

**HHA Board Meeting  
Wednesday, October 11, 2023  
Muddy Cow @ 7:30pm Open to Public**

**Members present – Kati K, Eric B, Bob S, Angie G, Melissa C, Jess E, Josh P, Josh K, Meranda W, Amanda N, Tom L**

**Non-voting present – David Winn, Terry D**

**Member at large – Bo Miller**

1. Call to Order
  - a. Adopt the agenda Motion by Jess and second Angie motion carries
  
2. HHA Gambling – (Open to all Membership) motion to open by Bob and second by Josh P – motion carries.
  - a. Past month update
  - b. Authorization of gambling payments
  - c. Discussions to cut River House loose. – Josh to reach out to Eric Labraten to discuss Motion to pay the bills by Meranda and second by Jess– motion carries.
 Motion to close Josh K and Jess E – motion carries

	Gross Receipts	Prizes	Net Receipts	Site Profit
Muddy Cow	\$371,631.00	\$319,276.90	\$52,354.10	\$24,955.79
River House	\$8,169.37	\$7,996.31	\$173.06	-\$1,180.75
Oakdale CG	\$67,418.10	\$56,022.38	\$11,395.72	\$9,000.35
<b>Totals</b>	<b>\$447,218.47</b>	<b>\$383,295.59</b>	<b>\$63,922.88</b>	<b>\$32,775.39</b>

Expenses Paid September 2023	
River House (rent):	\$23.11
Oakdale (rent):	\$1,709.36
Muddy Cow (rent):	\$7,432.08
Triple Crown (etabs):	\$3,465.11
Triple Crown (Pull tab games):	\$1,012.86
Triple crown Games (Paddle tickets)	\$339.82
Minnesota Gambling Supply	\$15,985.78
Pilot Games (Bingo)	\$352.62
CG Made Easy	\$80.00
Terry Ditlefsen-mgr fee	\$984.20
Jess Engelsmeier	\$101.40
Standard Printing	\$270.20
Mn Rev – Gambling Tax	\$16,576.04
<b>Total Expenses:</b>	<b>\$48,332.58</b>

3. Secretary's Report – Josh Karg
  - a. Approve previous meeting minutes. Motion by Bob S and second by Eric B. Motion carries
  
4. Treasurer's Report –attachment emailed to board on 10/10/23
  - a. Review financials as of 9/30/23

- b. Nekton - review and approve additional subsidy of \$2,720 for players registered (total HHA subsidy of \$6,720; budgeted \$4,000) Motion by Josh K and second by Eric B. Motion carries.
- c. Meat raffle incentive to Team Funds - review and approve \$250/team (total of \$2,250) Motion by Eric and second by Bob. Motion carries.
- d. Team Funds - financial recap
- e. HHA business credit cards have been received & activated; provided to cardholders along with user agreement to sign
- f. HHA audit and tax return preparation for 4/30/23 year-end - should be completed by the end of October 2023
- g. HHA Venmo account - set up and managed by Treasurer to help facilitate collection of payments throughout the year. Motion to research and come back with options for opening a separate bank account and add HHA Venmo on Meranda phone. Meranda to report on monthly at meetings. Motion by Bob S and second by Melissa C. Motion carries.
- h. 180 kids registered to budget of 215. Mite registrations are lagging which is a big cause for this difference.

Checking Account	\$167,052.48
Savings Account	\$479,350.56
<u>Concessions Account</u>	<u>\$4,719.13</u>
<b>Total HHA Funds</b>	<b>\$651,122.17</b>

5. President's Report – Kati Katzenmeyer

- a. Website Coordinator – Josh and Emily Mirra - HHA would provide 7.5 hours of dibs to take over for 2023-2024 to be re-evaluated for the 2024-2025 season. Motion by Eric B and second by Josh P. Motion carries.
- b. Payment for tryout evaluators – 9 evaluators @ 100 = \$900 - motion by Meranda W and second by Erin K. Motion carries.
- c. Picture day for travel teams – date to be determined

6. Vice President's Report – Eric Borstad

- a. D5 summary – see attached.
- b. Locker room update – talked about possible lockbox situation. Borstad to follow up with Rink staff to find out possible options.
- c. Swine Barn plan and potential Coordinator – Jared Peterson has volunteered to be the coordinator to set up and maintain. Motion by Melissa and second by Josh, motion carries.
- d. Request for funding to fix "McShooter" – Already owned by HHA. Needs some maintenance. Motion by Tom and second by Bob to pay \$500 to get this up and running. Motion carries.

7. Director of Hockey Operations Report – Bob Struthers

- a. Team rosters on SportsEngine

- b. GameSheet codes
- c. Scheduler update (replacement needed to schedule scrimmages + officials, as well as practices starting in December) – Kyle Wendling resigning from scheduler. Bob to take over as replacement unless someone else is identified that wants to step up.
- d. “Unclaimed” @hutchhockey.com email addresses
- e. Scheduling meeting on October 14-15
- f. Local nonprofit chan 7 and 10. Looking into seeing if Ridgewater to see if media system would have interest to produce HHA home games.

