overtime.

**** Backcourt Pressing Exceptions**: If a team has a 15-point lead (20-point lead for 6th grade and older) then there shall not be any full court pressure permitted from the team with the lead until their lead drops below 15 points (20-point lead for 6th grade and older).

One (1) warning is given for a Backcourt Pressing violation. Any Backcourt Pressing violation after said warning could result in a technical foul being issued for each infraction thereafter, subject to the discretion of the referee(s).

**** At any point in the game, the referee(s) may choose to stop playing to correct an illegal backcourt press violation, if they determine it to be necessary.**

COACHES

If you are chosen to be a coach, a league director will notify you after the NGBA Board meets to select coaches. Coaches are required to adhere to the following:

1. Adhere to **all** provisions of the NGBA code of conduct, playing rules, regulations, and league by-laws.
2. Submit to a background check.
3. All coaches, both head coach and assistant coach, must register on the NGBA registration website as a Coach.
4. All coaches must sign an affidavit that they both received a copy of the NGBA rules and have read the NGBA rules prior to Game 1 of the regular season, or the first game that said coach will be participating within in a coaching capacity.
5. Make parents aware of the cluster school gym rules and address any infractions that may occur.
6. Pass on NGBA information to your team and parents utilizing the NGBA website and its scheduling app.
7. Have only one (1) assistant coach and have no parents or non-players on your team's bench during the games.
8. Change or swap practice schedules only with your League Directors' knowledge and permission.
9. Participate in the skill assessment and team draft.
10. Ensure that the practice gym is not left unattended under any circumstances. Coaches must coordinate with the opposing coach they share a gym with and their respective League Director if they plan to cancel any practice(s). If both coaches plan on cancelling a practice (such that a gym will be left unattended) the League Director must be notified as soon as possible to coordinate coverage of that time slot. It is the coach's responsibility to ensure the gym has coverage during their practice slot. **Failure to do so will result in loss of future practice time(s)**. This will ensure the school system attendant will not close the gym for later practices that day and remove the opportunity for other teams complying with this NGBA policy.

PLAYER DRAFT GUIDELINES

The guidelines use an example based on six (6) teams with eight (8) players on each team:

- Determine the number of teams in an age group (6 teams for example)
- There are eight (8) players per team therefore the rounds are separated into eight rounds with six (6) players being selected in each round.
- To start the draft, each of the coaches draw a number. The coaches with the smallest number (one) will begin by selecting a player within the 1st draft round. Each coach, in turn, will select a player within this draft level according to the number they have drawn. Then, the next round begins in reverse order of

the first round. The coach with the highest first round selection number (6 in this example) begins the second-round selection process. The second-round proceeds from the highest number to the lowest. New numbers would be drawn to begin the 3rd round of the draft, as well as the 5th and 7th rounds.

Assistant Coach Selection Prior to the Draft

An Assistant Coach/Player may be considered prior to the league draft with review and approval by the League Director and oversight of the Board. The goal of these guidelines is to allow coaches to work together while still maintaining a competitive balance. If at any time a coach feels this is in any way being used to create a competitive advantage, please notify your League Director or NBGA Executive Board Member immediately. The following guidelines will be adhered to:

