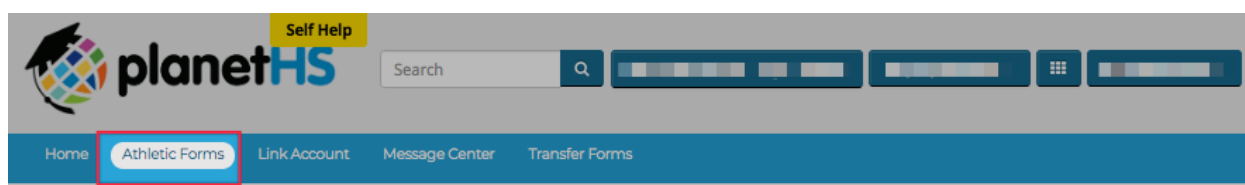


STUDENT/PARENT GUIDE: COMPLETING PIAA ATHLETIC FORMS VIA PlanetHS

1. Athletic Forms

Click the Athletic Forms button to move to the Pre-Participation Forms Overview Page and complete the required digital forms.



2. Add Sports

In the Sports Interest section, check the sports you will be trying out for. Coaches assigned to the selected sports will be able to view all related completed forms.

A screenshot of the "Athletic Pre-Participation" form on the PlanetHS website. The form has a blue header with navigation links: "Home", "Athletic Forms" (highlighted with a red box), "Link Account", "Message Center", and "Transfer Forms". The main content area is titled "Athletic Pre-Participation" and contains several sections. The first section displays user information: "Student at [redacted] High School", "Grad Year: 2021", "Gender: female", and "Date Of Birth: 10/01/2002". Below this is a section for "Parent/Guardian" and "Email" with redacted fields. The next section is "Example forms, click here" with a link and a description. This is followed by a green box titled "What do I need to do to complete the online forms?". Below that is a "Filter View" section with a dropdown menu set to "2019 - 2020". The "Profile Requirements" section lists "Email Address/Mobile Phone Provided: Complete" and "Parent Account Linked: Complete". The final section, "Sports of Interest", is highlighted with a red box and contains the instruction "Select the sports you wish to participate in this school year." followed by a list of sports with checkboxes: "Baseball" (unchecked), "Basketball" (checked), "Football" (checked), "Lacrosse" (checked), "Soccer" (checked), and "Wrestling" (unchecked).

3. Add Additional Schools (if applicable)

If you/your student participate in sports at multiple schools, add the additional schools at this time. If you/your student do not play for multiple schools, leave this section blank. Adding additional schools will allow the Athletic Director(s) at the additional school(s) view your pre-participation paperwork.

4. Complete & Sign Digital Forms

-Click on each form name to open the form.

Reviewing Forms for the below School Year:

Filter View: 2019 - 2020 ▾

Profile Requirements

The below profile requirements are required in order to complete the Pre-Participation Process.

Email Address/Mobile Phone Provided: Complete

Parent Account Linked: Complete

Sports of Interest

Select the sports you wish to participate in this school year.

<input type="checkbox"/> Baseball	<input checked="" type="checkbox"/> Basketball
<input checked="" type="checkbox"/> Football	<input checked="" type="checkbox"/> Lacrosse
<input checked="" type="checkbox"/> Soccer	<input type="checkbox"/> Wrestling

Completion of These Forms is Required of Each Student

The forms below must be completed by both the student and a parent or legal guardian. Only after the Sports Director has reviewed and approved the completed forms will the student be allowed to participate in team activities.

Status Legend

Awaiting Student Signature: The student needs to log into their account to review and sign the form
Awaiting Parent Signature: The parent needs to log into their account to review and sign the form
Pending Staff Approval: The form is now waiting for the Sports Director at your school to review and approve the form
Declined: Staff has Declined the form
Complete: This form has been approved by the Sports Director at your school

CHSAA Physical History Form Incomplete

CHSAA Physical Evaluation Form Incomplete

CHSAA Parent Permit for Athletic Participation Incomplete

CHSAA Bylaws Parent & Student Information Incomplete

Sample Warning to Students and Parents Incomplete

- Then complete all required fields. Required fields are noted with a red asterisk (*).

