

New Prague Hockey Association
Regular Meeting of the Board of Directors
Meeting Location: Raven Stream Elementary School Library
Wednesday, April 17th, 2024, 7:00 P.M.

Meeting called to order at 7:06pm.

Amanda notified the Board that she would be unable to attend due to illness. Tony made a motion to excuse her absences, which was seconded by Ben. Motion carried 8-0 (with one Board members absent).

1. ATTENDANCE

NPHA Board

President	Tony Robles	Present
Vice President	Jason Olson	Present
Secretary	Kristi Nelson	Present
Treasurer	Ben Jones	Present
Director of Operations	Mike Westing	Present
Communication Director	Amanda Will	Absent
Board Member at Large	Kirk Crabb	Present
Interim Board Member at Large/Past Board Member	Daniel Sacco	Present
Interim Manager Director	Brandy Rife	Present

Coordinator Positions

Clothing & Apparel Coordinator	Amanda Will	Absent
Concession Stand Coordinator	Ashley Lindholm	Absent
Equipment Coordinator	Troy Gilbertson	Absent
Equipment Coordinator Trainee	Kristi Nelson	Present
Fundraising Coordinator	Kristina Dillon	Absent
Gambling Manager	Nate Borwege	Absent
Gambling Manager Trainee	Jason Schlekewy	Present
HDC Coordinator	Tim Applen	Present
Ice Time Coordinator	Tyler Kienow	Absent
Mite/8U Coordinators	Anthony Anderson	Absent
	Brad Breeggemann	Absent
	Bryan Frank	Absent
NPACC Manager	Justin Hauge	Absent
Outdoor Ice Coordinator	Jeremy Denzer	Absent
Recruitment & Retention Coord	Brandy Rife	Present
Registrar	Miranda Vertnik	Present
Safe Sport Coordinator	Chelsea Casey	Absent
Sponsorship Coordinator	Kristi Nelson	Present
Tournament Coordinator	Kelly Chadwick	Absent
Volunteer Coordinator	Aimee Bombardo	Absent
Website/Technology Coordinator	Dallas Akre	Absent

Others present: Joe Birkholz ,

2. REPORTS

1. **Secretary's Report (Kristi Nelson):** Outgoing Board Secretary Miranda Vertnik shared the Meeting Minutes for March 2024 with the Board on March 18th. There were no suggested revisions or changes to the minutes. A motion was made by Dan to approve the March 2024 Meeting Minutes, which was seconded by Kirk. Motion carried 8-0 (with 1 Board member absent). Kristi will post the March 2024 Meeting Minutes to the NPHA website.
2. **Treasurer's Report (Ben Jones):** Ben shared the monthly financials with the Board prior to the meeting. Ben reported that there is enough money in the account for the HDC to start registering for tournaments. Ben reported that there is about \$6800 in fundraiser refunds that will be getting sent out. Also that the ATM has no money in it and discussed ways to get rid of it. Ben discussed the families with past due balances and dibs buy outs still needed. Ben shared that the concession stand final income to be rolled over is roughly \$36,000. Ben also reported that the association will be filing an extension for the 2023 taxes.
Kirk made a motion to approve the March 2024 Treasurer's Report, which was seconded by Jason. Motion carried 8-0 (with 1 Board members absent).
3. **Gambling Report (Nate Borwege/Jason Schlekewy):** Jason provided the February and March 2024 Gambling Report at to the meeting. He reported all of the final profits for the fundraisers, and raffle calendars. He reported that pull tab incomes for Fish Tale are down by \$5000 last month. The pull tabs provide a revenue of \$1,500 a month, and he is compiling a list of businesses that could possibly benefit and or be interested in having NPHA pulltabs at their establishment.

Brandy made a motion to approve the Feb 2024 Gambling Report as well as the Pre-Approvals for Allowable Expenses and Lawful Purpose Expenditures, which was seconded by Ben. Motion carried 8-0 (with 1 Board members absent).

Brandy made a motion to approve the March 2024 Gambling Report as well as the Pre-Approvals for Allowable Expenses and Lawful Purpose Expenditures, which was seconded by Ben. Motion carried 8-0 (with 1 Board members absent).

3. OLD BUSINESS

1. **Open Coordinator Positions:**
 1. **Sponsorship Coordinator** – do not have anyone yet. Possibly have 1 lead.
 2. **Recruitment and Retention Coordinator**
 3. **Concession Stand Coordinator**
an email blast will be sent out to try to fill these positions
 4. **Tournament Coordinator:** This position is responsible for overseeing the end of the season tournament NPHA hosts for D6, we will need to wait to see what level of play we are hosting. Then once teams are filled, we will seek a TC from that group of families.
2. **Revisiting of need to get locks on all locker room doors:** USA and Safe sport rule that needs to be implemented asap before next season.
3. **HDC Applications – 13 applications, 6 open spots**
4. **Player Petition Requests – link closed at midnight on April 16th. 10 petitions total. 6 are grade eligible, 3 applies for skills, and 1 applied to play down.**
5. **Summer Ice Possibilities** – waiting for ice schedules. Squirt/PeeWee shinny hockey, try hockey for free, open skate for kids to hang out with friends.

