

## Fergus Falls Hockey Association- 2025 January 8 Meeting Minutes

### FFHA Purpose Statement

The Fergus Falls Hockey Association (FFHA) is committed to providing youth athletes with programs to learn and enjoy the sport of hockey. We promote and support a fun and fair hockey environment that encourages athletes to respect themselves and others, become a better teammate, build self-confidence, and develop leadership skills. We work toward a common goal of developing each athlete's physical, social, and emotional health and personal values that enable life-long success.

### FFHA-Board Members and Chairs

#### Voting Members

President	Curt Proffit (2025)	218-731-2553	curtproffit@gmail.com
Vice President	Sarah Shol (2027)	218-205-7590	sholfam@outlook.com
Secretary	Heather Briese (2027)	218.205.5641	ffhasecretary@gmail.com
Treasurer	Megan Johnson (2026)	701-318-8641	ffhaottertreasurer@gmail.com
SafeSport Coordinator, 10K Puck Coordinator	Bill Nelson (2025)	218-205-8262	Nelson.geothermal@gmail.com
Registration Coordinator	Kylene Johnson (2027)	701.866.3250	kyleneames@hotmail.com
Beginner Program	Erin Brimhall (2025)	218.280.2134	enbrimhall@gmail.com
Tournament Coordinator	Amy Wedll (2025)	218-770-2828	amywedll@aol.com
Beginner Program, Equipment Chair	Rebecca Cederberg (2025)	612-501-1083	bstilson@hotmail.com
Public Relations, Promotions	Sarah Casey (2026)	218-205-0209	Sarah_barsness@hotmail.com
Equipment Chair, Beginner Program	Andy Renner (2026)	218-234-5131	Andyrenner11@gmail.com

#### Appointed Board of Directors with voting rights

*HSB Coach	Mike Donaghue	218-731-0293	mdonaghue@fergusotters.org
*HSG Coach	Tim Lill	218-770-7358	timl@qciusa.com
*FFHA Hockey Director	Josh Shol	218-205-7803	straightlineroofingandsiding@gmail.com
*Traveling Scheduler	Mike Welde	218-770-4825	rodentsrule@gmail.com
*Concession Stand Manager	Megan Odland	218-205-1776	meganodland11@gmail.com
*Gambling Manager	Jessica Karsnia	218-205-7841	jesskarsnia@yahoo.com

#### Non-Voting Members

---

Arena Scheduler / Comm. Arena	Pam Muxfeldt	218-332-5808	pam.muxfeldt@fergusfallsmn.gov
Referee Coordinator	Jason Loftquist		lofty35@gmail.com
Legal Advisor, Discipline Chair	Nikki Kaasa		mnkaasa@29andlaw.com
Life Barn Admin	Laurissa Stigen		

**Committee Chairs**

Registration Chair	Kylene Johnson		
Fundraising/Sponsors hip Chair	Sarah Shol		
SafeSport Coordinator	Bill Nelson		
Tournament Chair	Amy Wedll		
Equipment Chair	Becca and Andrew (Andy)		
Facilities Chair	Curt		
Public Relations Chair	Sarah Casey		
Discipline Chair	Nikki Kaasa		
Beginner Program	Nikki/Erin/Rebecca		
10K Puck Coordinator	Bill Nelson		
Concessions Chair	Megan Odland		

Voting Members Present: Megan J., Andy, Amy, Heather, Curt, Erin, Josh, Jessica, Becca, Sarah S., Bill, Kylene, Sarah C., Mike D

- I. **Establishment of Quorum (need 9/17 voting members) / Call Meeting to Order:** 5:32PM
- II. **General Membership Open Forum:** none
- III. **Approve the December 2024 Minutes:**
- IV. **Approve January 2025 Agenda:** Becca made the motion to approve the January agenda. Bill seconded the motion and it was carried unanimously.
- V. **Approve December 2024 Gambling Report:** Jessica reported on the income and expenses for each of the gambling sites. Jessica closed the CD account and then deposited the CD funds to the general fund. Jessica also gave an update from insurance. Josh made the motion to approve the gambling report. Kylene seconded the motion and the motion was carried unanimously.
- VI. **Approve December 2024 Treasurer's Report:** Megan J. reported on reimbursements for coaches and on paid positions. The 544 Foundation reimbursed the Association for drink rails that line on part of the North and South arenas. Megan J reported money in the bank accounts has increased, tournament and concessions income is down from previous year, but this could be contributed to the different dates and games from last year. We are

looking for more advertising/sponsorship. In comparison to the previous year to date, the Association is either on or under budget. Sarah made the motion to approve the Treasurer's Report. Becca seconded the motion and it was carried unanimously.

Megan J reported the mileage reimbursement for coaches has increased from .67 to .70 from January 1, 2025 due to federal mileage change.

Megan shared that the Association received the treadmill insurance and its general liability. Josh will talk to Lucas about the insurance policy and its coverage.

Dustin is in charge of the treadmill and scheduling, coaches, and collective payment for the S&P's fobs. Dustin sold for 50.00 per fob for the off season. Alumni use SNP during off season and breaks. There have been concerns about unsupervised athletes in the S&P. Curt will follow up with Dustin.

Reimbursement for mite coaches: a parent asking about reimbursed for a hotel for the Brainerd Jamboree. Director asked to step in. Getting coaching reimbursed they asked to complete coaching hours. The Board decided no reimbursement of the hotel for those that are not the coaches. .

