



CCHA Board of Directors Meeting
May 18, 2020
Virtual/Zoom – 7:00 pm

Call to Order

a. Roll Call

Meeting Attendees:

x	Dana Savoie	x	Jess Kutz
x	Becky Herrmann	x	Jon Johnson
x	Beth Johnson	x	Josh Schmieg
x	Chris Brandt	x	Julie Eklund
x	Chris Parrington	x	Katie Vann
x	Dan Dimminnie	x	Kevin Kurtt
x	Liz Rodgers	x	Mark Heinert
x	Erica Hunter	x	Matt McCoy
x	Greg Rotund		
x	Holly Tchida		
x	Jeff Campbell		
x	Jeff Heil		

b. Approve April Meeting Notes

Consent Agenda

Standard Agenda

Key Volunteer Reports

- Key Discussion Topics
 - Status Update for Next Steps for Transition
 - Transition Email Boxes to minimize use of personal email
 - For any members still encountering issues accessing association mailboxes, please engage Webmaster, Matt McCoy.
 - Dana/Becky will create a master list of all Board/Volunteers with cell phone numbers
- COVID Impacts to 2020/2021 Season
 - More information may be available following the June meeting.
 - CC Association will follow High School Recommendation playing guidelines
 - As it pertains to COVID, ensure all do's, don'ts, any safety-nets, Brick City, Registration fees, etc are all taken into account as monies are spent, considering full refunds may be needed in some cases. If funds are not refundable, consider if worth spending funds at this time.
 - Partial refunds and/or partial/staggered payments may be considered for tournaments/registration fees.
- Nicklasson Apparel Final Resolution - Chris



- Settlement was reached where we paid \$12K less in invoiced fees
 - Agreement terminated
 - Refunds will be issued to families who did not receive the apparel ordered.
- Status CCHA End of Season Player Feedback – Jon Johnson
 - Ensure all feedback has been received so as to try to avoid chasing it down when needed during try-out season
- Status CCHA Coach/Team Feedback – Dana/Matt
 - Sent on 5/13 and as of 5/18 there have been 87 responses
 - <https://cchockey.sportngin.com/register/form/648025091>
- Apparel/Equipment Vendor Selection Process – Becky/Chris Brandt
 - Discussed prior years' RFP only pertaining to Jerseys
 - If Jerseys and Apparel are from unique vendors; each may require a separate RFP, however, if same vendor does provide both, the association may decide to use only jerseys or only apparel, depending on the scenarios.
 - Practice jerseys, Skater/Goalie jerseys to account for numbers, and all Lower and Upper Level Girls and Boys will be taken into account in RFP Bid processes.
 - Lead time/TAT to be taken into account to plan accordingly
 - Tryout dates to be taken into account as well in planning
- Board Vote: Website Vendor (Crossbar)
 - Crossbar website vendor caters specifically to Hockey only, however, other local teams are not using and continue to use Sports Engine.
 - Functionality may ease registration process to include USA Hockey Registrant details.
 - May be more user-friendly for Board and families/users.
 - Team-customization available.
 - Likely overall time to transition once Board-approved: 2-3 weeks in total (McCoy-Owner)
 - Once decision has been made, proactive communication to the Association to occur to ensure families can begin any transition processes with mobile devices and/or desktop tools.
 - Tournament Builder is a known gap. Discussions to occur surrounding an interim solution until a longer-term solution is developed.
 - Board decision on hold pending follow up discussions regarding Accounting Reporting to occur between Crossbar/McCoy/Rotunda.
- Registration Updates
 - What date do we want to aim for registration to open given COVID environment?
 - Decision made to change Registration dates to Aug 1 -Aug 15th.
 - Follow up discussions to occur regarding staggered payments.
 - Proactive communication to occur regarding time frame of registration period.
- Hockey Development Committee Updates (Jeff Heil, Jeff Campbell, Jon Johnson)
 - Open Positions – Need to finalize roles. 4 roles to be seated by mid-June. Interviews to include Executive Board members.
 - Proposed Budget to be available for review by 6/1.
 - Paid Coach Decisions Finalized – Email Board Vote
 - Tryout Preparations
 - Development funds: Jon has taken the lead
 - Power Skating program was successful



- PEP Program popular among associations in Canada.
- Volunteer Hours Update – Kelly
- Treasury Update
 - Start to plan for changes to budget
- Golf Tournament – Elizabeth Rodgers
 - New Date: September 17th
- CCHA Ice Update
 - Southwest Christian Playing at Chaska Community Center and impacts to CCHA Ice Availability
 - Loss of (2) open skate periods
 - Working on a formal response with any disclaimers
 - Little to no discussion up to this point regarding any fees associated with the ice time.
- Summer Planning Meeting – Virtual or In Person
 - Potential Date: Wednesday, June 17th (Dana’s House)
 - Please reach out to Dana individually regarding your preference for virtual versus in person.
- Active Projects and/or areas of Focus/Interest:
 - Concussion Documents & Coach/Manager Communication
 - Increasing Social Media around our Association – Recognizing all level teams (i.e. tournaments)
 - Fundraising Events
 - Team Manager Playbook
 - House League Hockey

Agenda Add Items:

- Player Summer Birthdays- (as of 6/1) No waivers, but rather players can choose to play up or to play down.
- Handbook updates are needed to include and list out all changes to include the Birth date change
- Treasury requests:
 - Early requests preferred for June Budget review to be reviewed with the Board during the July Board meeting.
 - For discussion: pending outcome of Budget review, discuss any available opportunities to review lowering registration fees
- Key volunteer reports/Board Member Updates
 - Matt McCoy (Webmaster)
 - Becky Hermann (Secretary and Apparel Coordinator)
 - Email photomtg.coordinator@cchockey.org for room reservations
 - Beth Johnson (Brick City)
 - Kevin Kurtt, Katie Vann (Communications/Social Media)
 - Elizabeth Rodgers (Hoopla/Golf Tournament)
 - Jessica Kutz (Registrar)
 - TBD (Recruiting)
 - Julie Eklund (ice coordinator)
 - Jessica Gieseke ((SafeSport)
 - Chris Brandt (Equipment)
 - Kelly Olson (Volunteer coordinator)
 - Erica Hunter (Team Manager Coordinator)



- Michelle TeBrake (Special Events Coordinator) – New Role 2020
- Rachel Scofield (Raffle)
- Lindsay Yates (Concessions)
- VP Hockey – Jon Johnson (new)
- VP Administration – Chris Parrington
- Treasurer – Josh Schmieg
- Secretary – Becky Herrmann (new)
- Lower Mite Commissioner – Zac Zalewski (new)
- Upper Mite Commissioner – Jessica Reinhardt (new)
- Lower U Commissioner – Holly Tchida
- Upper U Commissioner – Joe Seibert (new)
- Squirt Commissioner – Mark Heinert (new)
- Pee wee Commissioner – Pete Vidmar (new)
- Bantam Commissioner – Dan Diminnie
- Jr. Gold – Tim Conyard (new)