



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: July 30, 2025

Time: 5:30PM

Essentia Health Sports Center

In attendance: Sam Blum, Scott Bender, Justin Jerve, Steve Leary, Grant VanWyngereen, Brent Potvin, Chris Velasco, Joe Winger, Alicia Prahm. Samantha Lemke and Chris from MN Wild Special Hockey

- I. Call to Order – at 5:31 by Grant
- II. Fundraising Meeting, open to all BAHA members: The above BoD members were present, no additional members were present from general membership
 - Review and approve fundraising report, including proposed expenses: Motion to approve the fundraising report/Charitable Gambling report and proposed expenses by Sam, 2nd by Scott. The motion passes
 - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Reach out if a Teams link is desired.
- III. Approval of Meeting Agenda – Motion to approve by Steve, 2nd by Justin. Motion carries.
- IV. Approval of Consent Agenda which includes the following:
Motion to approve made Scott, 2nd by Joe. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*see attached*)
 - d. Recruitment and Retention Committee report (*see attached*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*see attached*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*see attached*)
 - j. Marketing Committee report (*nothing to report*)
 - k. Events Committee report (*nothing to report*)
 - l. Team Managers Committee report (*nothing to report*)
 - m. Meeting Minutes (*approved electronically 6/23/25*)
- V. Old Business
 - a. Review of golf tournament fundraiser: The final financials are still pending. The rain was an issue this year. We had 13 teams participate. Discussion followed regarding the date and venue for next year. Raffle numbers provided:
 - Sold 15 green tickets (for Merch prizes, at \$20 each)
 - Sold 85 blue tickets (27 groups of 3). For Merch prizes, 3 for \$50
 - Sold 190 pink tickets for 50/50 raffle, at \$5 each



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Revenue from golf raffles: \$777.14 (see report attached with CG report)

- b. Update on Hockey Development positions: The Board was updated. Offensive position filled by Chris Stewart. Defensive position filled by Dan Billett. Goalie position filled by Toby Kvalevog. In house coordinator position filled by Larson Davick. The last 2 positions are still pending.
- c. Long term planning, standing agenda item: Standing agenda items discussed.

VI. New Business

- a. Trading pins for the girls' teams – Email from BAHA member reviewed by the Board. We anticipate there will be a lot of pin trading in Fargo for the 10U/Squirt tournaments. For the girls, that tournament is Jan 2-4. Given the large size of Squirt International, the Board felt this was the best site for pin trading
- b. Teamwear for the upcoming season: The Board recommends using the same teamwear sweatshirt as last year so families can get more use out of their purchase. Plan for the store to open again for families to purchase new teamwear, as desired (TeeHive). Alicia will follow up. Of note, the BAHA online clothing store is going out to bid for the upcoming year.
- c. Fall party – The preferred date is October 12. The Events committee is currently looking at venue options.
- d. Plan for obtaining sponsorships: Fundraising committee will lead this push, more to come.
- e. Microsoft Teams for new skills positions? head coaches? PDC? – Teams for these groups discussed by the Board members. Given the varied backgrounds of those group members, decision was made to continue with current communication methods.
- f. Wild Special Hockey: Information provided to the Board regarding another option for players who love the game of hockey, but struggle in regular hockey programming. This could be cognitive, behavioural, or social emotional concerns that may make BAHA hockey challenging for a player. Representatives from the Wild Special Hockey program presented to the Board and voiced their concerns about lack of ice time. Last year they had 3 practices, and 1 game, here in Brainerd. They are asking for 1 hour of ice time per week at the Essentia Health Sports Arena. Their season is November to February. The Board will work with the Foundation to find a regular practice time for this group.

VII. Comments and Announcement: none

VIII. Adjournment – Motion to adjourn made by Sam, 2nd by Scott. Motion carries. Adjourned at 7:31pm

Next Board meeting August 26 at 5:30pm (date changed for August)

Hockey Director's Report 7.29.25

Submitted by Brent Potvin

PDC and Co-op Updates 7-29

-The PDC and Co-op committee would like to make the following recommendations for coaches for the following teams. Teams not shown below will be selected once the teams are picked.

- Bantam AA- Tanner Schoenfelder
- Bantam B1- Mason Argir and Eli Roberts
- 15UB- Jess Johnson
- 12UB-Shane Paskey



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-Both committees reviewed the current move-up policy and had no changes for the upcoming season. Move up/move over form was slightly modified to hopefully deter mini mite and 6U parents from filling it out and sending it in. Updated form is attached to but put on the website. As a reminder, our current move up policy reads:

Move ups will be allowed for all co-ed levels if a player is showing exemplary skill and potentially would be evaluated as an AA player at the level they would be moving in to for Peewees and Bantams. At the Squirt level, move-ups would be allowed for a player who is evaluated as an A or B1 player based off their evaluation scores. Any parent who would like to have their player be evaluated at the next level must submit a written request to the HD no later than Sept 1 of that playing year to be considered. If the Sept 1 date is missed, your player will not be considered for a move up for that season. The PDC will discuss all applicants and make final recommendations to the board as to who we would support allowing a tryout. A formal response from the PDC to all applicants would come after the board's decision. If the individual in question is placed on the top team at PW or Bantam or the A or B1 team at squirts based off evaluation scores, they will have the choice to skate that season at their tryout level. If they are evaluated and do not meet the team requirements above, that individual will be placed back into their appropriate age level. Attributes that will be taken into consideration when recommending a player/players will be the following, exemplary skill set, competitiveness, coachability, maturity, attitude, and respect. Each of these items should be on display at the highest levels every day.

-Both committees reviewed the updated and attached PowerPoint and recommend the updated version be approved and updated on the association tryout page.