1. Assistant Coach requests must be submitted to your League Director prior to player assessments to be considered during the draft. A coach is not required to request an assistant and may wait until after the draft to select an assistant coach if he/she chooses.
2. If an Assistant Coach is approved prior to the draft, their children will be drafted in their current position the same way Head Coach's children are selected (see coaches' children below). For example, if your assistant coach's player is the 3rd pick of the 5th round of a 10-team draft, you will be given the 3rd pick in the 5th round and the 8th pick in the 6th round.
3. If a Head Coach and Assistant Coach both have players in the 1st round, **they will NOT be allowed to coach together under any circumstances.**
4. If a Head Coach and Assistant Coach both have players in the 2nd round the following will apply:
 - a. If both players are in the top 25% of the 2nd round, then those players will count as the team's 1st and 2nd round selections. Example: In an 8 team league the top two (2) players in each round are considered the top 25% of players in that round. In a league this size if the coach and assistant coach's children are both ranked within the first two (2) picks of the 2nd round, the players will count for their 1st and 2nd round picks.
 - b. If one (1) or both players are ranked lower than the top 25% of the 2nd round, then the coach will receive a 1st round pick based on the rank of their highest 2nd round player even if that player is his/her assistant coach's child. They will then take the highest 2nd round player as their 2nd round selection. Their next 2nd round player will be considered the first pick of the 3rd round. Their next selection will be the last pick of the 4th round. If multiple coaches' teams have two (2) 2nd round players, where at least one (1) of the players is outside the top 25%, then the coach with the highest rated player outside the top 25% will receive the last pick in the 4th round. The coach with the next highest rated player outside the top 25% will be the second to last pick in the 4th round.
5. If a coach and his/her assistant have a player in the 1st round and the 2nd round, the coach will draft the players with his/her first two (2) picks and then draw as normal for his/her 3rd round pick. The only exception would be if a coach's team has a top 25% 1st round player and a top 25% 2nd round player. If this occurs the Coach will receive the last pick of the 3rd round.

Hat Picks

If a player does not attend assessments, the League Director is responsible for determining a draft position for that player based on past player assessments along with coach feedback. If a draft position cannot be determined by the League Director for any player/said player/s will be considered Hat Picks:

- a. Hat Picks can only be picked in the final round of the draft. No moving down to add a hat pick player. If a coach chooses to draft a hat pick player in the final round of the draft, he/she must randomly draw from a group of all remaining hat pick players. No Coach may draft a hat pick player by name.

Coaches' Children

Draft rounds are reviewed prior to drawing draft numbers to identify any coach's children that have been placed within the next two (2) rounds. When a coaches' child has been placed within the next two rounds, the coach will get 'assigned' or given the number corresponding to the position his child has fallen. For Example: In an 8-team draft, if a coach's child is placed in the 2nd position of round one, he will have the 7th pick in round 2. In the event of a tie, a coin flip will determine who takes the lower number. Players with identical scores will be placed in the drafting position by the League Director or the board member on duty for the draft.

Post Draft Trading

Once selection in the eighth round is complete and each coach has selected eight players, coaches are allowed to trade players with the full knowledge of all coaches involved with the draft before the draft is officially closed. The League Director must document all trades. The Board Member supervising the draft will officially close the draft. No further trades are allowed.

ADDING PLAYERS

A player must be added to the team if a team drops below eight (8) players before December 1st. After December 1st, it is the coach's option whether he/she will add a player.

Added players will be taken from a wait list made up of surplus player registrations received on the date of registration. The wait list is created on a first come, first serve basis. The first to register appears first on the list and has the option to join the team. If that person declines, the next person will be contacted, until each person on this list has declined.

If there are no players on the surplus waitlist, or if each on the list has declined, a player will be chosen from a second wait list made up of people who signed up after registration. No one can be added to the wait list after the last weekend before the winter break.

POST SEASON TOURNAMENT

The regular season games are generally completed by the end of January. The post season tournament will begin on or about the first week of February and conclude about a week later. Dates and times are determined annually by court availability and when the county all-star tournament is held.

When seeding the playoffs, the following criteria will be used as a tie breaker:

1. Overall Record.
2. Head-to-Head, if more than two (2) teams tied then all tied teams must have played each other an equal number of times, otherwise go to the next tiebreaker.
3. Points Against, average points allowed per game for the entire season (forfeit games are not included) the lowest average is higher seed, otherwise go to the next tiebreaker.
4. Points Scored, average points scored per game for the entire season (forfeit games are not included) the highest average is highest seed, otherwise go to the final tiebreaker.
5. Coin Toss.

UNIFORMS

In accordance with National Federation and Georgia High School Association, the only approved uniform numbers are 0, 00, 1, 2, 3, 4 and 5, either in a single digit or double-digit format. The following numbers are not approved numbers for use on any NGBA uniforms: 6, 7, 8, or 9.

