

Ice Wolves Meeting of the Board of Directors Meeting Minutes

Sunday, 05-Oct-2025

6:00 PM @ Ice Wolves Ice Arena, Dodgeville, WI 53533

Call to Order – 18:09

Roll Call/Secretary Report – Rachel Lee

- Board Members in Attendance: Kyle, Rachel, Tricia, Ryan, Abbi, Tonia, Amanda, Laura, Shannon,* Chris, Stephanie, AmyBeth, Mitch, Kathryn, Kaelyn. Via Zoom: NA. Absent: Jon
 - * denotes board members whose attendance was not required at October meeting
- Motion to approve the agenda. Motioned by Abbi, seconded by Ryan. All in favor, approved.
- Motion to approve Sep 2025 Board Meeting Minutes. Motioned by Ryan, seconded by Abbi. All in favor, approved.
- Raffle license renewal update – renewal is in progress
- Welcome back letter was sent out 03-Oct-2025 – thank you all for input
- Webpage updates for 'Board Meeting Topics/Deadlines/Events Calendar' were communicated prior to meeting by email; no additional changes were presented
 - Rachel to send final list to Mitch to upload to our website

Non-Board/Association member Comments (please limit comments to no longer than 2 minutes).

No updates

President's Report – Kyle Levetzow

- Player Release Request – Otto Lydic
 - Recap to the board: Following the Sep meeting, the board was notified of player release request for Otto to West Madison Polar Caps, with formal written request acknowledged by email on 16-Sep-2025. All voting board members met in a special meeting by Zoom 21-Sep-2025 to discuss the request. Player release to West Madison Polar Caps was approved, provided their rented equipment was first returned. Lydics were notified by email of the decision 21-Sep-2025 and since that time, the rented equipment was returned and the release form was signed by Kyle and Tricia.
- Refund requests (Lydic, Ferrell)
 - Discussed circumstances for each that initiated their requests for refund; no refund policy currently exists.
 - \$150 is initial payment requested during registration
 - Motion to refund Lydics and Ferrells made by Abbi, seconded by Tricia. All in favor, approved.
- Discuss and develop a policy in regards to refunds
 - Consensus was that developing a refund policy is appropriate. Discussed input from various members as to what may be written in such a policy, including potential exceptions.
 - Abbi to put together draft words based on our discussion and will share at next meeting.
- Add Cultural Liaison to voting board?
 - Briefly discussed role of cultural liaison and their responsibilities. WAHA has required this position attend various training sessions monthly, and the liaison regularly distributes summaries of trainings and email communications to the board.
 - The impact of their involvement and the emphasis of the position by WAHA supports consideration of being a voting member.
 - Motion to make the Cultural Liaison position a voting member of the board. Motioned by Abbi, seconded by Tricia. All in favor, approved.
- Update on talks with the City
 - Discussion ongoing. Travis McDonald to prepare draft plans for ideas.
- Renovations to Visitor locker rooms
 - Decided we want to do it – expand footprint of locker rooms, as communicated in prior meeting

- Abbi submitted the grant for Iowa County Small Business; timeline for notification of award is unknown
- Abbi also submitted a \$20K grant to Dick's Sporting Goods; timeline for notification of award is unknown
- Award of these grants would go toward locker room improvements
- WIAA update
 - Working with district administrators to determine next steps; need to understand financials, which Kyle, Mitch and administrators are working on

Vice President's Report – Jonathan Olday

- No topics

Financial Report – Tricia Ley

- Work Hours: 3 families left to pay, two of which are registered to play this season; skaters cannot take the ice prior to completing financial obligations
- Sep financials – main income source was golf outing; chiller refinance loan was signed a couple of weeks ago and money was moved into loan; Expenses: to city, golf outing expenses and tournament registrations.
- Motion to approve Sep 2025 financials. Motioned to approve by Ryan, seconded by Rachel. All in favor, approved.
- Event insurance: Sarah Berg is working on this with expected completion in Dec, which aligns with when it is needed.

Registrar – Abbi Trainor

- Status notification form
 - Abbi created a suggested form to send upon completion of registration to people living in an open district to notify them that by playing with our association they are now claiming us as their association, which is consistent with WAHA policy; shared draft form for review during the meeting. Signing the form confirms acknowledgement and understanding of the content. Abbi to implement the form.
- Board members Safe Sport/Background Check
 - Reminder if you have not completed to do so; reviewed members needing to complete yet and members whose due dates are upcoming
- Big Kahuna payment update
 - 12 families did not click the Big Kahuna button during registration; Abbi to send them an email

Director of Hockey – Ryan Currie

- Report on coaching discussions
 - Need to identify 6u coach; named two individuals and Ryan to reach out to gauge interest
- Power Skate – Claudia is available only on Wednesdays at any time
 - Discussed Ice Wolves covering cost and/or families contributing
 - Scheduler, DOH, et al to determine appropriate time for Power Skate with consideration of hockey practice times
- Goalie camp with Shane will be held every two weeks as offered last year; Kyle speaking with another individual from within the association to offer training on the opposite weeks