## **VII. City Updates:**

- Facilities Committee (Curt): Curt signed the final contract and sent it out today. The City Council agreed to the arena contract and it was approved Dec. 2nd. The City Council agreed to revisit the Association as the 2nd user as stated in the next contract.
- Arena Scheduling (Pam): Pam reported there are some cleanliness issues in the JV locker room. Pam sent an email to coaches and managers. Pam requested the Association coaches and team to let staff know if there was a messy locker room before your team's practice/game. Matt was hired full time in the Parks department and the rest of the season will be short staffed.

Skate sharpening machine needs to be moved to a different room and rewired.

Discussion: what is the skate sharpening revenue compared to the cost of rewiring. An idea is to purchase Sparks machines purchased for HS girls/boys to fundraise for the HS Booster Club. Curt will follow up.

Pam is thinking about summer items and is needing plans for off season/June. Pam will approach the FFFSC and Maroon/Gold Boosters for commitments/deadlines. She noted that M-Th schedule gets tight during the summer months. Brent will be talking to Pam again to discuss part time employees.

Schedule Jan is out. Mike has been requested to revisit games/practices for referee scheduling for the month of Feb. Tentative PWA bracket for Districts. Pam is needing to look at the 8U Jamboree schedule. PWB is set for their tourney timeline.

**VIII. Old Business: None**

**IX. Hockey Director Report: Josh reported the teams and how they are progressing in the year, along with any new registrations/new players to the teams. Josh noted that Kyle is doing well as the Mite Director.**

Josh reported Aaron has been coming down as a goalie coach to utilize during practice times and goalies are receptive. Josh shared he would like Aaron to come down and share his knowledge for next year more consistently. Some goalies have been working with him in Fargo. Next year, Aaron is working to hire 1-2 skills coaches to get more help.

Josh shared the Association was gifted \$2,000 for goalie development. Donation was made from Craig Ottenbacher's parents. (Heather will send a thank you card).

Committee meeting will be held either this week or next week.

- Boy's Hockey Committee :
- Girl's Hockey Committee :

**I. Committee Reports:**

- Registration Committee (**Kylene**): Kylene reported another player registered on the 8U, 10U, 12U teams. The Association was complemented about how our girls program has been gaining traction and is sustained. Credit has been given to the HS girls for getting involved at practices, Coach Lill at the Mite jamboree warm-ups, Winter/Summer shakedowns. The Girls rock/Boyz roll program has also been credited to this growth. Discussion: How to get the HS boys program involved and interacting with younger ages?
- Public Relations/Membership Committee (**Sarah C**):
- Sponsorship/Fundraising Committee: (**Sarah S**): Sarah S reported sitting well in comparison to last year with payment from previous years. A new sponsorship sign coming in, fundraising-wise 4-5 families did not turn in their tickets. Jessica has the raffle tickets per gambling rules and regulations.
  - Clothing incentives have been ordered from the extra raffle tickets sold. Sarah's goal for next year is to get incentives ordered and distribute raffle tickets earlier. The Letterman clothing order goal is to get all three windows ordered and distributed before Christmas.
  - Sarah S was wondering if we could utilize the TV screens in the lobby area when there are no games going on. We will need to ask the City about where else we can advertise and to advertise above the drink railing.
- Game Scheduling (**Mike W**): nothing to report
- Referee Coordinator (**Jason**) : Curt reported on behalf of Jason regarding mouth guard policy; the referees are supportive in following USA Hockey rules and guidelines.
- Beginner Programs: (**Nikki/ Erin/Rebecca**): nothing to report
- Equipment Committee (**Rebecca/ Andrew**): Rebecca reported hockey equipment rentals are slowing down, tryout jerseys except for one has been returned. Discussion: Jerseys for next year. Jersey ideas: Proactive with ordering new 13u jerseys. A jersey sub-committee has been formed. (Becca/Sarah C)
- Tournament Committee (**Amy**): Amy reported on the upcoming tournaments: Squirt tournament this weekend; Jan. 11-12. PWB tourney is at the end of the month and an 8U jamboree with 11 teams, maybe 12 teams. Bill suggested reaching out to the

Breck/Wahpeton program to encourage their girls to participate at the Jamboree.

- Safe Sport Coordinator **(Bill)** :: Good, small issues have been taken care of as they pop up.
- 10K Puck Coordinator: **(Bill)**:: nothing. We have the decals and they need to go up.
- Discipline Committee **(Nikki)**:: Curt reported on behalf of Nikki and he shared there were some minor issues, but they were the same as Safe Sport
- Concessions Committee **(Megan O)**:: Curt reported on behalf of Megan. Curt reported last month's gross income. There is a new location for the extra freezer and it has been moved from the old storage room to the locked concessions storage room. All high school hockey Chuck a Puck and Otter Buddy items are in the storage room with the Hockey Ministries International items. The Concessions committee decided to table increased lead pay discussion with the Board until after July 2025's budget meeting. Discussion has been brought up regarding volunteer's unworked hours buyout and has been tabled until the end of the year.

II. **President's Report:** Nothing new to report. Curt thanked the Board for everyone's work this season.

X. **New Business:** none

XI. **Next Meeting:** Wednesday, February 5th, @ 5:30 PM, Fergus Falls Ice Arena Community Room

XII. **Adjourned:** Josh made the motion to adjourn the meeting at 6:32 PM. Bill seconded the motion and it was carried unanimously.