

Hastings Hockey Boosters Meeting Minutes
Meeting Date: August 13, 2023

Roll Call:

X	Curtis Gerrits (President)	X	Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)	X	Dan Gallahue (Director of Mites)	X	Joe Westman (Technology)
X	Tony Horton (Secretary)	X	TJ Johnson (Director of Girls 12U/15U)		Vacant (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)	X	Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)	X	Brian Meyer (Director of Learn Hockey)	X	Tara Kochendorfer (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)		Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
	Pat Gelhar (Director Girls 10U)		Vacant (Ice Scheduler)	X	Luke Fenton (Dryland Coord.)

Approval of Agenda:

Agenda amended to add “Avario update” to the Vice President section.

A motion was made by Bob, seconded by Sean, and carried to approve the amended August 13th agenda.

Approval of Minutes:

July 9th meeting minutes amended to add July gambling update document “LG1004 Monthly Gambling Report to Members”.

A motion was made by Bob, seconded by Sean, and carried to approve the amended July 9th meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • Aaron Sandquist presented the case for approving a waiver out for Alissa Sandquist, U15 goalie. • Jason Stoffel presented the case for approving a waiver out for Bentley Stoffel, U12.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Level directors please pay attention to player registration numbers. ○ Girls Hockey Day update—Planning continues. John Kaufman is the contact person. ○ Handbook update—Curtis is working on updating. Aim to approve updates at September meeting. ○ We are planning two picture days—one for in-house players/teams, and one for travel players/teams, exact dates are TBD. • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Avario update—level directors please give Dave your scheduling requests ASAP, level directors should set up their Avario IDs.
Director Reports	<ul style="list-style-type: none"> • Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> ○ Hockey Development Committee update—committee met in July, they will be helping with travel team tryouts, next meeting will be Aug 23. ○ We are processing Head Coach applications and holding interviews. ○ Coaches need to register with USA Hockey. ○ Planning to offer coaching education sessions this season. ○ Coaches and level directors should work through Jamie and Dave to schedule team skating sessions with Amanda Truax. • Gambling Manager - Keith Birken <ul style="list-style-type: none"> ○ Gambling Manager presented gambling reports ○ Our gambling operation gave a donation check for \$30,000 to HHB ○ Spread the word—we are always looking to hire more pulltab sellers. ○ Previous months’ gambling record keeping documents are always available for review--please contact Keith Birken or Curtis Gerrits

Hastings Hockey Boosters Meeting Minutes

Meeting Date: August 13, 2023

(continued)

Coordinator Reports	<ul style="list-style-type: none">• Registrar – Lisa Ferdig<ul style="list-style-type: none">○ What to do about late registration fees? Historically, we have not assessed the fee in the past. Let's continue that.○ Board members, please give Lisa your USA Hockey registration number and SafeSport info.• Sponsorship Coordinator – Carol Horton<ul style="list-style-type: none">○ Sponsorship letters will be mailed to local businesses later this month.• Apparel Coordinator – Kent "Winks" Winkelman<ul style="list-style-type: none">○ Level directors, get your GRIT tee shirts ordered○ The Lettermen Sports Hastings Hockey online apparel store will open soon. Several apparel ordering window dates will be announced soon.
Old Business	<ul style="list-style-type: none">• None
New Business	<ul style="list-style-type: none">• A motion was made by Cory, seconded by Bob, and carried to approve Sean McCabe for the position of Travel Commissioner.• A motion was made by Luke, seconded by TJ, and carried to approve U15B head coach Joey Schwiech.• A motion was made by Sean, seconded by Kari, and failed, to hold an open discussion (including all people in the room) regarding the consideration of the waivers presented earlier in the meeting. As a result of the vote, all non-voting committee members and observers were asked to leave the room before voting committee members started the closed discussion.• A motion was made by Jesse, seconded by Kari, and carried to approve the Sandquist waiver out contingent upon her receiving an approved waiver in from another association.• A motion was made by Bob, seconded by Kari, and carried to approve the Stoffel waiver out contingent upon her receiving an approved waiver in from another association.
Board Comment	<ul style="list-style-type: none">• Board members, look for opportunities to challenge yourself and take things above and beyond.
Adjournment	
Next Meeting	<ul style="list-style-type: none">• Next Meeting: September 10, 2023

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: August 13th, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$6,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:
