

**Dave Elton, Lakeview,
ATSO Towaawa Fields
Lethbridge, Alberta**



Dave Elton, Lakeview and ATSO Towaawa Fields
Operated by the Lethbridge Little League Baseball Association (LLLBA)

2026 Booking Package

Dave Elton, Lakeview and ATSO Towaawa Fields 2026 Booking Conditions and Information

1. Each user group must have a User Application (Attachment #1) on file with the Lethbridge Little League Baseball Association (LLLBA). LLLBA will provide a copy to the City of Lethbridge on request. A Tournament Application (Attachment #2) must be filled out for each tournament and given to LLLBA along with the Tournament Fee. LLLBA will provide a copy to the City of Lethbridge upon request. Each organization or group is responsible for confirming with LLLBA via email (info@lethbridgelittleleague.com) and copied to president@lethbridgelittleleague.com) for accuracy of their events and communicating the details with their members.
2. Use of the fields shall be confirmed as to the time(s) and date(s) specified. Reasonable access (1.0 hour prior to games; 15 min prior to practices) will be provided to the field. All changes, cancellations, additions must be made via email (info@lethbridgelittleleague.com) and copied to president@lethbridgelittleleague.com) with attached (Attachment #4).
3. Community groups must provide at least seventy-two (72) hour notice of cancellation of booking, or a rental charge will be billed. (Excluding weather-related issues)
4. Special Events require a down payment to confirm the booking. See Financial Policy. (Condition 15)
5. Each group shall name one person to be responsible, as well as an alternate contact. Community groups must assume responsibility for providing adequate supervision, field and cleanliness and general order while they are using the fields.
6. All food and beverage sales are the responsibility of LLLBA. No outside food or alcohol is permitted for resale, without the written permission of the LLLBA Board of Directors.
7. Smoking in public buildings and on public grounds is prohibited (Unless Indicated Otherwise) (By-Law 3896).
8. Should there be any damage or breakage to the facility (fields), the group or agency responsible for that time shall pay any repair costs and assume responsibility for the actions of the members or clients.
 - a. **Organizations booking fields are not permitted to paint logos or alter any logo on fields. Teams will be fined minimum of \$100 per infraction which will increase with each infraction.**
9. Any community group utilizing the fields assumes full responsibility for the health

and safety of all activity participants. Insurance must be provided by non-members listing both City of Lethbridge and LLLBA as Additional Insured.

10. In case of an accident resulting in injury to a person, or damage to the property, it must be reported to a LLLBA Board Member or reported to the LLLBA Administrator. A copy of this form will automatically be sent to the City by LLLBA.
11. All “no shows” will be charged the regular rental.
12. LLLBA will honor the Priority Booking Model attached to this form (Attachment #3). Any disputes, problems, or concerns will be addressed by the LLLBA Board, if the concern remains unresolved it may be forwarded to the City of Lethbridge Community Services.
13. In all circumstances LLLBA Executive & Maintenance Personnel have responsibility for the fields. Their decisions are final, including weather related closures.
14. LLLBA will honor the Joint Use Agreement in place between the respective School Authorities and the City of Lethbridge. Any disputes in this regard should be taken up with the City of Lethbridge Community Services Office.
15. ***Financial Policy:***
 - a. Special Events/Major Tournaments require payment for fields on booking.
 - b. All other rentals are due within 14 days of billing; Bills over 30 days will be charged **5.0%** interest per month on outstanding balance. Accounts unpaid as of September 30 of each year will be assessed as a \$50.00 surcharge and the account holder will be placed on C.O.D. for the following year.
 - c. LLLBA currently does not charge GST on these fees.
 - d. LLLBA currently charges a 5.0% administration fee on all invoices.
 - e. Rental Fees are payable to The Lethbridge Little League Baseball Association (LLLBA) either by cheque or etransfer. (Current Rental Rates are attached – Attachment #5)
 - P. O Box 1687
 - Lethbridge, AB
 - T1J OL3
16. Please confirm with the LLLBA (president@lethbridgelittleleague.com and copied to info@lethbridgelittleleague.com) of cancellations due to weather to ensure you are not billed.
17. Umpires are granted use of the Umpire Room (**when staff are available**) under the

provision they keep it in good condition and clean.

18. ***SPECIAL EVENT POLICY FOR FIELDS:***

Special Event:

It is described as a function having a unique, distinctive or unusual quality for a designated purpose. It is an organized event, which occurs occasionally.

PRIORITY BOOKINGS:

1. Community-sponsored events, (eg. Summer Games);
2. Provincial, National, or International Little League events.
3. **LLLBA, Little League Association and Partners of Little League**
4. Other organizations' revenue-generating events compatible with facility operations and cost recovery.

PROCEDURE:

1. Applications received prior to the established deadline of December 31, will be approved based on history, economic benefit and compatibility and facility operation. Approval will be coordinated with season's space at location meeting held before March 31 of each year.
2. LLLBA, based on facility availability and revenue potential, will approve applications received after the deadline. This will be done in early May of each year based on applications received by that date and on a first-come, first served basis thereafter.

APPLICATION DEADLINE & SUBMISSIONS:

Applications can be submitted by October 31 of the year prior to LLLBA, PO Box 1687, Lethbridge, Alberta T1J 0L3 or (info@lethbridgelittleleague.com) and copied to (president@lethbridgelittleleague.com). Applications submitted after October 31 will be dealt with as they are received on a one-by-one basis.

The minimum booking time for a special event shall be 7 days in advance of the event.

21. Regular Bookings can be submitted to LLLBA, PO Box 1687, Lethbridge, Alberta T1J 0L3 anytime up to March 28. A master schedule will be developed by April 10th of each year. Bookings can also be sent via email to (info@lethbridgelittleleague.com) and copied to (president@lethbridgelittleleague.com) if desired. Please note that even if the field is available, bookings within 48 hours may not be approved due to staffing limitations.
22. ALL USERS OF THE FIELDS MUST DO THE FOLLOWING AT THE END OF THE THEIR USAGE, UNLESS OTHERWISE NOTIFIED BY STAFF ONSITE AT THE FIELD DURING THE LAST GAME:

- A) Bases to be put away
- B) All gates to be locked
- C) Press box to be locked if used
- D) Grandstand, bathrooms, to be locked
- E) Pitching mound tarps to be placed where applicable.

ANY USER WHO DOES NOT DO THIS IS LIABLE FOR MISSING BASES OR DAMAGES DUE TO THE FIELDS NOT BEING SECURED.

IMPORTANT REMINDERS:

- 1) THE DECISION ON INCLEMENT WEATHER WILL BE MADE BY A FIELD STAFF MEMBER OR BY THE UMPIRE IN CHIEF FOR THE GAME.

- 2) INSURANCE:

Each user of the facility who is not a member must provide Liability and Accident Insurance proof to LLLBA to use a city facility and list the City of Lethbridge and LLLBA. It is wise to review your program's insurance policy to understand your responsibilities should someone be hurt. Check with your insurance company. Individual players should review the need for insurance in the event they are injured while participating or in the event someone else is injured. If you notice any unsafe conditions on the field or on the building premises, please inform LLLBA board member at info@lethbridgelittleleague.com and copied to president@lethbridgelittleleague.com.

- 3) APPROPRIATE BEHAVIOR:

You and your team are accountable for your actions and must comply with the conditions of use.

You can lose your field bookings for:

- a) Fighting
- b) Neglecting to pay invoices for field usage.
- c) Unseemly conduct
- d) Health violations
 - a. Spitting, smoking, drinking
- e) Abuse of fields and/or City property or staff

4) USER FEEDBACK:

Please give us your feedback on needs and problems you may have. We may be able to help suggest solutions to problems you may be having. Also, please inform us of any unsafe conditions on the field or on the building premises. Please direct your feedback to:

Lethbridge Little League Baseball Association
info@lethbridgelittleleague.com

- 5) BY SIGNING A USER APPLICATION FORM OR TOURNAMENT APPLICATION FORM, ACCEPTANCE OF THESE BOOKING CONDITIONS ARE ACKNOWLEDGED.

PLEASE REVIEW THE ATTACHED CONDITIONS OF USE CAREFULLY. THANK YOU FOR BOOKING WITH LLLBA AND GOOD LUCK WITH YOUR 2026 SEASON.