ALL-STAR TEAMS

League Directors for each league (in conjunction with executive board members) will determine a fair and proper selection process for each league's all-star team(s) as well as coach selection, for all players who are eligible based on the age requirements of the respective all-star league NGBA teams participate within. Each coach will be asked for their top players as part of this process. The all-star games will be set up with the best players selected within each NGBA league.

The League Directors will solely determine the All-Star Coaches for their respective league based on the criteria best determined by said League Director to field a competitive all-star team.

CODE OF CONDUCT

Our association was formed for the benefit of the youth in our area. As a result, all participants are expected to demonstrate good sportsmanship, teamwork, and cooperation at all times and especially in resolving any disputes. Failure to adhere to this code may result in a parent, coach, player or official being barred from participation. Examples are, but not limited to swearing, talking back to referees and/or league officials, or being disrespectful in any way. Players, coaches, parents, and guests are subject to ejection from the gym or to technical fouls that will be assigned to the appropriate team if their behavior warrants it.

During games, any concerns about conduct should be reported to the board member on duty. The board member on duty has the authority to take immediate action to ensure a safe and fair playing environment. This includes ejecting players, coaches, parents, or spectators.

GRIEVANCE PROCEDURES

If a member of the association has a non-immediate complaint toward the conduct of an official, coach, parent, player and/or board member it should be handled in the following manner:

A formal letter (or email) should be submitted to an Executive Board Member within forty-eight (48) hours following the incident.

This correspondence should describe the complaint, where and when it took place, the coaches of the teams involved, other relevant information and what the writer sees as the appropriate action.

The person(s) accused will be sent a letter (or email) and asked to respond in writing within 48 hours of receiving notification of the complaint.

The Executive Board will review both/all letters. If the Executive Board deems it necessary to act, the persons involved will be asked to respond.

The Executive Board will decide based upon the information presented. The decision of the Executive Board will be binding and final.

The Executive Board will have the power to bar from participation any person or persons involved in improper conduct. Warning letters may also be issued.

TECHNICAL FOUL / VIOLATION OF CODE OF CONDUCT

The following guidelines are to determine any disciplinary actions toward coaches or players receiving individual technical fouls (not including bench technical fouls or team technical fouls) or those in violation of our NGBA code of conduct. **Any player or any coach that receives a 3rd technical foul within the current playing season, he/she, will be suspended for the next scheduled game (regular season or playoffs).** All technical foul violations will be the responsibility of the respective League Director to enforce with its players and coaches.

Any technical fouls greater than three (3) as detailed above, will result in the following actions being taken by NGBA:

- a. The next technical foul (fourth overall in the current playing season) will result in a two (2) game suspension from the next scheduled games (regular season or playoffs).
- b. The fifth technical foul will result in automatic removal from the NGBA league, and no refunds will be considered.

** For these policies to apply, the technical fouls do not have to happen in the same game as they are cumulative for the current playing season.

** Any violations of an extremely serious nature (as solely determined by the NGBA Executive Board) can, at any time, result in automatic suspension for the remainder of the season.

PROTEST

Georgia High School/National Federation rules do not allow for protesting of games. NGBA will abide by the Georgia High School Association precedent regarding the protesting of games. There will be **no** protests of games.

Safe Kids Program

The NGBA is committed to providing a safe environment and to prevent child abuse and sexual misconduct. Coaches, parents, players, and all should read and follow the preventive measures below. The NGBA will make reasonable efforts to ensure our programs are safe. The NGBA will take appropriate action regarding all allegations of child abuse and/or sexual misconduct. If such a situation arises, alleged or otherwise, please contact a Board member immediately. All allegations will be reported immediately to the authorities for investigation and the NGBA will cooperate fully with any such investigation.

The following is a list of preventive measures that should be taken:

- Physical, mental, and verbal abuses are forbidden.
- Inappropriate touching is forbidden.
- Coaches/trainers should not socialize with the participants outside of the sponsored activities of the organization.
- Coaches/trainers should not be alone or ride solo with a child that isn't their own.
- Parents are encouraged to attend all sponsored activities.