8. PDC Report – David Winn

- a. Approve below Head Coaches for all travel teams 2023-2024 season
  - SQC – Eli Conradi – head coach
  - SQB – Joel Reiter - Head coach
  - PWA – Ross Wendling – Head coach
  - PWB – Adam Fink – Head Coach
  - Bantam A – Klayton Starrett - Head coach
  - Bantam B –Ryan Neppi
  - 10U – Adam Kaping - head coach
  - 12UB1 – Eric Katzenmeyer – Head Coach
  - 12UB2 - Josh Knutson – Head Coach

Motion to approve by Josh Karg and second by Bob Struthers – Motion is approved by majority for head coaches listed above. Coaches will select per policy up to 3 additional assistance rostered coaches to submit to PDC / Board to complete rosters

Looking to add Marc D and Adam Reiter as HHA coach consultants – helping with practice plans etc. – Additional job description and reporting structure to be worked on and brought back to board for approval.
- b. Coaches training update –November is another training planned. Idea is to do have one monthly.

9. Director of Youth Teams Report – Amanda Nellis

- a. Team managers meeting on Oct 22<sup>nd</sup>, 2023
- b. Home tournament coordination – see attached proposal. Motion to do trial pilot program for 2023-2024

10. Director of Girls Teams Report – Jess Engelsmeier

- a. Sponsorships – non renewals – Hutch Family Dental, Crow River Signs, Scheels (dasher going down) MSSB dasher going down.
- b. Jess to decide on which shirts to purchase for sponsorship shirts.

11. Director of Special Projects Report – Melissa Campbell/Erin Knudtson

- a. Come Try Hockey update – down a bit on numbers. Not able to go into schools this year and that is an issue with numbers. Hope to be back next year. Request to move come try hockey to September next year. Will be evaluated for next year.
- b. Wreath fundraiser – orders due October 29; pick up on November 15 at Fairgrounds
- c. Raffle tickets – 125 families registered. Only 2 families need to grab books. Have been in communication with Erin. So, all looks good this year. Mite's list is appreciated to start looking at registration to get raffles sorted for those families.
- d. Hutch Hockey Day – January 20<sup>th</sup>, 2024, is date. Expand inter ice events at rink. Party is at River House with music, bar and food for this year.

12. D5/Tournament Coordinator – Tom Larson

- a. All tournaments are FULL, except 10UB – 16 teams for each tournament.
- b. Schedules done – additional ref fees for Bantam tournament – going to cost more for refs scheduled before 5 which is necessary to get as many teams through.
- c. Ref requests sent – this is completed.
- d. Additional expenses: medals / awards – plaques are ordered for 2023-2024. Possible renewable banner for next year that says champions.

13. Director of Mites/8U/Equipment – Angie Gearey/Josh Pearce

- a. Update – They have a great idea on what is needed for equipment for 2023-2024 season. List of what needs to be replaced in the works and budget established. More to come on what specific equipment will be purchased.

14. New business

Motion to adjourn by Bob S and second by Melissa C. Motion carries.

HHA - Vice President/D5 Rep report  
October 11, 2023

District 5 Board Meeting  
October 4, 2023  
St. Augusta Legion

- 1) District 5 Treasurer's Report – Jeff Swenson
  - a. During October bills will go out for \$200 per traveling team in each association.
  - b. Once league games have been scheduled each association will get a bill for their referee fees. The district would like this to be paid within 30 days of receipt.
- 2) District 5 Coach in Chief – Aaron Johnson
  - a. Coaching documents for 2023 have been updated on the D5 website.
- 3) District 5 Officials Report – Ryan Szymanski
  - a. Officials meeting Sunday October 15<sup>th</sup> @ St. Augusta
  - b. Get scrimmage requests in ASAP
- 4) District 5 Tournament Coordinator – Kevin Mooney
  - a. Submit tournaments through MN Hockey portal.
  - b. Sanctioning is up and running with MN Hockey
- 5) District 5 Girls Coordinator – Kim Monahan
- 6) MN Hockey District Director – Nate Wold
  - a. School Waivers – this will again be on the agenda for MN Hockey's winter meeting.
  - b. Locker room monitors – Changes to this policy for the 2023-2024 season. Locker room monitors are now required to be in the locker room at all times players are present unless the coach is there and at that time the coach becomes the monitor. More to come on this and will be communicated during parent meetings.
  - c. MN hockey directors conference – Sept 2024 meeting will be mandatory to have at least one representative from each association present.
  - d. Game limits prior to the official roster -5 game limit. Get rosters done as soon as tryouts are complete. Games played with rosters being sent to the District Director will be fined.
  - e. Board rosters to be completed by 10/4/23
  - f. Iceberg Sports Education - <https://icebergsportseducation.com/> This may be a resource for associations to be sure we are setting up players and coaches for success and love of the game.
  - g. District 4 teams – listed on the declarations page. MN hockey is looking at changes to district 4 as there are issues with keeping all associations viable.

Old business:

- 1) Team slotting chart completed by deadline of 10/4/2023

- 2) Google Contact Sheet – this is up on the D5 website as a reference of who to contact in each association.

