

Nampa Babe Ruth Bylaws

Approved October 19, 2023,

Effective January 1, 2024

I. Name

The league shall be known as "Nampa Babe Ruth, Inc.", hereinafter referred to as "NBR", a member of Cal Ripken Baseball and Babe Ruth Baseball/Softball Inc. NBR has been established as a non-profit corporation under the laws of the State of Idaho.

II. Purpose

The purpose of NBR shall be to organize and supervise the playing of baseball and softball under specialized rules and regulations, to secure suitable and adequate financial backing for these purposes, and to own, lease, or otherwise obtain the use of suitable playing facilities and equipment for these purposes.

III. Membership

Active team sponsors, active adult volunteer leaders, paid/contracted employees of NBR, and any parent or guardians of active players shall be considered members of NBR. For purposes of this provision, "active" shall mean actual participation during the prior spring season. Membership is restricted to those who are at least eighteen (18) years of age and excludes anyone who may have been specifically banned from NBR by its Board of Directors.

NBR shall not discriminate based on age, sex, gender, national origin, race, or religion.

IV. Policies of the League

A. Welfare of Young People

It shall be the policy of NBR to conduct its activities so that the physical and moral welfare of the young people for whose benefit it is organized shall remain paramount and all matters of policy shall be determined on that basis.

B. Conflict of Interest

No person who is a member of or who is employed by or who is in any way connected with NBR shall receive any personal financial benefit beyond the reasonable value of services in carrying out the purpose for which NBR has been organized.

C. Sponsors and Advertising

To secure suitable and adequate financial backing to carry out the purpose of NBR it shall be the policy of NBR to permit only such sponsorship as is consistent with the purpose for which NBR is organized and to select sponsors who are interested in NBR solely or principally as a means of contributing to the welfare of young people.

D. **Coaches and Players**

All NBR coaches and players shall always promote and maintain good sportsmanship, including at all NBR practices, games, and any additional NBR functions. Coaches shall comply with the Nampa Babe Ruth coaches and parents' code of ethics and any additional NBR rules set down by the Board. Coaches shall comply with the National Babe Ruth code of ethics and guidelines. Coaches shall treat all League officials and umpires with courtesy and respect. Players are expected to treat all coaches, NBR officials, and umpires with courtesy and respect. Coaches are required to participate in league fundraisers and other activities.

E. **Disciplinary Guidelines**

Enforcement of playing rules at NBR games shall be the sole responsibility of the umpire(s) who have been assigned to the game. Enforcement of the additional NBR conduct rules shall be the joint responsibility of the Division Directors, umpires assigned to the game, any Board member present at the game, and any other NBR officials who have been given authority by the Board. For incidents regarding a player, the Division Director shall inform and consult with the Player Agent regarding the actions taken.

Violations of conduct rules for coaches, players, and spectators include (but are not limited to) the following:

- Fighting
- Foul language
- Derogatory remarks made to umpires, coaches, or NBR officials
- Improper decorum in the dugouts or on the fields
- Improper dress attire
- Continued use of improper equipment or wearing of any improper uniform after being warned
- Malicious conduct of any kind
- Violation of Cal Ripken/Babe Ruth guidelines of General Conduct

Thus, if a coach, player, or spectator is ejected from a game for any of the aforementioned violations, he/she must leave the playing field and park immediately after the ejection. (A coach or spectator can only return to the park to pick up a player once the game is completed.) Failure to act accordingly will result in the forfeiture of the game and suspension from NBR for the rest of the season.

In addition to the ejection from the current game, the coach, player, and/or spectator will receive the following suspension penalties:

1. 1st offense: suspension for the next team game.
2. 2nd offense: suspension for one calendar week.
3. 3rd offense: suspension for the remainder of the season.
4. 4th offense: lifetime expulsion from all NBR leagues.

If the offense occurs in the last game of the season, the suspension will be effective for the following season or the next season the violator participates in.

These penalties are automatic and do not require a ruling by an NBR official or a vote by the board. The coach, player, or spectator may appeal to the NBR President. After investigating the facts and circumstances surrounding the misconduct, the NBR President may overrule the suspension or continue with the necessary penalty. The President's decision can then be appealed to the board where a majority vote must be obtained to alter the ruling.

V. **Annual and Special Membership Meetings**

There shall be an annual membership meeting in September or October of each year, the time and place shall be determined by the Board of Directors. Notice of such meeting shall be made upon at least ten (10) calendar days' notice, the manner of such notice to be determined by the Board of Directors at their discretion. Such notice, subject to Board approval, may be in the form of direct mailing, or such public media such as newspaper, television, radio, internet, Facebook, etc.

The Board of Directors may call special membership meetings from time to time with notice as provided by Idaho law.