If a child needs special attention (one-on-one), do it with the assistance of another adult.

APPROVAL BY THE OFFICERS AND BOARD OF DIRECTORS

These amendments to the Playing Rules and Code of Conduct requirements of the North Gwinnett Basketball Association, Inc. have been duly approved by the Executive Board of Directors on September 25, 2023.

BY-LAWS

ARTICLE I

Name and Principle Office

The name of the organization is North Gwinnett Basketball Association, Inc., a Georgia non-profit corporation. The principal office is in the City of Suwanee, County of Gwinnett, State of Georgia.

ARTICLE II

Purpose

The purpose of the North Gwinnett Basketball Association, Inc. (hereinafter "NGBA" or "League") is to organize and efficiently manage recreational basketball program that provides a high-level opportunity to learn the game of basketball for all participants. The League's goal is to ensure that each participant learns sound basketball skills, techniques, and strategies; with an emphasis on having fun, working hard, and showing great sportsmanship. The League promotes using safe facilities and equipment in all its practices and games. In addition, NGBA promotes proper behavior of participants, coaches, and spectators as covered by the code of conduct.

ARTICLE III

Directors and Officers

Section 1 – Number of Officers: The elected officers and directors of NGBA shall consist of at least one President (or Co-Presidents); Vice President (or Co-Vice Presidents) if there are no Co-Presidents elected; Secretary, and Treasurer (collectively the "Officers" or the "Executive Board"). Any President or Co-President will have served on the NGBA Board for a term of at least one (1) year prior to becoming President or Co-President.

Section 2 – Officer's term: Each officer shall serve for two (2) years following the election of the Executive Board.

Section 3 – Quorum: In order to have a proper quorum, there must be at least three (3) Officers present at the meeting.

Article IV

Duties of Officers

- A. President (or Co-Presidents): Shall guide the League in executing its responsibilities and commitments. The President shall preside at all meetings, called committees/ meetings, and any general membership meetings. The President shall direct all activities of the elected officers and all committees.
- B. Vice President: Shall only be elected if there are no Co-Presidents elected. If the League has elected Co-Presidents, then a Vice-president is not necessary unless so deemed by the officers of the League. If there is an elected vice-president, his/her duties are to assist the President in carrying out his/her duties.

He/she shall carry out the duties of the President in his/her absence in the manner as outlined by the President and described above under duties of the president. Likewise, the Vice President shall assume the duties of the President should the president leave office for any reason. Unless he/she refuses to take over the President's duties, then the Officers and Directors shall elect a new President (or Co-President) until the next scheduled election.

- C. Treasurer: Shall maintain and account for the funds of the League. He/she shall collect registration fees and pay League expenses. He/she is to maintain financial statements as appropriate for the League and present a statement of income and expenses at the Biennial Meeting. He/she shall provide a financial report to all Officers and Directors within ten (10) days of a written request.
- D. Secretary: Shall be the custodian of all records of the League. He/she is to maintain all records of the League. The Secretary, in conjunction with the Treasurer, will be in charge of making sure all necessary legal documents are filed with the State of Georgia and Internal Revenue Service for the purpose of maintaining the non-profit status of the League.
- E. President Emeritus: Shall be the most recent outgoing President (or Co-President) of the NGBA, if he/she so desires. His/her will act as a consultant to the Board of Directors and the League and vote as any other Officer, if available at meetings. He/she will take on roles/assignment as agreed upon by the President Emeritus and President.

ARTICLE V

Duties of League Directors

- A. League Directors: League Directors shall actively participate in and strive to attend all NGBA Board Meetings. League Directors shall seek out and solicit volunteer coaches for their leagues. Each League Director shall submit a recommended list of coaches to the President to be approved for the coach selection following registration. He/she shall attend any coach's clinic and assist their coaches to become prepared to help each participant have a positive experience in the League. League Directors shall create a skills assessment format and conduct the assessment for their respective leagues. League Directors shall strive to make the skills assessment a fair and positive experience for all coaches and participants. League Directors are to oversee and ensure their league draft is conducted in a fair and positive manner for all coaches and players. He/she shall work hard to provide quick and accurate communications with their league coaches. League Directors shall attend to their assigned Board Duty during the regular season and tournament games.

