



CRYHA Meeting Minutes
 Regular Meeting of the Board of Directors
 September, 27th, 2020
 Scheduled Start time 7:00 PM
 CRIC, Coon Rapids, MN

Meeting called to order by Jeremie Bresnahan at 7:02 pm ____
 Board Members; Attendance was taken and the following were present:

<input checked="" type="checkbox"/> Jeremie Bresnahan, President	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
<input checked="" type="checkbox"/> Sarah Barsness, Vice President	<input checked="" type="checkbox"/> Stacy Johnson, Recruiting and Retention
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Dave Schmidt Tournament Director
<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Jim Boden, Player Representative
<input checked="" type="checkbox"/> Sheila Trymucha, Secretary	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Brian Peterson, Fundraising Coordinator	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
<input checked="" type="checkbox"/> Tim Matsche, House/Mite Director	<input checked="" type="checkbox"/> Scott Brown, ACE Coordinator
<input checked="" type="checkbox"/> Geoff Spah, District 10 Representative*	<input checked="" type="checkbox"/> Kelly Traynor, Volunteer Coordinator
<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
<input checked="" type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator	
<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator	

Number of voting members present: 16

Guests: Gerard Remus

- Gerard requested the Board consider scholarship or concession of fees for 3 players that cannot afford the fees to play this year. Two players are at the Bantam level and one is at the Pee wee level. Gerard is willing to give names to the Board if that would help with their consideration.
- Jeremie said the Board would review within a week and get back to Gerard with a response.
- Sarah noted the Board is actively trying to come up with funds to address this issue.

- Call to order
 - Attendance
 - Quorum reached
 - Agenda
 - Nominations for open positions
 - Review meeting minutes

Motion by All Board Members to accept the meeting agenda, motion 2nd by All Board Members.
Vote unanimous, None opposed. **Motion** Passes

- **Open Positions-**

- **Secretary**

- Nominations taken from the floor for the position of Secretary.
- Sheila Trymucha was the only candidate nominated.

MOTION made by Don Ruotsinoja to approve the nominated candidate; **MOTION** seconded by Dave Schmidt; UNANIMOUSLY approved- **MOTION** Passes

- **Sponsorship Coordinator**

- Nominations taken from the floor for the position of Sponsorship Coordinator.
- Don Ruotsinoja was the only candidate nominated.

MOTION made by Dave Schmidt to approve the nominated candidate; **MOTION** seconded by Todd Bushy; UNANIMOUSLY approved- **MOTION** Passes

- **Presidents Report- Jeremie Bresnahan**


- **Treasures report – Holly Bachman**

- Presentation of financials –
 - Profit and loss

Coon Rapids Youth Hockey Association		
PROFIT & LOSS		
August 2020		
	TOTAL	
	AUG 2020	JUL - AUG, 2020 (YTD)
Revenue		
42000 Registration and Player Payments	30,359.30	40,236.55
43000 Misc Donations	36.45	56.45
Unapplied Cash Payment Revenue	0.00	0.00
Total Revenue	\$30,395.75	\$40,293.00
GROSS PROFIT	\$30,395.75	\$40,293.00
Expenditures		
61000 Hockey Tournament Fees	1,500.00	30,455.00
62000 Hockey Player Development	0.00	225.00
71050 Coach Reimbursement	2.00	2.00
74000 Advertising Expenses	370.95	525.95
75000 Office Supplies	0.00	16.50
76000 Gambling Expenses	(420.00)	(720.00)
77000 Bank/Credit Card Service Fees	130.69	282.57
79000 Software Fees (QB/NGIN)	942.00	1,092.00
80000 Collections/Bad Debt	18,121.00	22,809.10
Total Expenditures	\$20,646.64	\$54,688.12
NET OPERATING REVENUE	\$9,749.11	\$ (14,395.12)
Other Expenditures		
85000 Youth PTO Camp	(5,440.04)	(5,440.04)
85200 Jr. Cardinal Camp	0.32	0.32
Total Other Expenditures	\$ (5,439.72)	\$ (5,439.72)
NET OTHER REVENUE	\$5,439.72	\$5,439.72
NET REVENUE	\$15,188.83	\$ (8,955.40)

- Significant Variances
 - There was a total of 22k bad debt sent to a collection agency in August. CRYHA received their first check in September of \$740, hoping to receive more in October.
 - Our new billing system and Board proactiveness in pulling kids with families not paying ice fees should ensure this bad debt collection isn't needed in the future.
 - A total of budgeted 2k was budgeted for bad debt this year.

■ Balance sheet

 Coon Rapids Youth Hockey Association BALANCE SHEET As of August 31, 2020	
	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	61,059.43
11810 Spire Main Checking Account	50,707.94
Total Bank Accounts	\$111,767.37
Accounts Receivable	
11000 Accounts Receivable	707.01
Total Accounts Receivable	\$707.01
Total Current Assets	\$112,474.38
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(5,889.90)
Total Other Assets	\$ (5,889.90)
TOTAL ASSETS	\$113,384.48

LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(159,483.61)
Net Revenue	(8,955.40)
Total Equity	\$113,384.48
TOTAL LIABILITIES AND EQUITY	\$113,384.48

MOTION made by Dave Schmidt to approve the August 2020 financials; MOTION seconded by Brian Peterson; UNANIMOUSLY approved. None opposed **Motion passes**.

- **Gambling Report- Sue Erickson**

- Presentation of Monthly gambling financials to the Board

11000 Crooked Lake Blvd. Coon Rapids, MN 55433 (763) 421-5035

- Muddy Cow-no bingo yet.
- Scoops-bingo sales down.
- Lenards-CRYHA no longer at the establishment.
- Chanticlear-We are waiting for a premise permit, expecting to receive within the week. CRYHA is in need of a bingo caller and bingo seller at this establishment every Thursday. If you know of anyone interested in these two positions, please let Sue know.
- Calendars-Working on them. Should have soon.

