

Hosting – Application Process

Step 1 – Picking a Date

Take a good look at the competitions calendar and determine which event(s) would be best for your club to host.

Step 2 – Booking a Gym

It is the club's responsibility to book a gym for the tournament. Please refer to the minimum facility requirement page on the OVA website. Contact the school board and apply for a permit for the dates that your club is interested in hosting.

Your permit may have to include the use of the volleyball poles, referee stands, score tables, benches, score cards, antennae, nets and possibly the use of the changing rooms and an additional classroom.

The school board you are dealing with may require a Certificate of Insurance. As a member in good standing with the OVA, your club is fully covered by our insurance. The Proof of Insurance form can be found [HERE](#).

You may have to pay for the permit/use of the gym prior to the event. The OVA will reimburse your club for the permit fee once the hosting expense claim has been sent to the office.

Step 3 – Submitting Your Hosting Bid

Email the hosting application form located [HERE](#) to the Mark Wiersma (mwiersma@ontariovolleyball.org) prior to the specified deadline (September 4, 2025) with the dates or tournaments you are interested in hosting.

Hosting will be awarded to these applicants first, provided the application has been completed in full and meets the standard requirements for hosting events. OVA Staff will review applications received by this deadline before starting to award hosting assignments. This will ensure proper allocation of facilities in each region.

OVA staff will reach out to you by September 19th, 2025, as to which bids have been awarded to your club.

Applications that are submitted after the September 4th, 2025, deadline will be treated on a first come first serve basis if hosts are still needed for events and regions.