CHSAA Physical History Form

Items marked with an asterisk (*) are required.

** To view a PDF in your browser, install/enable a PDF Reader extension/plugin.

Form Requirement(s)

- Student Athlete Signature Required.
- Parent Signature Required.

Print / Upload Here

(Note: This form is to be filled out by the patient and parent prior to seeing the physician. The physician should keep this form in the chart.)

Date of Exam

* Name

* Date of Birth

* Sex

* Age

* Grade

- **Once complete, be sure to click the Sign & Submit button at the bottom of each form. Both the parent and student must complete this step.**
- Your school/district chooses which forms require the student, parent, or student AND parent signatures. Upon completion of each form, you should be auto promoted to the next form.
- Students with accounts may begin completing digital forms immediately. Parents must be linked to a student account to see the electronic version of the forms. If they are not linked, they will only see example PDF versions of the forms. You can complete forms or see their status at any time by clicking on the ATHLETIC FORMS button. This gives the ability for students to send a parent linked account request and to upload the physical exam signed by the physician during group physicals.

- Upload Buttons are shown when you are required to upload a document instead of completing the web-form. **For example, the physical exam form your physician completes (SECTION 7). This form must be uploaded by either the parent or student and requires the parent's signature.**
 - **PLEASE NOTE: Section 7 is the PIAA physical portion that must be completed and signed by a physician. You will be able to print this form when you click on its link. Once completed, you simply upload back onto your PlanetHS account.**

5. Accepted Forms

- You will receive a notification via email and/or text message (if enabled) if your forms have been accepted AND if they have not been accepted by your school. Should a form be rejected by your school, the notification will state the reason and a link to review and resubmit your form changes.

PIAA CIPPE Section 8 (Recertification) Form (For athletes who play multiple sports in a school year)

PIAA CIPPE Section 8 Form

The PIAA recertification form (Section 8) will be visible prior to the winter and spring seasons in the Student Central platform.

What does this mean?

- Any fall athlete, who also has a winter sport selected, will now see the Section 8 form in their list of required forms.
- Any school admin will also see the students that need to complete this form by clicking the + sign to the left of a student's name in Athletic Forms.
- In addition, these athletes overall forms status will be RESET to "pending" until Section 8 is successfully completed.
- If fall athletes have already been added to official winter rosters within the Team Rosters platform, they will remain on those rosters.

Example of student forms with both a winter and fall sport selected:

PIAA Personal & Emergency Information (Section 1)

PIAA Certification of Parent/Guardian (Section 2)

PIAA Concussion Form (Section 3)

PIAA Cardiac Awareness Form (Section 4)

PIAA Supplemental Acknowledgement, Waiver and Release: COVID 19 (Section 5)

PIAA Pre-Participation History Form (Section 6)

PIAA Physical Exam Form (Section 7)

Section 8: Re-Certification by Parent/Guardian (Winter)

Section 9: Re-Certification by Licensed Physician of Medicine or Osteopathic Medicine (AS NEEDED)

Example of student forms with only a fall or winter sport selected (not both):

PIAA Personal & Emergency Information (Section 1)

PIAA Certification of Parent/Guardian (Section 2)

PIAA Concussion Form (Section 3)

PIAA Cardiac Awareness Form (Section 4)

PIAA Supplemental Acknowledgement, Waiver and Release: COVID 19 (Section 5)

PIAA Pre-Participation History Form (Section 6)

PIAA Physical Exam Form (Section 7)

Section 9: Re-Certification by Licensed Physician of Medicine or Osteopathic Medicine (AS NEEDED)

What if I don't see the Section 8 form under a winter/spring?

If the student is not showing the form, but you know they should be, you can click on their name, and then select the winter sport within the Sports of Interest portion of the student profile. After refreshing the page, you will see the newly added Section 8 form appear.

If you have questions regarding the content of form requirements, please contact your school Athletic Director. If you need technical assistance, please email: support@bigteams.com