

# CHS Athletic Booster Club 2022-2023

## Board Meeting Minutes – Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

<b>President:</b>	Paige David	<b>Vice President:</b>	Teresa Hiner
<b>Treasurer:</b>	Stacey Ford	<b>Secretary:</b>	Tonya Brown

### Executive Meeting Attendees:

- Paige David
- Teresa Hiner
- Tonya Brown
- Stacey Ford
- Andy Brown
- Addi Brown
- Dalila Newhard
- Tina Cantu
- Hugo Cantu
- Cameron Goff
- Kevin Goff
- Jeff Lillard

### Executive Board Meeting Minutes:

#### 1. Call to Order / Roll Call of Board of Directors

- Paige David called meeting to order at 6:16pm

#### 2. Executive Business

- Bylaw Status
  - All Executive Board met on 2/5/23 to finalize bylaws and making sure it was ready for review and vote.
  - Paige David motioned to approve bylaws, seconded by Teresa Hiner. The motion passed unanimously.
- Positions open for upcoming 2023-2024 school year
  - Discussion for what is potentially open for coming year.
    - **ACTION** – Paige David to send the email again about who is coming back.
    - PTA meeting for Hillwood is March 6 –
      - **ACTION** – Paige David to go to meeting to talk to them about what is coming up in open position.
      - **ACTION** – Tonya Brown to remind Paige David for next year to go to Hillwood Coach Parent meetings.
      - Reminder that LIASIONS ARE REQUIRED to come to booster meetings or find a representative for that meeting.
        - **ACTION** – Andy Brown to send reminder to Team Liaisons of the importance of their presence at the meetings or have a representative there if they cannot attend.
- March Booster meeting is set for March 13<sup>th</sup>. That is spring break. Should we move to March 6<sup>th</sup> or 8<sup>th</sup>?

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes– Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

- **ACTION** - Chris Costa to update the website showing the March booster meeting being Monday, March 20<sup>th</sup>.

### 3. Clarification of various club business topics –

- Clarification of donations and fundraisers.
- Concession Open/Close procedures
  - i. **ACTION** – Tonya Brown to draft a document on open/close procedures.

### 4. Forms

- Several forms need to be updated on the addendums.
  - i. **ACTION** – Tonya Brown to update the addendum forms and send to Chris Costa for upload to website
  - ii. Discussed Donation receipt form for anything over \$250 for donations.

### 5. Meeting with Baseball – regarding sandlot – it is a fundraiser and not conflicting with any concessions for CHSABC – Boosters are opening and closing. Baseball is giving % to booster since it is a fundraiser

- **ACTION** – Andy Brown to load the open close on the ABC Signup

### 6. Wifi Issues with hotspot

- **ACTION** – Tonya Brown put on hot spots for beginning of school year agenda

### 7. Meeting Adjourned –

- Paige David adjourned the meeting at 6:45pm.

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes– Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

### General Membership Meeting Minutes:

#### General Board Meeting Attendees:

- Paige David, Football, Powerlifting
- Teresa Hiner, Baseball
- Stacey Ford, Football, Powerlifting
- Tonya Brown, Softball
- Tina Cantu, Basketball
- Hugo Cantu, Basketball
- Cameron Cantu, Basketball
- Kevin Goff, Girls Soccer
- Jeff Lillard, Boys Soccer
- Melissa Fields, Soccer, Baseball
- Linda Comer, Cheer
- Cynthia Flannery, Baseball
- Chris Costa, Softball
- Jamie York, Cheer
- Stefanie Murray, Basketball

#### 1. Call to Order

- Paige David calling meeting to order at 7pm
- Meeting held at local restaurant – Campfire Grill
- General Membership did meet on 2/13/23, but not enough Board of Directors available to vote on bylaws so they pushed meeting to 2/20/23. Secretary has notes of 2/13/23 discussions. No motions occurred since it was not an official meeting.

#### 2. Old Business:

- Spring Sports Program
  - Paige to committed to working on this sports program
    - **ACTION** – Start laying it out and asked for volunteers
      - Tonya Brown, Melissa Fields and Dalila Newhard offered to help
    - Cheer to stay in Spring book & will provide an updated photo

#### 3. New Business

- March Booster meeting date – Note the date will be March 20th due to Spring Break
- Reminder of Volunteer Concession Hours available.
  - Tonya Brown talked about concessions.
  - We need volunteers for Tuesday – soccer – Jeff Lillard stepped up and signed up (Thank you)
- Nominations Committee for 2023-2024.
  - Official resignation from Kizzy Sapp – Spirit Wear
  - We discussed the different positions.
    - **ACTION** – Paige David to send to Chris Costa list of Board positions to send out to membership.
  - LARGE TRACK MEET on SATURDAY – Concessions – This is not being coordinated by Boosters.

#### 4. Officer updates

- President – Paige David
  - Spirit wear meeting should be this week with Kim for the company that will

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes – Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

- inventory. Then we will get a spirit wear committee set up for that.
- Powerlifting regionals – Will be March 4<sup>th</sup> from 8-4
- Signs – changing the Concession signs – getting pricing or we will find new sponsors. KCAL – Is an option for making signs.
  - **ACTION** – Paige David to get big Chargers from Coach Sports for Concessions.
- Vice President – Teresa Hiner
  - Scholarship Application – April 22 due date.
    - **ACTION** – Send scholarship application reminder April 6th
    - **ACTION** – Send out scholarship application flyer – by March 10th.
    - Assigned Scholarship Committee Members
      - a. Committee – Stefanie Murray, Tonya Brown, Jeff Lillard, Jamie York
    - May 18<sup>th</sup> is award night for scholarship
- Secretary Report – Tonya Brown
  - Motion to approve last month's meeting minutes by Paige David, seconded by Jeff Lillard. The motion passed unanimously.
  - Reviewed open action items (see below)
- Treasurer Report – Stacey Ford
  - Present budget. Motion to approve this month's treasurer report by Paige David, Chris Costa/Jeff Lillard seconded. The motion passed unanimously.
    - Discussed banquet move up to \$13
    - We still have a payment to soccer out there for the Bench warmers