Jeremie Bresnahan requested approval for the gambling comparison activity and related income and expenses for August 2020. **MOTION** was made by Dave Schmidt to approve report on August, 2020 gambling comparison activity; MOTION seconded by Geoff Spah Vote- UNANIMOUSLY approved. None opposed **Motion passes**.

Jeremie Bresnahan also presented and encouraged Board members to ask questions and review;

1. Check registers of all gambling fund accounts
2. Reconciled bank statements for all gambling fund accounts
3. Monthly activity, tax returns and month end physical inventory
4. The lawful purpose rating
5. Schedule C and Schedule F documents

Jeremie Bresnahan requested the report presented for August, 2020 gambling activity be approved. A **MOTION** was made by Jim Boden to approve report on August, 2020 Gambling Activities and related income and expenses; MOTION seconded by Don Ruotsinoja ;Vote- UNANIMOUSLY approved. None opposed **Motion passes**.

Sue Erickson then reported the estimated expense summary of October, 2020 gambling activities and related expenses.

A **MOTION** made by Brian Peterson to approve estimated allowable expenses up to the amount for October, 2020; MOTION seconded by Kelly Trynor ; UNANIMOUSLY approved. None opposed, **Motion passes**.

Sue Erickson proposed for gambling to make a donation of \$50,000 to CRYHA. A **Motion** was made by Todd Bushy to accept a gambling donation of \$50,000 to CRYHA and the Motion was 2nd by Jim Boden: UNANIMOUSLY approved. None opposed, **Motion passes**.

- Additional Gambling topics presented to the Board – **Sue Erickson**

- **Committee Reports**

- **Admin Committee – Sara Barsness**

- Team Manager Policy Changes

- Biggest change is that the policy was updated to remove the ability for a Team Manager to be the spouse of a Coach. The purpose of the change was to make the policy the same for boys and girls. It was

noted that we cannot enforce this policy on the Champlin association, since the girls have a Co-Op. The policy change notes that if there is no other volunteer for Team Manager besides the Coach's spouse that they can then serve in that capacity, as long as there is executive board approval.

- Additional discussion was held on why a Team Manager can't be a spouse of a coach. It was determined that the main reason was that if the coach was already getting volunteer hours, it was not fair to the other parents on the team to have the spouse take the other volunteer hours.

- **Hockey Ops – ___Todd Bushy_____**
 - Went better than last year overall. A lot of effort went in by the board to make this year successful. There were some high stress situations and the board came together to make decisions that put the association in a better place.
 - Got behind, due to kids not showing up on time.
 - Numbers down at the team level.
 - Coaches set at the Peewee and Bantam level.
 - Tryouts ongoing for levels at the lower levels.
 - Considering next year signing a contract for Tryout software.
 - Vendor allowed the association to demo the software this year.
 - Objective of demoing the software was to reduce stress on the kids during tryouts and make the tryout process more efficient. Todd said the software achieved these two objectives in tryouts this year. The system allowed the association to monitor the progress of the judges and ensure kids had the same rest/ play opportunities. It also had an audit trail and timestamp for review purposes. No manual input/override is available. Previously, the association completed this tryout process manually and it was a mess when kids showed up late or didn't show up at all.

- **Old Business - None**
- **New Business-**
 - New Tryout software was demoed for this year's Tryouts.
 - There was discussion of giving the vendor feedback. It was commented that the vendor would make changes if we signed a contract. A comment was made that in order to sign a contract for the software next year that it should 100% resolve the Tryout pain points. It was recommended to ask the vendor what upcoming software changes are planned, in case the vendor was tying our future contract price to requested changes. Upcoming planned software changes could align to feedback

from the association. Current contract estimates would be between \$5 and \$15 a player. Price may reduce if the association signs a 3 year deal.

- Team Manager policy and procedure document modifications
 - Sara presented proposed changes to the policy from the Admin Committee.
 - Proposed modifications to the managers document were presented to the board from the Admin Committee.
 - Motion was made to accept the document so details are placed into new business

*****Jeremie Bresnahan asked the board for a show of hands if the board was willing to accept the proposed changes to the managers document as written, so the document could be ready this month as teams are being formed. The majority of the board was in favor there were no objections from any board member so the manager policy changes move forward as written and will be posted.***

- **Good and Welfare**

- Sara presented changes to the Team Managers Policy and Procedures document in this section of the meeting, but moved meeting notes to new business since there was a motion of acceptance for the changes.
- Mike Hanley would like to donate banners for achievement. Looking to understand size, where they are supposed to accept, and requesting policy of when awards are turned over.

- **Meeting Minutes**

- **August 2020**

MOTION made by __Dave Schmidt__ to accept August 2020 Meeting Minutes; **MOTION** seconded by __Geoff Spah; UNANIMOUSLY approved- **MOTION** Passes

- **July 2020**

MOTION made by __Dave Schmidt__ to accept July 2020 Meeting Minutes; **MOTION** seconded by __Holly Bachman__; UNANIMOUSLY approved- **MOTION** Passes

- **Meeting Adjournment**

MOTION made by __Dave Schmidt__ to adjourn meeting; **MOTION** seconded by __Holly Bachman__; UNANIMOUSLY approved- **MOTION** Passes

Meeting called at __8:38pm__

Next Meeting

Meetings will be scheduled on the last Sunday of each month throughout the hockey season but are subject to change. Future meetings are scheduled to take place at Coon Rapids Ice Center but are also subject to change. Our next meeting will be on __October 25th, 2020__ at **Coon Rapids Ice Center.**

Minutes submitted by: Sheila Trymucha_, Secretary