Dave Elton, Lakeview, ATSO Towaawa

FIELD USER APPLICATION

Please fill out or Mail to:
 LLLBA, PO Box 1687, Lethbridge, Alberta T1J 0L3 or
 email info@lethbridgelittleleague.com

Complete all parts of the application. (Please print)

Username and Program: _____

Booking Representative Name: _____ Position: _____

Address: _____ Postal Code: _____

Contact Phone # _____ Contact Email: _____

Field (s)	Dates Required	Special Requests	Times
Dave Elton Yoshinaka			
Dave Elton Northeast			
Dave Elton Southeast			
Dave Elton Southwest			
Lakeview West			
Lakeview Serbu			
Lakeview Kucheran			
ATSO Junior			
ATSO Intermediate			

Note: You may attach a schedule of games to this form instead of filling out the above chart. Please fill out a separate Tournament Application for all tournaments.

League Program Information

Nature of Activity (Baseball, Softball) _____

No. Teams in Program _____ Number of Games / Night _____

Games / Season _____

Regular Season: from _____ to _____ 20____

Playoff Season from _____ to _____ 20____

Equipment Services Required: _____

Rainout Emergency Contact Name: _____ Phone # _____

Phone # _____

Treasurer: (Person to receive billings)

Name: _____ Address: _____

Postal Code: _____ Phone # _____

Email _____

By signing this application, I acknowledge receipt of the Current Booking Conditions & Information, Stadium Rate Sheets, and Priority Booking Model. I further accept these conditions and rates.

Applicant's Signature _____ Date _____

DAVE ETLON, LAKEVIEW, ATSO TOWAAWA FIELD
TOURNAMENT APPLICATION

PLEASE FILL OUT AND EMAIL TO:
info@lethbridgelittleleague.com and copied to president@lethbridgelittleleague.com

complete all parts of the application (please print)

Tournament Name: _____

Sponsoring Organization: _____

Booking Representative Name: _____ Position: _____

Address: _____ Postal Code: _____

Contact email: _____ Phone # _____

Field (s)	Dates Required	Special Requests	Times
Dave Elton Yoshinaka			
Dave Elton Northeast			
Dave Elton Southeast			
Dave Elton Southwest			
Lakeview West			
Lakeview Serbu			
Lakeview Kucheran			
ATSO Junior			
ATSO Intermediate			

Tournament Information: _____

Age Group of Tournament: _____ National: ___ Provincials ___ Invitational _____

No. of Teams Anticipated: _____

Tournament Equipment / Service Requirements: _____

Washrooms ___ Bleachers ___ PA System ___ Score Clock ___ Liner / Lime ___ Other _____

Field Maintenance ___ Fencing ___ Concession ___ Rain Out options _____

Rainout Emergency: _____

Name: _____ Phone #: _____

Billing Information

Name: _____

Address: _____ **Postal Code:** _____

Email: _____ **Phone:** _____

By signing this application, I acknowledge receipt of the Current Booking Conditions and Information, Stadium Rate sheets, and Priority Booking Model. I further accept these conditions and rates.

Applicants Signature: _____ *Date:* _____

Insurance certificate _____

Dave Elton, Lakeview, ATSO Towaawa

PRIORITY BOOKING MODEL

1. **Special Events as approved by the LLLBA board**
2. Little League International Tournaments
3. Little League National/Inter-provincial/Provincial Championships
4. Little League (programs) or other user Invitational/Championship Tournaments (1. LLLBA, 2. Little League 3. Partner organizations 4. Non-Member Groups (in that order))
5. High School & Other School Joint Use Agreement Activities during Joint Use time periods
6. Games (Member Group, Non-Member Group, Other, in that Order)
7. Practices (Member Group, Non-Member Group, Other, in that Order)

