



JUNIOR COACH COORDINATOR

Description of Role:

- Supports our Spring League program by coordinating and assigning Junior Coaches to teams

Primary Responsibilities:

- Collects in applications from players wishing to be a Junior Coach
- Collects in requests from teams wanting a Junior Coach
- Works with Junior Committee and Technical Director to assign Junior Coaches to teams
- Communicates assignments to Junior Coaches/teams
- Primary point of contact for Junior Coaches
- Reports any Junior Coach issues to the Junior Committee

Time Commitment:

- Assignment of Junior Coaches to teams is done pre-season, typically in March (approximately 8 hours to fit around your own schedule)
- Available for trouble-shooting and communication during season (approximately 2 hours to fit around your own schedule)
- All communication is done via email
- Attends Junior Committee meetings as required to report on Junior Coach program (evenings, 2 hours approximately)

Skill Requirements:

- Strong communication and organisational skills
- Access to and proficiency with computer
- It is possible to share this role with a friend

Benefits:

- ✓ Perfect for a parent who has a player interested in or signed up to Junior Coach
- ✓ Can be done from home within your own schedule
- ✓ Support provided by the Club (see below)
- ✓ Invitation to our season–end Volunteer Appreciation event

Support:

- Works closely with the Junior Committee and Technical Director
- Training and help will be given to get familiar with the role

Additional Information:

- The Junior Coach Coordinator will be handling personal contact information for the Junior Coaches. You are required to read and be aware of WVFHC Privacy Guidelines