Only those persons who are members of NBR (see "Membership" above) and present at a membership meeting shall be eligible to vote at that meeting; there shall be no proxy voting. A majority of those present and eligible to vote at a membership meeting shall be required to conduct business, including the election of Board members. There shall not be any quorum requirements for a membership meeting, either annual or special.

Board members must introduce any items for the membership meeting agenda.

VI. **Board of Directors**

The Board of Directors of NBR, hereinafter referred to as the "Board", shall be drawn from existing members of NBR and elected by the membership at the annual meeting for the terms and in the manner provided for as follows:

The Board shall consist of not less than five (5) nor more than forty (40) people for baseball. The term for Executive Board Positions is (2) years. The terms will stagger with President, Secretary, and Player Agent terms beginning one year and Vice President, Softball Vice President, and Treasurer the next. The term for all other Board members elected at the annual meeting is one (1) year. All

members of the Board shall be eligible for re-election. Up to fourteen (14) positions on the Board should be reserved for softball.

The prior Board shall determine, immediately prior to the annual membership meeting, the total size of the Board for the following year.

If you want to be on the board, you should submit your intent in writing 20 days before the Annual Meeting.

A quorum for the conducting of all business, except as specifically otherwise set forth herein, shall be at least fifty-one percent (51%) of the Board members present.

After a director has missed two consecutive meetings the voting rights of that board member may be revoked until he/she has attended two consecutive meetings. A Director who has missed all meetings of the Board of Directors for a period of three consecutive months shall be deemed to be "inactive". Upon missing three consecutive meetings a vote must be taken and the Director may be removed by a 2/3 vote of the other Directors present.

The Board may fill any vacancies on the Board at any regular Board meeting by a majority vote thereof.

The Board may call a meeting expressly for the removal of a board member. A Director may be removed for cause by a vote of a majority of the Directors.

At its first meeting following the annual membership meeting, the Board shall elect its executive officers for that year. These officers shall include the President, VP of Baseball, VP of Softball, Secretary, Treasurer, and Player Agent. In the event of an Executive Board vote resulting in a tie, the business matter shall move forward to a full board member vote. The board members not elected as officers shall assume at least one of the positions listed in Section VIII.

The Board shall meet monthly or as often as needed to handle NBR business. The time and place for such meetings shall be determined by the President and shall be made known to all members of the Board upon at least one day's notice via oral, telephone, text, written e-mail, or internet notifications. Any member may attend a Board meeting. Membership participation shall be at the discretion of the Board. Furthermore, the Board may convene in executive sessions to discuss or resolve such matters, which the Board, in its discretion, believes, should be handled confidentially.

The Board shall have full authority and discretion to make all policies, set budgets, and implement the ongoing business of NBR consistent with the bylaws. Without limiting the generality of the foregoing, the Board shall have the power to:

- A. Purchase or otherwise acquire for NBR any property, right, or privilege which NBR is authorized to acquire, by the price of consideration and upon such terms as the Board may deem appropriate.

- B. Appoint, remove, or suspend subordinate agents or volunteers and determine their duties and fix their salaries, if any.
- C. Determine the composition of a sub-committee to deal with the particulars of the Babe Ruth and Cal Ripken tournament teams (if any).
- D. Determine who shall be authorized on behalf of NBR to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other instruments. Without further action by the Board, the President, Treasurer, and a Vice President are so authorized.
- E. Delegate any of the powers of the Board to any agent of NBR with any powers as the Board may see fit to grant.
- F. Suspend, discharge, bar, or otherwise discipline any member, manager, coach, player, parent, league official, umpire as well as other related people as needed without refund whose conduct is considered detrimental to the best interests of the NBR (see Disciplinary Guidelines above).
- G. Set registration fees and award scholarships.
- H. Generally, do all such lawful acts and take actions as may be necessary and proper.

VII. **Financial Policy**

The Board shall decide all matters pertaining to the finances of NBR, bearing the responsibility to conduct the financial affairs of NBR in a prudent business-like manner. The Board shall be required to present monthly and annual financial reports from the books of the league.

No executive officer shall be permitted to expend, on any item or task, more than Five Hundred Dollars (\$500.00) without prior Board approval. The Executive Board as a whole, shall have the ability to approve up to Three Thousand Dollars (\$3,000) in expenses without needing the approval of The Board.

VIII. **Duties of Officers**

NBR Duties of Officers are as follows:

A. **The President:**

- Preside over all meetings of the Board and NBR.
- Serve as the Chief Executive Officer of NBR.
- Represent or appoint a designee for NBR at any meetings of other organizations, including the City of Nampa.
- Ensure the registering of teams with Cal Ripken/Babe Ruth Baseball and Softball and any additional coordination with the Cal Ripken and Babe Ruth organizations.

