



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

June 10, 2019

Attendees: Rick Westcott – President
Andy Webster – Vice President / Secretary
Tom Capper – Finance Director / ADM Coordinator
Kitt Woodrel – Treasurer
John Vlnka – House Director
Kathryn LaRock – Safesport
Stephanie Wray - Apparel Coordinator
Heather Scott – Fundraising Coordinator / Website

Absent: Constance Eder – Registrar
Colby Parks – LTP
Don Wright – Coaching Director

Open Positions: MAHA D6 Council Representative (pending)
ADM Coordinator
Fundraising Coordinator

Guests: Dan Wray – '09 Chiefs Head Coach

--- Meeting called to order at 7:00 PM ---

Opening – Secretary

1. Attendance
2. Guest Introductions – None
3. Announcements:
 - a. '07 Chiefs have folded
 - b. CHA Board positions have opened up
4. Review & Approval of Minutes
 - a. May minutes – Approved

Executive Director Reports

1. **Finance Report (Woodrel / Capper)**
 - a. Financial Standing = Good Financial Standing
 - a. Rink is all paid
 - b. Tryouts – '07, '10 CHA is assisting these teams with costs
 - c. Outstanding (House) balance from fall \$500
 - d. Scheduler is paid
 - b. Year End Finance Review – July 8th
2. **President Report (Westcott)**
 - a. Absent – no report
3. **Vice President Report (Webster)**
 - a. Scheduling Underway
 - b. CHA membership will be down (gaps in '05, '07, '10)
 - i. Coaching

- c. House parent complaint via email (Angela Berent) – several points of issue
 - i. CHA “support” for House – example stating there is no PW House coach
 - ii. '08 Travel tryouts were not widely distributed

4. Coaching Director Report (Wright)

- a. New Zamboni (Aug timeframe)
- b. Coaching Meeting held on May 20th, not great attendance

Director Reports

1. Apparel Coordinator Report – Wray

- a. Jerseys
 - i. Travel – Jerseys & Socks
 - 1. Sizing kit in office, or at InkFrenzy
 - 2. Orders to Steff by June 28th
 - 3. Warmup sizing kit will be available end July
 - ii. House
 - 1. Sizing at House Registration (Aug 17)
- b. Car stickers – need ordered
 - i. Give out on Registration Day
 - ii. Bulldog & Chiefs
- c. Helmet stickers – need to be made available
 - i. Chiefs
 - ii. Bulldogs

2. Website – Scott

- a. CHA Registration lists from past seasons (5 yrs)
- b. House Registration is on front page
- c. Need to OPEN registration
 - i. Keep costs the same
- d. Created save the date for house registration skate & created interest form to help with numbers planning
- e. Will update contact info on website

3. STAR / SafeSport Report – LaRock

- a. SafeSport - One concussion, player has been cleared
- b. STAR – no reports

4. Registrar Report – Eder

- a. Absent – no report

5. MAHA D6 / Travel Director Report –

- a. Little Caesars registration?
- b. MAHA 19-20 kickoff meeting is Tuesday, August 13th 6:15 pm, Drury Inn Grand Rapids
- c. ??? what are we missing ???
- d. Refs & locker rooms

6. House Directors Report – Vlnka

- a. Equipment Needs
 - i. Cones, blue pucks, black pucks
- b. Jamboree – Veterans Day (Nov 10) Jamboree
- c. Locks are missing

7. ADM Director – Open

- a. No Report

8. LTP Director Report - Parks

- a. Absent - No report

9. Fundraising – Scott

- a. Dynamic Drinkware wrapped up
- b. UofM concessions work
 - i. Need updated USA insurance certificate
 - ii. Will send details out to team managers for interest

10. Other Old Business

- a. Motion to approve up to \$500 for rubber matting
 - i. Motion made by Webster, second by Westcott, approved unanimously
 - ii. Pending Rink review of stock
 - iii. Dan Wray to take over project
- b. CHA Composite
 - i. Bill Doyle has provided the CHA with electronic files of each Team photo
 - ii. These will be combined into a large CHA banner hung over N Rink entrance
 - iii. Need banner guy contact info

11. New Business

- a. Secretary – Motion to nominate Heather Scott as CHA Secretary – Webster
 - i. 2nd – Woodrel
 - ii. Accepted
- b. Travel Director – Motion to nominate Dan Wray as CHA Travel Director – Webster
 - i. 2nd – Woodrel
 - ii. Accepted
- c. Finance Director – Motion to nominate Kitt Woodrel as Finance Director – Webster
 - i. 2nd – Wray
 - ii. Accepted

Next CHA Board Meeting: Monday, July 8, 2019

--- Meeting adjourned – 8:45 pm ---