4. COORDINATOR UPDATES

1. President

1. **NPACC Manager (Justin Hauge):** New condenser is in.
2. **Gambling Coordinator (Nate Borwege & Jason Schlekewy):** see above.
3. **Safe Sport Coordinator (Chelsea Casey):** no news. Working to update the website and contacts.

2. Vice President

1. **HDC Coordinator (Tim Applen):** HDC met on April 7th to discuss new members. Recommended Joe Birkholz as new HDC Coordinator. Tim will move into the open spot on a 1 year term. They are meeting on April 28th to discuss player petitions and to start booking tournaments, talking about team numbers, and how many returning players.
2. **Mite/8U Coordinator (Anthony Anderson, Brad Breeggemann, & Bryan Frank):** No updates.
3. **Ice Time Coordinator (Tyler Kienow):** No updates.

3. Treasurer

1. **Concession Stand Coordinator (VACANT):** Still trying to fill this roll
2. **Fundraising Coordinator (Kristina Dillon):** No updates. Starts her roll in August of the next season. Talk to discuss changing the dates for packet turn in and item pick up, too close together. Also for a centralized wreath pick up.

4. Secretary

1. **Registrar (Miranda Vertnik):** The HDC application link was closed at 12:00am on April 1st. We received a total of 13 applicants. Those applications were shared with the HDC and the Board. Miranda received another award patch request (10U B1) and distributed those patches on Sunday. The player Petition Request link is still open – it will close at 12:00am on April 16th. As of Monday morning, we have received 5 petition requests (we received an additional request which was not necessary based on the player's DOB – Miranda already communicated this to the family). We were anticipating an additional 9 possible grade eligible petition requests that have not yet been received – Miranda sent an email to those families on Monday morning with a reminder to see if they intend to have their player petition up to play with their grade level peers.

Asked that for handbook review we change the date of petition requests to April 1st. We will get budget and handbook done to be able to launch registration July or August 1st.

2. **Volunteer Coordinator (Aimee Bombardo):** a few families are helping with the Beer bash and mite turn in to get some of their hours that they still need. I will get the updated list to the board at the end of the month for who needs to be billed.

5. Director of Operations

1. **Equipment Coordinator (Kristi Nelson):** 7 families returned equipment of the 16 that took advantage of the rental program. Next Wed is the last turn in date. I would like to see us get some goalie helmets to go along with the gear – hopefully to get more players interested in being goalie.
2. **Outdoor Ice Coordinator (Jeremy Denzer):** No ETA on new zam. Old zam went to rink of dreams in Madison Lake. Association to purchase current zam for outdoor rink
3. **Tournament Coordinator (VACANT):** Find out around June which tournament we are hosting at the rink. D6 meeting at the same time.

6. Communications Director

1. **Sponsorship Coordinator (VACANT):**
2. **Website & Technology Coordinator (Dallas Akre):**

7. Board Member at Large

1. **Recruitment & Retention Coordinator (VACANT):** Brandy reported that as of Wed the 17th there were 89 presale tickets sold for the Beer Bash. There are tons of awesome prizes and raffle items. Kirk asked when the sign up for the beer garden is at Dozinky – it is in June when you sign up for the parade.

8. **Past Board Member:**
 1. **Clothing & Apparel Coordinator (Ashley Lindholm):**
9. **Manager Director: N/A**

5. **NEW BUSINESS**

1. **Budget and Handbook Meeting Planning:** Both the budget and the NPHA Handbook need to be finalized before we can launch player registration. The goal for launching player registration is Aug 1st at the latest, so these items need to be completed by mid-July to allow the Registrar to build the player registration.

6. **BOARD MEMBER UPDATES**

1. **Interim Manager Director (Brandy Rife):**
2. **Director of Operations (Mike Westing):**
3. **Board Member at Large (Kirk Crabb):**
4. **Communications Director (Amanda Will):**
5. **Interim Board Member at Large/Past Board Member (Daniel Sacco):**
6. **Treasurer (Ben Jones):**
7. **Secretary (Kristi Nelson):**
8. **Vice President (Jason Olson):**
9. **President (Tony Robles):**

Tony made a motion to adjourn the meeting, which was seconded by Ben. Motion carried 8-0 (with 1 Board members absent). Meeting adjourned at 9:30pm.

Meeting minutes prepared by Kristi Nelson, NPHA Secretary