



Coon Rapids Youth Hockey Association

Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	March 27th, 2022	
Scheduled Time	5:00pm (called to order at 5:08pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input type="checkbox"/> Sara Barsness, Vice President	<input type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager, Michelle Clark
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



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Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	
3	Meeting Minutes	President	Dave Schmidt	February 2022
4	President Report	President	Dave Schmidt	N/A
5	Treasurer Report	Treasurer	Holly Bachman	<p>Significant Changes- None</p> <p>Revenue Sources- Employees (new/terminated/resigned)- Gambling donation and ice payments, Blue Ox / CR High School game</p> <p>Process and Controls-N/A</p> <p>Identified Risks- N/A</p> <p>Annual Audit (preparation, status, presentation)- N/A</p> <p>Operating Budget Review- February 2021 Financial Statements*</p>
6	Gambling Report	Gambling Manager	Sue Erickson	<p>Significant Changes- N/A</p> <p>Gambling Sources (sources, sites, upcoming events, etc.)</p> <p>Employees (new/terminated/resigned)Donations (amount/to whom)-\$20,000 donation, Michele Clark started training as the assistant gambling manager on 3/21/22</p> <p>Process and Controls- MN Department of Revenue UBIT Audit getting worked on</p> <p>Identified Risks- None</p> <p>Compliance (rules, regulations, star rating) - 5 Star rating</p> <p>Annual Audit (preparation, status, presentation)- N/A</p> <p>Gambling Financial Review-</p>



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				February 2022 Gambling Activities and Related Expenses* March 2022 Estimated Gambling Activity and
7	Committee Report	District 10 Representative	Scott Brinkhaus	N/A
		Vice President	Sara Barsness	Admin Committee- N/A
		Traveling Director	Todd Bushy	Hockey Operations Committee- Hockey tryouts for 2022-2023 season will maybe have a 4th day. We will be hosting both boys and girls tryouts for the upcoming season with alternating them every other day. Talking about maybe having the traveling team with 4 tournaments instead of 3.
8	Old Business	N/A	N/A	N/A
9	New Business		Dave Schmidt/ Todd Bushy	Gambling Manager Contract Summer STP Camp
10	Good and Welfare			
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda- March 2022	Kelly Traynor	Scott Anderson	No	Yes
2	Meeting Minutes- February 2022	Jim Boden	Scott Anderson	No	Yes
3	Treasurer Report- February 2022 Financial Statements	Scott Anderson	Todd Bushy	No	Yes
4	Gambling Report- February	Kelly Traynor	Todd Bushy	No	Yes



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	2022 Gambling Activities and Related Expenses				
5	Gambling Report- March 2022 Estimated Gambling Activity and Expenses	Jim Boden	Scott Anderson	No	Yes
6	Gambling Report- February 2021 Gambling Activity Comparison	Jim Boden	Scott Anderson	No	Yes
7	New Business- \$20,000 donation from Gambling	Dave Schmidt	Todd Bushy	No	Yes
8	New Business- \$1,500 Donation to CR Senior All Night Party	Dave Schmidt	Todd Bushy	No	Yes
9	New Business- Gambling manager to receive \$1,500 per site per month with a one time \$5,000 bonus now and \$5,000 after the board receives the gambling manager task list	Dave Schmidt	Todd Bushy	Yes - 4	Yes
10	New Business- \$15,000 to pay for a vendor to run Summer STP Camp	Todd Bushy	Holly Bachman	No	Yes
11	Adjournment- March 2021 Board Meeting (6:49pm)	Holly Bachman	Todd Bushy		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



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Balance Sheet
As of February 28, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,031.75
11810 Spire Main Checking Account	182,167.13
Total Bank Accounts	\$282,198.88
Total Current Assets	\$282,198.88
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$282,502.25
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(142,782.51)
Net Revenue	143,461.27
Total Equity	\$282,502.25
TOTAL LIABILITIES AND EQUITY	\$282,502.25