

# MINUTES

## Andover High School Girls' Fastpitch Booster Club

Closed Board Meeting

AHS – Connie's Room

Monday, February 25, 2018

6:30 p.m.

1. **Call to Order** – meeting called to order at 6:35 p.m. by Tracy Strombeck, seconded by Amy Walsh
2. **Attending:** Tracy Strombeck, Connie Huberty, Tracy Meyer, Mike Gerhls, Terry Snyder,
3. **Treasurer's Report** –
  - a. Account Balance is \$10,495.11
  - b. Board Approved January and February reports
  - c. Amount for Rick Rassier teambuilding lowered (void check #5233) due to sharing mileage cost with baseball –
    - i. New invoice amount is \$329, Amy mailing in to address on invoice. (invoice saved to files – document name: 2019\_February15\_Rick Rassier Team Building)
  - d. Scholarship – need to determine quantity and amount.
    - i. Board Approved to have (3) \$300 scholarships this year.
  - e. AFA Donation. Amy wrote up two letters. (1) to AAA reimbursing for dugout paid for (2) returning money to AFA as scope of project changed, and funds no longer needed.
    - i. Board unanimously voted to return check to AFA –
      1. Amy mail check for \$2,750 to AFA
4. **Secretary Report** –
  - a. Kellie absent at meeting, approve at next meeting.
5. **Coaches Report** –
  - a. Would like to really push Advertising this year.
  - b. Would like to have categories in Quick Books cleaned up a little, and organized in a better way to view for budgeting purposes going forward.
6. **Fundraising**
  - a. Online Donations Site:
    - i. Amy to sit down with AHCU (Toni G) prior to parents' meeting to answer questions
  - b. Papa Murphys
    - i. Tracy Strombeck ordering 300 (6 per player)
    - ii. Amy will envelope when they arrive
  - c. Super Fan Shirts: Cost = roughly \$4 per shirt, selling for \$10
    - i. Connie finalizing order and will have Amy call in to pay with Booster CC.
    - ii. Ordering 300 (board approved) (roughly \$1,000)
    - iii. Girls to sell (6) shirts per player

**d. Advertising:**

- i. Terry updating advertising flyer header removing “high school” from just header.
- ii. Multi-Field discount = \$25 off each additional field added (max \$50 off)

**\*\* disclaimer: All funds raised and third party contributions to the Andover High School Fastpitch Booster Club will remain in the AHS Fastpitch program \*\***

- 7. Parents’ Meeting:** Would like a paper to go home with girls prior to the meeting with a checklist of items that will be needed at the meeting, and a folder for each girl at the meeting
- a. Parents to bring check books for volunteer/jersey
  - b. Donation site instructions, and to bring their phone numbers/emails to the meeting
  - c. Apparell Options
  - d. Make it clear (with disclaimer above?) that all funds raised STAY in program in the event a player leaves the program.
  - e. Super fan shirts available
  - f. Papa Murphy’s fundraiser – envelopes with six cards in each folder

**8. Misc. Items:**

- a. Using old clinic shirts in connie’s room (have 43) as raffle items at youth night instead of gift bags.
- b. November meeting minutes approved
- c. Fields – Mike Gehrls asked if the city has ever plowed the fields on heavy snow years, answer was no.
- d. Connie asked if we have “Apple Pay” capability for parents to purchase items at the parents’ meeting next month – no we do not. Amy looked into, and would be charged 2.75% per swipe, as well as 1% to deposit into our account – voted against the purchase.
- e. Terms that are up after this season:
  - i. President – Tracy Strombeck
  - ii. Secretary – Kellie Carroll
  - iii. Vice President – Tracy Meyer
- f. Amy locate (or write) letter asking for donations – include 501c3 number on form

**9. Items tabled until next meeting:**

- a. Approve January meeting minutes

- 10. Adjournment** – Motion Amy Walsh to adjourn. Seconded by Tracy Strombeck. Meeting adjourned at 8:00 p.m.