



CSHS COUGAR CLUB

Fund Request Form



Date Prepared: _____

Date Funds Needed: _____

Sport: _____

Amount Requested: _____

Coaches Name: _____

Life expectancy of equipment in years (if applicable): _____

Number of athletes impacted this year: _____

Detailed Description of request and how funds will be used. If multiple uses of funds, detail each specific cost. i.e. Replace team bags X amount, Balls X amount. _____

Reason not covered by CSISD budget or Athletic Department budget: _____

Have You:

- Researched cost effective comparisons
- Attached appropriate paperwork with quotes and/or receipts if applicable
- If this is an improvement to facilities, has CSISD been contacted for funding and/or approval
 - Yes (if yes, reason given for not covered) _____
 - No (if no, why?) _____

Funds Distribution Info:

Coach contact info: (phone & email) _____

Check made out to: (address if applicable) _____

Requesting Coach's Signature: _____

Approved by Coach Pryor: _____

Please forward the completed and signed form to the CSHS Cougar Club Board President and Secretary for consideration by the CSHS Cougar Club Board. Once the approved request has been received it will be placed on the agenda of the next board meeting. Board meetings are held on the first Monday of each month. The Cougar Club secretary will email the requesting coach to let them know they have been added to the agenda and the time and place of the meeting. **The requesting coach is encouraged to attend the meeting and describe the request to the Cougar Club board.**