- Perform such other duties as are normally associated with the Office of President.
- Ensure background checks are conducted on all coaches, board members, and volunteers.

B. The Vice President(s):

- Perform such duties as may be assigned by the President.
- Otherwise assist the President in the performance of his/her duties.
- Preside or represent NBR at any meetings in the absence of the President.

C. The Secretary:

- Have custody of the Articles, Bylaws, minutes, and all other records of NBR, except financial records.
- Keep an accurate record of the meetings and other activities of NBR and the Board and provide it to all board members with time to review, before the next board meeting.
- Be responsible for and monitor all correspondence on behalf of NBR.
- Transmit all records and correspondence to any person elected to succeed him/her in that office. (I think this should be moved under registrar/IT)
- Handle all Insurance responsibilities for the league.
- Assist the President in obtaining insurance for the players, spectators, property, and board members.

D. The Treasurer:

- Receive and disburse all funds with the approval of the Board.
- Keep an accurate account of all funds received and disbursed for NBR.
- Submit a financial report at all regular meetings and at such other times as may be requested by the President.
- Compile an annual report on NBR finances.
- Transmit all records and correspondence to any person elected to succeed him/her in that office.
- Organize and coordinate all pertinent information to the tax accountant.

E. The Player Agent(s):

- Be present at tryouts and the draft for all the divisions.
- Represent any players and/or parents in disputes with coaches or other NBR officials.
- Be accessible to players and parents to answer questions and provide information.
- Serves as primary safety officer.

F. The Division Directors:

- Determine the number of teams for their division based on the number of players registered each particular year.

- Determine and assign approved coaches for the teams in their division.
- Assign players to teams (T-ball & Fall Ball, where applicable).
- Plan and hold tryout sessions (Minors, Majors, Babe Ruth, Rookies, and Babe Ruth Softball).
- Conduct the draft of players (Minors, Majors, Babe Ruth, Rookies, and Babe Ruth Softball).
- Write rule amendments and propose to the board for their divisions as needed during the season.
- Hold meetings with coaches at appropriate times before and during the season.
- Distribute the following items to coaches at appropriate times: rosters, rule books, season schedules, trophies, and any forms or flyers as directed by the Board.
- Monitor games; ensure proper game scores and eligibility of pitchers during the season.
- Be empowered to suspend any player, coach, or spectator for one (1) game for conduct considered by the coordinator to be detrimental to NBR and recommend further disciplinary action to the Board if considered necessary (see Disciplinary guidelines).

G. **The Fall Ball Director(s):**

- Responsible for the planning, organizing, coordinating, and managing the NBR Fall baseball and softball season.
- Reports to the Executive Board.
- Works with baseball and softball Division Directors, the Registrar, Scheduling Coordinator, Umpire Coordinator, Uniform Coordinator, Equipment Manager, Field Maintenance Director, and other board members as needed.
- Secure coaches to be approved by the Board, run assessments as needed, establish team rosters, order uniforms, develop schedules, prepare and/or maintain fields for games, ensure teams have necessary equipment and facilities, and oversee the successful operation of the Fall ball season.

H. **The Sponsor and Fundraising Coordinator(s):**

- Contact potential new sponsors for NBR.
- Coordinate sponsor assignments with teams.
- Coordinating and distributing sponsor plaques directly to sponsors with appropriate thank you letter.
- Maintain records of sponsor's name, logo, address, phone numbers, etc.
- Banner ordering and field placement
- Set sponsorship levels.

I. **Umpire in Chief(s):**

- Obtain suitable umpires for NBR as directed by the Board.
- Schedule and hold training sessions for the umpires.
- Assign umpires for all NBR games.

- Work with Treasurer to arrange payments for the umpires.
- Consider all complaints relative to umpires and make suitable recommendations to the Board.

J. **The Field Maintenance Coordinator(s)**

- Attend all required city meetings and work to obtain fields as directed by the Board.
- Coordinate any required installations of fences, netting, or equipment sheds at the fields.
- Work with the City of Nampa to ensure that the fields are being properly maintained and cared for.
- Work with the City of Nampa to obtain any required lighting for all NBR games.
- Arrange for the field preparation for all NBR games.

K. **The Equipment Coordinator(s):**

- Empty and clean all equipment bags and take an inventory of the equipment during the offseason.
- Obtain any new required equipment as directed by the Board.
- Provide equipment as required for the player tryout sessions.
- Fill and distribute equipment bags for each division to the coaches.
- Collect all equipment from coaches at the end of the season.
- Serves as primary contact with Dick's Team Sports HQ for NBR coupons and equipment donations.