-Both Committees discussed Fall Hockey and the utilization of our specialty coaches. On top of the specialty coaches, MHC and HS staffs will be helping with our Fall Camp this year.

-Talked with Coach Johnson who offered to put on a contact clinic as part of the Fall Camp this year. Those sessions will be near the conclusion of Fall Camp coming into tryouts and will be opened up to all incoming Bantams.

-Co-op committee discussed the 3-year agreement that was put in place 2 years ago. Being we are in the final year of the agreement; we laid out a plan that would include putting the co-op on the same jersey plan as the co-ed side for next season where families would be required to purchase their own jerseys and socks. Helmet, Breezers, and glove color requirements will be discussed this off season as well.

-PDC discussed the bantam survey results that were sent out in July. To date at the bantam level, we have 35 skaters who said they would be playing, 2 goalies and 2 families did not respond to the survey. Since the discussion we have had a few additional items come up that would add to the discussion but at this point, we will have to wait until registration closes to make the final decision. Multiple options are currently on the table ranging from 2 very large teams to 3 smaller teams. Unlike last season, in the event those numbers change, the PDC would like to hold off on any announcement until we have all the information in front of us. Last season the announcement was made that we would have 3 teams and after the registration period closed, we had 2 kids who initially said yes that decided to not play, plus an injury that forced us back to 2 teams which was met with a few disgruntled parents.



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-Tournament registrations for the upcoming season are now complete.

-Discussion at the PDC level about putting together a PP pertaining to Spring/Summer/HP/Tier 1 hockey was had. I am attaching an almost completed PP and would like the board to weigh in on this prior to sending it out to the association. Thoughts were to have an optional informational meeting on this. I get questioned on this quite frequently so I figured this may be a good idea and information to pass along to those that want it.

Treasurer's Report – 7.30.25

Prepared by Justin Jerve, Treasurer

Attached are the June 2025 financial reports.

The final approved budget has been loaded into Quickbooks. It looks as though we need to do deposits and recognize more Golf Tournament revenue. I will get that information from Joe and any money from Joe or Chris and get that recorded. We have Summer Hockey, Home Tournament Revenue and some Sponsorship Revenue in so far YTD, also the biggest expenses YTD in Wages, Refs and Away Tournament expenses. All are normal operating revenues and expenses for this period.

Recruitment & Retention Committee Report 7/29/2025

Submitted by Andrew Murray

-
Meeting date – 7/15/25

Try Hockey For Free

We have set THFF for Sept. 8th, and 9th. The committee expressed the desire to have kids check-in on Sunday night, and hold an orientation to hockey discussion. We will be meeting to discuss that next week. Amanda was kind enough to provide her list of action items from last year so we are using that as a template.

Jerseys are being quoted currently from two options, the lead time for delivery will likely be the driver.

Need to confirm the link for registration has been created with Chris, as well as the QR code on the signs and our registration hand outs

Learn to Skate

The figure skaters have agreed to take this on for us again this year. I am hoping that our new in-house coordinator Larson Davick can take on the scheduling and communication on this, more to come

Shot Club

I have communicated with Chris about helping with this, we need to get the results and award for the end of July out for notification by next week.



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Next Meeting with R&R is set for 8/7/25.

Fundraising Report/Charitable Gambling

Submitted by Alicia Prahm

- Charitable Gambling revenue for the month of June '25 was \$47,203.29. Allowable Expenses were \$20,748.09. Net profit before taxes \$26,455.20; and **after taxes \$11,173.20**. Taxes paid were \$15,282.00
- Miscalculation of golf raffle in June led to overpayment to MN Revenue of \$26. Amendment has been mailed to MN Revenue. Refund will likely come as a check to BAHA, please watch PO Box for this. It will go back in gambling account.
- Site inspection at Poncho & Lefty's 7/23/25 by MN GCB Compliance, no issues were found.
- Summary from golf raffles below:

Game Session Summaries Report

Brainerd Amateur Hockey Assoc / Raffle
 From: 01 Jun 2025, To: 30 Jun 2025, Premise: Off Site-Legacy Courses

Date	Gross Receipts	Cash Prize	Merch Prize	Check Prize	Net Receipts	Expected Deposit	Actual Deposit	Long / Short
25-Jun-2025	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$320.00	\$20.00
25-Jun-2025	\$1,351.00	\$0.00	\$1,353.86	\$0.00	-\$2.86	\$1,351.00	\$1,350.00	-\$1.00
25-Jun-2025	\$950.00	\$470.00	\$0.00	\$0.00	\$480.00	\$480.00	\$470.00	-\$10.00
Sub Total	\$2,601.00	\$470.00	\$1,353.86	\$0.00	\$777.14	\$2,131.00	\$2,140.00	\$9.00
Total	\$2,601.00	\$470.00	\$1,353.86	\$0.00	\$777.14	\$2,131.00	\$2,140.00	\$9.00

Proposed Expenses

Approved

Spent

June '25	Proposed Expenses	Approved	Spent
	Rent to Sites	\$12,000	\$7,303
	Payroll & employee taxes	\$4,000	\$2,867.09
	Service & Supplies	\$3,000	\$489.69
	Inventory (gambling product)	\$8,000	\$1,627.89
	Accounting/legal	\$3,000	\$0.00
	Equipment	\$4,000	\$0.00
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$8,563.25

July '25	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	



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	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

Aug '25	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

Finance Committee – Investment Account

Submitted by Sam Blum

As of 06/30/2025:

Components of Change

MTD | QTD | YTD | 1 YR

Beginning Value	\$123,409.37
Net Contributions	\$0.00
Investment Gain	\$417.92
Income	\$3.86
Capital Appreciation	\$179.91
Expenses	\$0.00
Change in Accrued Income	\$234.15
Ending Value	\$123,827.29