ARTICLE VI

Appointed Positions

All appointed positions such as League Directors, Coordinators, or temporary Volunteers for any position(s) deemed necessary and vital to the operations of the League shall serve the League at the pleasure of the NGBA Executive Board. Any such positions will be appointed only by the NGBA Executive Board.

ARTICLE VII

Board of Directors & Executive Board of Directors

The Board of Directors (hereinafter the "Board") shall consist of all current elected Officers, the President Emeritus, League Directors, and any appointed positions.

The Executive Board of Directors (hereinafter "Executive Board") shall consist of all current elected officers and the President Emeritus.

The President (or Co-Presidents) shall serve as Chairman of the Board.

It is the duty of the Board of Directors to settle all significant problems that might arise within the League. Also, the Board shall also set policy for the League in all aspects in dealing with vendors, coaches, referees, and scorekeepers.

The Executive Board shall decide on all significant expenditures and contracts entered into on behalf of NGBA. The Executive Board shall also deal with all significant aspects of running the day-to-day affairs of the League that are not outlined above.

Approval of the Board and Executive Board is a majority vote on all significant business decisions, which can take place either face to face or via electronic email.

ARTICLE VIII

Participants and/or Membership

Any individual who is within the ages set out by the Officers of NGBA will be invited to become a member (participant) in the League. A Member is any person that has paid a registration fee to the NGBA in the previous twelve (12) months.

The League will not discriminate against any individual based upon sex, religion, race, and ethnicity. If a prospective participant suffers from a physical or mental disability, everyone will be evaluated by the League to ensure that the individual's participation will not be harmful to him/her or other participants. The League will work hard to provide a safe and positive experience for all participants. No participant will be denied the opportunity to play based upon financial hardship.

ARTICLE VIII

Meetings

A meeting of the Members for the election of Executive Officers shall be held at least biennially (hereinafter Biennial Meeting) once every other year. Any special called meetings of the general membership may be scheduled for any lawful purpose by any Member provided fifty (50%) percent of the active Members in good standing so indicate (by a signed petition) involving the President, or three (3) or more Officers.

Public notices of the time and place of the Biennial Meeting of the NGBA or special meetings shall be given not less than ten (10) days prior to the date set for such meeting. Public notice shall include the publication of the meeting date, place, and time in Gwinnett County. Voting shall be by majority vote cast in person. No proxy voting shall be allowed.

Special meeting of the Board or Executive Board may be called by the President or by a majority of the Board, upon written notice to all members of the Board.

ARTICLE X

Director and Member Inspection Rights

The Directors, Officers or Members will have the ability to inspect the financial records of the League upon thirty (30) business days written notice to the Secretary, Treasurer, and President.

ARTICLE XI

Tax Provisions

NGBA is a non-profit tax-exempt corporation. As a result, NGBA will abide by all state and federal laws outlining the proper conduct of such corporations. NGBA will abide by all necessary laws to protect its non-profit corporation status filed with the State of Georgia.

ARTICLE XII

In-Effect

In-Effect: These by-laws will be in effect upon adoption by the Executive Board and will become binding immediately.

ARTICLE XIII

Amendments

Amendments: Amendments to the League's by-laws shall be effectuated upon the Executive Board holding a Board position at the time of the Amendment.

ARTICLE XIII

Indemnification: There shall be a right of indemnification to be paid by the NGBA to any person who has served as an Officer, Director, or League Director of the NGBA for any expense of litigation, or any amount of judgment or settlement to the fullest extent allowed by law. NGBA will maintain insurance coverage for this purpose.

APPROVAL BY THE OFFICERS AND BOARD OF DIRECTORS

These amendments to the by-laws of the North Gwinnett Basketball Association, Inc. have been duly approved by the Executive Board of Directors on September 25, 2023.