

## OVA Indoor Volleyball Development Committee - Operational

### TERMS OF REFERENCE

**Modified November, 2019**

NAME & TYPE	Indoor Volleyball Development Committee
PURPOSE	To review initiatives about the development of indoor volleyball and to advise OVA staff in areas such as but not limited to athlete development, coach development, competition structure, grassroots, etc.
COMPOSITION	<p>The Committee will be composed of a minimum of 6 and no more than 12 members, including the OVA Athlete Development Director. The OVA President and Executive Director are <i>ex officio</i> members of the committee.</p> <p>The Committee is chaired by two co-chairs with alternating 2-year terms. The first co-chairs are appointed by the Executive Director and the club members for 2 and 3 years respectively. Subsequently, the co-chairs will be selected by the Committee members once the terms are over.</p> <p>All members must comply with the OVA Screening Policy and complete the forms in Appendix A &amp; B of the OVA Conflict of Interest Policy.</p> <p>Members must submit an application to be selected as part of the committee. The selection is made by the co-chairs. The Committee will include people with a variety of skills and experiences such as, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>• Experience as a coach or administrator on the boys or girls side</li> <li>• Alumni athlete</li> <li>• Current athlete</li> <li>• Post-secondary volleyball experience</li> <li>• Experience volunteering on an OVA regional executive</li> <li>• Knowledge of the Long Term Athlete Development Model</li> <li>• Experience with developmental volleyball (grassroots)</li> <li>• Official/Referee</li> <li>• Parent of an athlete (current or alumni)</li> </ul> <p>The selection of committee members will also include consideration for some geographic representation. Members must re-apply to stay on the committee every two years.</p> <p>An individual representing the club presidents will be invited to participate in the committee's activities (meetings, phone calls, email discussions, etc).</p> <p>Members can be removed from the committee at the discretion of the co-chairs for any of the following reasons.</p> <ul style="list-style-type: none"> <li>• not contributing their fair share</li> <li>• violation of the OVA Code of Conduct</li> <li>• member in bad standing or any other violation or indiscretion</li> </ul>

AUTHORITY DELEGATED	Active Advisor – the committee makes recommendations to OVA staff with respect to the development of indoor volleyball in Ontario
MEETINGS	<p>The committee will meet as necessary on dates determined by the appropriate OVA staff in consultation with the members. Meetings may be in person, by conference call, video conference or discussions may be done by email.</p> <p>First meeting will be scheduled for November 2019</p> <p>In-person meetings will take place in October and May of each year. Regular reports will be circulated to keep committee members updated.</p>
STAFF SUPPORT	The OVA staff will provide required information and any reasonable administrative support (e.g. resources, services, information, research) needed for the committee.
OTHER RESOURCES	Includes use of outside experts on specific topics, files from previous committees/task forces, office space as required by the committee members and a specific committee expense allocation included in the annual budget.
COMMUNICATION WITH BOARD	At the request of the Executive Director.
SPECIFIC AREAS OF RESPONSIBILITY	<p>The entire Committee will meet as noted above. They will also be divided into sub-committees that will meet separately to look after multiple areas of responsibility including but not limited to the following:</p> <p><u>1. LTAD Based Competition Structure Review</u></p> <ul style="list-style-type: none"> <li>Ongoing evaluation of the OVA's competition structure for Train to Train and Learn to Compete athletes in relation to the LTAD recommendations</li> </ul> <p><u>2. Athlete Development</u></p> <ul style="list-style-type: none"> <li>To assess the state of athlete development within OVA clubs and make recommendations about resources/tools that could be made available for clubs</li> </ul> <p><u>3. Coach Development</u></p> <ul style="list-style-type: none"> <li>To make recommendations on non-NCCP coach development programs</li> </ul> <p><u>The co-chairs will select individuals to chair each sub-committee.</u></p>
STRATEGIC PRIORITIES	As identified in the OVA Strategic Plan
APPROVAL/REVIEW DATE	<p>A brief yearly review is to be conducted which includes establishing the following years' Committee priorities. Every three years the Committee performs a comprehensive review and ensures that the committee mandate and responsibilities are aligned with the organization's governance, articles and strategy and makes recommendations to the Executive Director as may be required.</p> <p>Review Date: _____ Approved by: _____</p>