Cultural Liaison – Kaelyn Martin

- The Positive Coaching Alliance (PCA) "index", or survey
 - Concept of improving the culture of the association based on observation and evaluation of coaches during practices/games and from feedback by individuals, thus providing a way to share feedback to coaches on opportunities to positively influence the culture

- PCA Workshops this year were the same workshops as provided last year, which Kaelyn attended last year, thus she will not attend the same workshops this year. No concerns from the board members.
- Good Standing Course – a course that could be required for an individual ejected from a game or observation of a game, to attend a one hour training session, \$35 covered by the individual. Discussed and determined we will not implement at this time and may do so in the future.
- Update on Core Values poster order
 - Quote in progress, Kaelyn to share cost via Slack upon receipt
- Posting Core Values on website – Mitch to update
- Mission statement
 - Kaelyn shared an updated draft mission statement that incorporates the core values with minor edits to the overall statement; reviewed current statement posted on the website. Mitch update mission statement with the revised words.

Equipment Manager – Tonia Smith/Amanda Aide

- Update on Sign Up Genius regarding equipment fittings – fittings are occurring in the next two weeks
- Requesting approval for use of Ice Wolves logo on baggage tags – intended use for goalie equipment bags; approval granted
- Parent question – Is Open Hockey open to previous players not registered for current season? What would be the requirements? Is equipment rental available and if so how much?
 - Requires having USA Hockey number and payment for the equipment rental

Ice Scheduler – Laura Anderson

- Laura is getting games on ice schedule so we can open ice times ASAP
 - Bantam, SheWolves and Squirt games scheduled
 - PeeWee game scheduling in progress
 - Laura is completing all information for first half of season schedule for U6/U8 until we find a team rep
- Discussion on practices being 1 h instead of 1.25 h
 - Currently on schedule as 1.25 h, as they have been in the past. Laura reached out to various organizations and determined common practice within smaller organizations is to use 1.25 h practice, larger organization use 1 h, both twice a week.
 - Evaluated options for Monday practice and bantam practice times ending late in the evening.
 - Overall agreeable to reduce practice time on Monday; Ryan to reach out to Shane to determine flexibility, if any, in goalie training schedule. Will determine path forward after we hear more.

Team Rep – Laura Anderson

- Still need U6, U8, Bantam, and High School team reps
 - U8 and U6 to be determined until after start of season; Kathryn to meet with families during Parent/Guardian Meeting to discuss responsibilities and identify a team rep.
 - Bantam and HS have a couple of team rep options we are working to confirm they are interested.
- Approval of Megan Currie and Laura Anderson for SheWolves
 - Motion to approve made by Abbi, seconded by Tricia. All in favor, approved.

Rink Manager – Chris Rusch

- Rink setup update
 - Waiting on parts for the chiller
 - Overall progress is not too bad, though they have been working with a small crew; low impact at this point given we are waiting on parts.
 - Sand to be delivered this week; hope to be making ice by the end of this week.

- Goal of having ice end of 25Oct weekend; chiller operating more efficiently with the updates we made last year and this year, which helps us out in getting ice sooner.

Referee Manager – Stephanie Pasker

- Report on referee compensation
 - Limited rate information is published; Stephanie found information for Monroe and Dane County
 - We offer comparable rates per game, in addition to mileage and concessions.
 - No change to our rates given the information presented.

Marketing – Kathryn Schaaf

- Social media posts: Open Skate
 - Draft posts are ready to be posted when needed.
- Sponsor update
 - Meeting next Sunday to review the list and identify last remaining contacts.

Concessions Manager – AmyBeth Levetzow

- Culvers Share Day – reviewed fundraising support from past four years and determined this is a limited monetary benefit to us and requires volunteer hours from our families that could also be used at our rink.
 - The board determined we will not participate in Culvers share day this year, and may consider doing so in the future.
- Concession training dates will be offered as we move closer to the start of practices.
- Quality Bakery business closed, which impacts us for donuts and buns provided throughout the season, thus we will need to find a different source.

Webmaster – Mitch Morey

- LiveBarn was set up and is live.
- All Dibs sessions are created for Open Skate, Try Hockey and LTP, and games, and can be released/go live when we determine the appropriate timing to do so.
- Motion to get a LiveBarn account to use for logging in on concessions TV. Motioned by Abbi, seconded by Tricia. All in favor, approved.
- Webmaster to put sponsors on website, work with Kathryn to obtain sponsorship logos.

Committee Updates

Rink Committee – no additional updates noted

Marketing Committee – no additional updates noted

Policy & Procedure Committee – no additional updates noted

Future Action Items for 2025/2026 Season – no additional updates noted

- Additional locker rooms
- Trophy Case
- Referee Class & Rates
- In ground coils

Next Meeting – **November 9, 2025, 7:00 PM @ Ice Wolves Ice Arena, Dodgeville, WI 53533**

Adjourn – Motioned by Abbi, seconded by Ryan. All in favor, approved.

Meeting Adjourned – 20:01