

DOVER YOUTH HOCKEY ASSOCIATION

MINUTES OF THE OCTOBER 2, 2023 BOARD OF DIRECTORS MEETING

6:00 PM – DOVER ICE ARENA CONFERENCE ROOM

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle - Secretary

- I. **CALL TO ORDER:** The October 2, 2023, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:05 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: JT Fortier, Zach Cobb, Josh Hersey, Ken Burlage, Steeve Wintle (virtual), Mike Young – Director of Hockey Operations

Absent: Steve Gahan, Shannon Kennedy, James Blouin

- II. **PUBLIC FORUM:** No one from the public was present to speak.

- III. **OLD BUSINESS:** Approval of the Board meeting minutes from 9/18/23. Fortier motioned for the Board minutes to be approved; Hersey seconded the motion. The Board voted unanimously 5-0 to approve the minutes.

IV. **FINANCE UPDATE (HERSEY):**

- a. Bingo update: No update on the most recent weeks bingo figures. To be updated for next Board meeting.
- b. NHAHA grant application filed on September 21st.
- c. Paid positions. Discussions about Mite Coordinator and Coaching Director positions.
- d. House League scholarship opportunity email has been sent to House League families.
- e. Accounts Receivable is currently pretty clean, no major issues or concerns.
- f. General ledger detail and current Balance Sheet uploaded to OneNote, no major issues identified.
- g. September ice bill received - \$42,000, in line with expectations. August bill still outstanding, to be chased by Hersey.

V. **PERSONNEL ISSUE (YOUNG):**

- a. Player requesting a refund. Experiencing the challenge of balancing school, multiple sports, etc.
- b. Burlage made a motion to refund tuition paid to date to player's family, less any amounts incurred by the league for uniforms. Hersey seconded the motion. The Board voted unanimously 5-0 to approve the minutes.

VI. FIRST SHIFT & HOUSE LEAGUE:

- a. Registration levels currently estimated at around 20. Some families seeking to enroll players for a second season of First Shift. Discussion about willingness to add players as young as 4 years old, and returning players. General agreement that goal is to have a full program, so as long as slots remain open, the program remains flexible to add returning players.
- b. First Shift equipment fittings scheduled for October 4 and October 8.
- c. Leadership & coaching – Fred Strum, Kennedy, Burlage, Cobb, Young and Hersey all willing to assist where possible.
- d. House league signups going well. Coaching status for House league teams discussed; last report was three squirt, three mite and six mini-mite coaches expressing interest.

VII. APPAREL STORE:

- a. Apparel committee met last week to cover apparel offerings and upcoming store. Cobb to follow up with Collins to target store opening from October 9th – 22nd. Logic of the date range is to target early enough for holiday season buying, while remaining open long enough to have First Shift and House League seasons to have begun.

VIII. OPERATIONS:

- a. Night at the Whitt – Approximately 70 tix sold to date. Hersey to request that Tia Pass send out a communication to advertise to House League families.
- b. Trunk or Treat – Historically the Board has not had active role in any events in the past, they have been done by parents. Request to be made to Tia Pass to coordinate with parents.

IX. OPEN DISCUSSION:

- a. Hersey – None
- b. Cobb – None
- c. Wintle - None
- d. Burlage – None
- e. Young – Player incident last week at a practice. A parent has requested a meeting with Young and Tia Pass on Wednesday October 4th at 7:15 PM to address the issue. Discussion ensued to update the Board on the nature of the incident.
- f. JT Fortier - None

X. MEETING ADJOURNED at 6:58 PM