New Business:

- 1) October 14 – 15 Ice schedulers meeting in Buffalo
- 2) Board Rosters due to registrar no later than Oct 4
- 3) April Election for D5 board: 2<sup>nd</sup> vice president, secretary
- 4) D5 Handbook has been updated. Encouraged to check this out.

District 5 Team Slotting Chart 2023 -2024 Season

Association	10UB	10UA	12UB	12UA	15UB	15UA	SOC	SQB	SQA	PWC	PWB2	PWB1	PWA/AA	BAN B2	BAN B1	BAN A/AA	JRG
Buffalo	1	1	2 Tier (B1/B2)	1	1		1	3 - B-1 & two even B2	1	1	1	1	AA	2 even	1	AA	B & 16U
Hutchinson	1		2 Tier (B1/B2)				1	1			1		A	1		A	
LDC		1		1			1	1			1		A			A	
MML							1	1	1	1	1	1	A	1	1	A	
River Lakes	1	1		1			1	1	1		1		A		1	A	
Sartell	1-B1 2-B2 (equal)	1	2 Tier (B1/B2)	1	1		1	B-1	1	1	1		AA & A	1		AA & A	B
Sauk Rapids							1	B-1 B-2		1			A	1		A	
St. Cloud							1	2	1		1		AA	1	1	AA	
STMA	2 - B 1 equal	1	2 Tier (B1/B2)	1	1	1	1	2 - B1 2 - B2 Even	1	1	1	1	AA & A	2 Equal	1	AA	B & 16U
Willmar	1		1				1	B-1			1		A			A	

District 4 Teams joining District 5

Windom																		
New Ulm							1						A					
Worthington													A		1		A	
Reedwood																	A	
Luverne													A				A	
Marshall													A				A	
Farimont							1						A				A	
Boji (IOWA)							1						A		1			
															1			

## **\*Background\***

With the recent changes to gambling policies, and how that applies to home tournaments (ie: raffles), I think it may be a good time to start a conversation around home tournament planning.

The rules regarding gambling caused me to reevaluate prior home tournament planning. Initially my focus was on raffles specifically, because as many of you are aware, previously managers/teams decided on raffles (raffle prizes, management of related funds, etc). However, the focus evolved to a larger scope.

With these changes, I personally don't feel it'd be wise to have individual managers/teams to be solely responsible for managing raffles. I think it lends to the potential (even if unintentional) non-compliance of the gambling rules, which is ultimately a risk for HHA.

My proposal suggests a way to provide continuity amongst our home tournaments. I think it's unreasonable to expect every home tournament look the exact same, nor do I think that should be the goal. I do feel however, that providing consistency in targeted areas will give a more unified approach to not only the planning of the tournaments, but also in the marketability of HHA tournaments (which will hopefully make us a memorable tournament destination for visiting teams).

Below is a proposal to consider. This is just my opinion, and a rough draft at that, but serves as a starting point for discussion. I've approached this from my view as Director of Youth Teams, as this is where I see the most need for improvement. However, I would be very open to the idea this becomes a combined effort between girls/youth. I'm open to all suggestions, criticisms, and curious to hear opinions.

### **Home Tournament Coordinator Proposal:**

**Vision:** Create uniformity of HHA home tournaments. Simplify home tournament planning with a centralized point of contact for branding, gambling, and vendor presence.

**Short Term Goal:** Trial a coordinator/co-coordinator position for youth teams for 23-24 season. Gather feedback at end of season; make appropriate changes as needed.

**Long Term Goal:** Consolidate Youth and Girls home tournaments to a singular HHA home tournament; ideally one name, one logo.

#### **1. Role Structure:**

- a. Co-Coordinator position ideally
  - i. 2-4 members
    1. Number will reflect decision if joint position; or separate Girls/Youth teams
  - ii. Added responsibility to Girls/Youth Directors?
    1. Benefit: Has established contact with gambling manager/treasurer and other applicable board members. Typically has a greater understanding of HHA rules/regulations.
  - iii. Or separate position all together? Would require more volunteer need if so
  - iv. Non-voting position

**2. HTC Responsibilities:**

a. Task Delegation

i. Marketing/Vendor Co-Coordinator Responsibilities:

1. Marketing:

a. Coordinate Signage

i. ie: Standard Printing (or other location of choice)

b. Coordinate logo design/management (if/when applicable)

2. Vendors

a. Coordinate shirt vendor for season

i. Ideally local vendor; sponsorship (ie: Gold Leaf Apparel)

b. Coordinate with Tournament Director

i. Report pertinent info re: vendors (shirt sales) for info disbursement to visiting teams

ii. Gambling Co-Coordinator Responsibilities: (Ideally this would be the girls/youth director)

1. Coordinate raffle prize selections with individual team manager (if desired). Purchase prizes.

2. Coordinate team profit distribution/disbursement

3. Coordinate with Gambling Manager, Treasurer, and Team Manager(s) for items above

**3. Managers Responsibilities:**

a. Coordinate parent game workers/concessions presence as usual.

b. Manager(s)/Team decides gambling and vendor presence

i. Coordinate with HTC if desired