L. **Scheduling Coordinator(s)**

- Write and distribute schedules for all NBR games and submit them to the Division Directors and Executive Board for approval.

M. **Uniform Coordinator(s):**

- Assist Sponsor Coordinator in determining sponsors, names and uniform colors for each team and track for reference.
- Keep track of sponsor logos, uniform colors, teams or divisions they sponsored, and any other special needs.
- Coordinate the ordering of uniforms with vendor as directed by the Board.
- Pick up uniforms from the vendor and distribute them to the Division Directors.
- Work with the teams and uniform vendor to correct any problems.

N. **Pictures' Coordinator(s):**

- Coordinate the picture day schedule with the picture vendor and the Scheduling Coordinator.
- Assist the picture vendor and team coaches on the schedule picture day(s) to assure that the teams are moving through as scheduled and in an orderly fashion.

- Ensure all teams receive picture packets and information prior to picture day.
- Deliver all team pictures to coaches when orders are completed from picture vendor.

O. **Special Events Coordinator(s):**

- Responsible for planning any special events throughout the year such as the Jamboree, Field Clean Up Day, T-Ball Ice Cream Social, etc.
- Coordination with concessions, field maintenance, scheduling, fundraising and other board members and volunteers

P. **Tournament Director:**

- Coordinate tournament advertising and registrations organized and sponsored by NBR including, but not limited to the Memorial Day Weekend Tournament.

Q. **Awards Coordinator(s):**

- Work with Division Directors and Special Events Coordinator to order awards for end of season championship games, tournaments, and other special events.

R. **Concessions Coordinator(s):**

- Coordinate concessions stand food purchase requests and schedule concession stand volunteers.
- All outside food vendors must be discussed with coordinators.
- File and complete all food licenses paperwork, inspections, and requirements.
- The concessions coordinator must be present for all major events such as the Jamboree and tournaments when the concession stand is operational.

S. **All-Star Director(s):**

- Coordinate with the approved All-Star Coaches as early as possible on the following items:
 - Selection process of the All-Star teams
 - Number of All-Star teams to field in each division
 - Uniform ordering for each All-Star team
 - Tournament registrations for each All-Star team in each division
- Coordinates All-Star binder compliance by tournament requirements.
- Coordinates all All-Star pictures, banners, and sponsor funds.
- Assists teams with tracking expenses.
- All Star coaches and teams must be approved by the executive board and division directors.

T. **Registration Coordinator(s):**

- Supervise the annual registrations of all players, assist in tryout sessions and distribution of players among NBR teams as needed.
- Input walk-in registration into appropriate program to upload to Babe Ruth Headquarters for chartering of teams in coordination with Website Coordinator
- Secure area to have registration and coordinate advertising with the website and other means.
- Distribute questionnaire answers to appropriate persons/directors.
- Assigns online administrative rights to other board members, for websites, social media, and other online platforms.
- Creates and maintains email addresses for all board member positions.
- Maintains passwords, recovery details for NBR assigned emails.

U. **Social Media Coordinator(s):**

- Create and disseminate flyers and ads to promote NBR events such as:
 - Standings, game recaps, and achievements
 - League division rules, bylaws, and meeting minutes
 - NBR events (exhibition games/tournaments, clinics, assessments, tryouts, picture day, etc.)
 - Fundraising efforts
 - League registration dates, events, fees, etc.
 - Partner/sponsor ads and/or content
- Work with Website Coordinator to ensure cross posting of NBR events.

V. **Website Coordinator(s):**

- Upload content (articles, pictures, etc.) as provided by NBR members.
- Upload to Babe Ruth Headquarters for chartering of teams
- Distribute questionnaire answers to appropriate persons/directors.
- Maintain and update the NBR website, and any other social media NBR wishes to use for dissemination of information.

W. **Player and Coach Development Coordinator(s):**

- Works primarily with all Division Directors to arrange clinics with knowledgeable baseball and softball sources from local high schools, and/or colleges, and/or local professional resources.
- Coordinate instructional clinics for players and coaches within NBR.
- Creates development budget for board consideration and approval.

X. **Member(s) At Large:**

- Duties and responsibilities are not fixed but instead vary according to NBR needs throughout the year.

IX. **Fiscal Year**

The Fiscal year of the Corporation shall be fixed by the Board of Directors from time to time, subject to applicable law. The fiscal year shall end on December 31st. Taxes must be filed by May 15th unless an extension is filed.

X. **Amendments**

These Bylaws may be amended by a majority vote of NBR members in attendance at a membership meeting.

XI. **Discrimination Not Permitted**

In rendering its function and in exercising its purposes, NBR shall not practice or permit discrimination based on sex, age, race, national origin, religion, physical handicap, or disability.