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FIELD BOOKING/CHANGE FORM

Cancellation: _____

Addition: _____

Change: _____

User: _____

Contact: _____ Phone #: _____

Dates Requested: _____

Change Information: _____

**** Form to be emailed to info@lethbridgelittleleague.com or president@lethbridgelittleleague.com

Dave Elton, Lakeview, ATSO Towaawa FIELD 2026 SEASON RATES

All Fields except Yoshinaka Field		
	Member Groups	Non-Member
Single Game (2.5 Hour Max)	\$60.00	\$75.00
Two Games (5.5 Hour Max)	\$120.00	\$150.00
Three Games	\$180.00	\$225.00
All Day booking	\$275.00	\$300.00
High School (JUA) Game	-	\$75.00
Baseball Practice (2-hour Max)	\$20.00	30.00
Baseball Practice (Additional hour)	\$10.00	\$15.00
Tournament Rates (First Day)	\$275.00	\$300.00
Tournament Rate (Additional Day)	\$275.00	\$300.00
Yoshinaka Field		
Single Games	\$75.00	\$90.00
Double Header	\$150.00	\$180.00
Tripler Header	\$225.00	\$270.00
Tournament Day 1	\$300.00	\$350.00
Tournament additional day	\$300.00	\$350.00

Community Organization Tournaments (Baseball organizations or High Schools):

Note: Community Organization Tournaments are defined as 4 or more games within the same day or 2 or more days booked for use by the same group for tournament play and who will receive exclusive use of the fields.

Yoshinaka Field

- Basic services for Yoshinaka Field will include the use of the field, the grandstand, access to the umpire room, access to the washrooms and press box.
- Basic services include at least one maintenance person, will be available for the duration of your game or tournament. That person will be available during the entire event and will liaise with your Tournament Coordinator. The field will be prepped prior to your event.
- The fields will be in an attractive state unless special circumstances dictate to otherwise. Should this occur, it will be the user’s choice, without penalty, to not use the field.
- The field will also be prepped for each game.

- The same rule will apply between games should the event be a doubleheader.
- The Diamond Director should notify the maintenance person of any field problems or address any stadium concerns.
- Overnight storage or use of the Yoshinaka Board room shall not be permitted unless previously authorized.
- Additional fees may be applied for the use of the press box and LLLBA electronic PA system, in the event the press box is left in state that requires the league to clean or power is left onto scoreboard or pa system.

Other Fields

- Basic services at the Fields are the use of the field, access to umpire room (if available) and field washrooms.
- Basic services provided by LLLBA, at least one maintenance person will be available for the duration of your game or tournament. That person will be available during the entire event and will liaise with your Diamond Director. The field will be prepped prior to your event.
- The fields will be in an attractive state unless special circumstances dictate otherwise. Should this occur, it will be the user's choice, without penalty, to not use the field.
- The field will be prepped for each game.
- The same rule will apply between games should the event be a doubleheader.
- The Diamond Director should notify the maintenance person of any field problems or address any stadium concerns.

Dave Elton, Lakeview, ATSO Towaawa FIELD – 2026 Season Rates Cont'd

Special Events: Negotiable upon application and acceptance by both the City of Lethbridge and LLLBA. The minimum charge basis for Special Events will be full field cost recovery. Costs for set-up, take-down, and other requests will be charged accordingly. Special Events includes community fund raising events, non-baseball events, out-of-town or private group coordinated tournaments and events, commercial business events, etc. See the Special Event Policy under Booking Conditions.

Repair Costs & Fines: While it is the intent of the LLLBA to ensure that your event is enjoyable and your group has an enjoyable experience, there is also an expectation that you ensure your group follows the rules of the Fields so we may keep the facility in excellent shape for other users. To this end, you will need to review the booking conditions to learn what to do and what not to do in the Fields. LLLBA reserve the right to charge your group for the repair cost of damage done, or to fine the group for willful disregard for the rules.

(Any disputes, problems, or concerns will be addressed by the LLLBA Board, the matter unresolved can be forwarded to the City of Lethbridge Community Services.)

***** A \$100 fine will be issued per game for teams using metal spikes on portable mounds.**

Please do not hesitate to contact Little League staff at info@lethbridgelittleleague.com should you have any questions or concerns. It is our desire to provide you with a safe and enjoyable experience at the ballpark. We ask that any concerns be written to info@lethbridgelittleleague.com.

All rental fees are split between operational costs and the LLLBA Capital Funds that will be allocated by LLLBA board to future field improvements.