### 5. Director Updates

- Membership – Cynthia Flannery
  - As of Feb 3, 2023, there are **172 total members**
  - Please review the breakdown below by sport
    - **Total Members / % by Sport:**
      - a. Baseball= 25/**44%**
      - b. Basketball= 22/**21%**
      - c. Cheer= 9/**25%**
      - d. Cross Country= 5/**12%**
      - e. Football= 33/**28%**
      - f. Golf= 3/**25%**
      - g. Soccer= 30/**27%**
      - h. Softball= 24/**89%**
      - i. Swimming and Diving= 12/**30%**
      - j. Track and Field= 15/**28%**
      - k. Volleyball= 25/**45%**
      - l. Weightlifting= 6/**46%**
      - m. Wrestling= 9/**17%**
- Concessions – Committee
  - Teresa Hiner is stocking
- Spirit Wear – Open
  - Resignation of Kizzy Sapp

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes – Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

- Communications – Chris Costa
  - He will send over the files for concessions for google drive
- Special Projects – Committee
  - Assembling the spring program this weekend at Paige David's house starting at 1pm
- Team Liaison –Andy Brown, present at executive board
  - No updates
- Parliamentarian – Stefanie Murray
  - No update

### 6. Open floor

- Linda Comer – Fundraiser for cancer -5K run for – Get community involvement
  - She will get more info to Paige – but plan is for October 21<sup>st</sup> -
    - **ACTION** – Paige David will find out who did the pink out and why it stopped
- Chris Costa advised that bylaws have been updated on the website.

### 7. Adjournment

- Paige David adjourned meeting at 7:56pm.

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes – Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

### PREVIOUS MONTH'S ACTIONS:

#### Paige David:

- **ACTION:** Paige David to reach out to Jessica with Outlaw Fit Camp regarding sponsorship. **COMPLETE. No response from Outlaw Fit**
- **ACTION** – Paige David set up a Programs Committee for Spring Program. **In Progress**
- **ACTION** – Paige David to coordinate with Kim Sarafidis on their possible vendor list for spirit wear outsourcing options. **In Progress**
- **ACTION** – Paige David to set up a special meeting on spirit wear with our Spirit wear Director regarding stock and meeting certain sports uniform items stocked. **In Progress**
- **ACTION** – Paige David to set up service for iPads. **COMPLETE**

#### Teresa Hiner:

- **ACTION** – Teresa Hiner to put together a spreadsheet of volunteer hours. **COMPLETE**
- **ACTION** – Teresa Hiner offered to work with Baseball Liaisons on getting a sports collage turned in for baseball. **COMPLETE**
- **ACTION** – Teresa Hiner to update the flyer on scholarships and provide to Andy Brown to send out to Team Liaisons **In Progress**
- **ACTION** – Teresa Hiner to send out a meeting calendar appointment for executive board meeting. **COMPLETE**

#### Tonya Brown:

- **ACTION** – Tonya Brown to add agenda item to next Executive Board Meeting to assign the scholarship committee members. **COMPLETE**
- **ACTION** – Tonya Brown to send bylaws to Chris Costa for distribution to general public for review before next meeting. **COMPLETE**
- **ACTION** -Tonya Brown to update the bylaw and add a fundraising approval form to the addendum section. **COMPLETE**
- **ACTION** – Tonya Brown to add Annual Subscription for Website effective July 1<sup>st</sup> to the March or April meeting agenda. **COMPLETE**

#### Andy Brown:

- **ACTION** – Andy Brown to ask Team Liaisons to get the coach sports bio and photo in by 1/30. **COMPLETE**
- **ACTION** – Andy Brown to send scholarship flyer out to Team Liaisons – get flyer from Teresa Hiner. (Needs Flyer)

#### Kizzy Sapp:

- **ACTION** - Kizzy Sapp to provide inventory of new items added/delivered for Charger Preview Night **COMPLETE**

#### Cynthia Flannery:

- **ACTION** – Cynthia Flannery to add cheer date to the GroupMe calendar. **COMPLETE**
- **ACTION** – Cynthia Flannery to provide Tonya Brown with the Membership numbers. **COMPLETE**

# CHS Athletic Booster Club 2022-2023

## Board/General Meeting Minutes – Feb 20, 2023

---

Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

### Stacey Ford:

- **ACTION** – Stacey Ford to upgrade Sign up genius **COMPLETE**

### Chris Costa:

- **ACTION**- Chris Costa to get Instagram and Twitter accounts active. Provide Secretary with log in credentials. **In Progress**
- **ACTION** - Chris Costa to put the reimbursement form and banquet request on the website. **COMPLETE**
- **ACTION** – Chris Costa get the forms on the website easier to find (Secretary updating and sending to Costa) **COMPLETE**
- **ACTION** – Chris Costa to get Facebook and Instagram Accounts set up and functioning.
- **ACTION** – Prior to cheer meeting - Chris Costa to provide a membership promo code for membership – where the parents register – but do not pay dues since it is rolled into their fees.
- **ACTION** – Chris Costa to find a platform that we can use for membership sign ups that will communicate with Sports Engine platform.

### Coach Sports:

- **ACTION** – Coach Sports to provide Boosters with the date of the Award Night. **COMPLETE**

**Next Meeting Date**

20 March 2023

**Location –**

CHS Fieldhouse

**Time -**

Executive Board @ 6:30pm / General Booster Meeting @ 7pm