Dear Seniors and Parents:

In a few short weeks, high school will only be a memory. On behalf of our teachers, support staff, and administration of Legend High School, I would like to congratulate every senior and share with you the excitement and happiness of this once-in-a-lifetime event. Earning a diploma and graduating from high school is an achievement to celebrate.

To recognize the earning of a high school diploma and other achievements, two ceremonies are planned for seniors, their family and friends. Senior Honors Convocation will be held on Tuesday, May 21st at 6:30 pm at Southeast Christian Church in Parker. Seniors who are receiving an award at Seniors Honors Convocation will be sent a separate invitation. Legend High School's Graduation Ceremony for all graduating seniors will be Thursday, May 23rd at 10:00 am at Echo Park Stadium located in Parker. Both ceremonies are formal and dignified, and require a dress code outlined in the Code of Conduct Agreement. A signed agreement indicates the senior and his or her parent/guardian understand and support the commitment of Legend to sponsor a dignified and formal graduation ceremony along with a special evening of recognition the night before.

The Class of 2019 leaves behind high standards and significant contributions to Legend and the Parker community. Due to the outstanding characteristics of the Class of 2019 and their reputation, I feel confident all seniors will model maturity, dignity, and respect for themselves, each other, their family and their friends during these moments of recognition and honor.

In addition to the Senior Honors Convocation and the Graduation ceremony, several other informal and formal activities are planned during the next two months for seniors to celebrate the ending of their high school careers. We hope all seniors participate in these activities as they too, are a memorable part of graduating from high school. On the following pages, you will find most senior activities described with information regarding dates, times, costs, expectations, etc. Some activities planned by the Senior Class will be communicated separately to your students by Senior classmates. Please make sure we have current contact information for you so that you are communicated to effectively.

Once again, congratulations and thank you for the wonderful memories. Everyone at Legend is grateful for the Class of 2019 and wishes each senior much success in his or her future.

Sincerely,

Mari Farley
Assistant Principal/Graduation Coordinator

Legend High School
March 2019
Additional Yard Sign Order Form

All seniors are given one yard sign that is included in their graduation package. The design for this year is shown below. The signs are personalized for each student and measure 18 x 24 and include the yard stake. Signs are handed out at Senior Assembly.

Design by Josh Booher, Class of 2019

If you are interested in ordering an additional sign please complete and return the form below with your payment (cash only) to Mrs. Maupin in Post Grad by April 5th. The cost of additional signs is $20.

Name ____________________________

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CODE OF CONDUCT AGREEMENT
Legend High School Class of 2019 Graduation Ceremony

Student First ___________________________ Last ___________________________

(PLEASE PRINT CLEARLY)

GRADUATION CEREMONY

I will participate in Legend High School's Graduation Ceremony on Thursday, May 23rd at 10:00 a.m. at EchoPark Stadium located in Parker. I will arrive promptly at the time requested. I understand the ceremony is formal and dignified. I will abide by the expectations and guidelines below because this occasion honors my family, my friends, my school, my community, and me.

I will not participate in the Graduation Ceremony. I will pick up my diploma on the first Tuesday after the ceremony.

I AGREE TO UPHOLD AND ABIDE BY THE FOLLOWING GUIDELINES AND EXPECTATIONS:

A. I will have completed and met all graduation requirements of the Douglas County Public Schools that allows me to take part in the graduation ceremony.

B. I will take care of all financial obligations prior to senior check-out. I understand I will not receive a graduation cap & gown until all fines and fees are paid.

C. I will complete the process of senior check-out by obtaining all requested signatures.

D. I will attend the graduation rehearsal on Wednesday, May 22nd at 2:00 p.m. I understand the rehearsal is mandatory and if I fail to attend the rehearsal, I will be excluded from participating in the graduation ceremony. Caps and gowns will be distributed on Senior Check out day, May 20th.

E. I will wear the authorized cap, gown, and tassel over appropriate clothing as stated below. I will not wear/carry anything, or alter my appearance in any manner (including graduation cap) that will detract from the dignity of the ceremony. Only the stole, medallions, and cords provided by Legend will be allowed to be worn by the graduates. Any other personal embellishment will be taken and held for students to pick up after the ceremony.

Items NOT allowed are sunglasses, cell phones, music devices, or any other electronic/digital devices.

F. I agree to follow the dress code as outlined below. The dress code applies to Honors Convocation Night and graduation.

- Females - Dresses that do not hang below gown, inconspicuous jewelry, no corsages on gown, wrists, or cap, appropriate dress shoes or sandals (low heels or flats are recommended because of the ramps and turf.) No athletic shoes, flip-flops, or slippers are allowed. NOTE: If pants are worn, pants are to be full length and khaki color- no crops or capri-style pants or shorts are allowed.

- Males - White long-sleeve dress shirt with blue or dark tie, no bow tie; khaki colored slacks or pants.

- Dark colored dress shoes and dark socks. No athletic shoes, sporting/hiking-style shoes, no sandals, no flip-flops.

G. I understand Board of Education policies and all school rules regarding student behavior apply during the ceremony and while I am on the property of EchoPark Stadium.

H. I will not partake in any behavior or action which is in any way detrimental to the dignity and decorum of the occasion or safety of others. Items like beach balls, silly string, soap bubbles, fireworks, air horns, cow bells, or the like are not permitted before, during, or after the ceremony. Parents and family members are also asked to honor this request.

I. I understand that if I fail to follow the above requirements or fail to abide by the above guidelines, I will be immediately removed from the facility by a designated official. I further understand I will need to make an appointment with the principal after the graduation ceremony to pick up my diploma.

☐ I have read, understand, and will abide by this agreement.

Signature of Senior ___________________________ Date ____________

Parent/Guardian of a Graduating Senior: I have read, understand, and discussed this agreement with my son/daughter, and will abide by this agreement.

Signature of Parent ___________________________ Date ____________

RETURN TO DEB FOS IN THE MAIN OFFICE
BY THURSDAY, April 25th, 2019
THURSDAY, APRIL 18—PROM ASSEMBLY
Students...don't miss out on this special event!

FRIDAY, APRIL 19—PROM
Prom will be at the Forney Museum of Transportation in Denver. The dance will be from 8:00 pm to 11:00 pm. Formal dress is required. Tickets are only sold in advance and will not be sold at the door. They will be available at an online link in the “Dances” section under Activities or will be sold for cash in the Activities Office in Post Grad. There are no checks accepted. Hard copy tickets can be picked up in the Activities Office during the school day, if purchased online. Prom tickets are $40.00. Each junior and senior may bring one paying guest to Prom. All guests who do not attend Legend must complete the guest approval form. Guest approval forms are due Tuesday, April 16th. **No late guest forms will be accepted.**

FRIDAY, APRIL 19 AND SATURDAY, APRIL 20—AFTER PROM
After Prom is held at Family Sports Center from 11:30 pm-3:00 am. All students who plan to attend After Prom must return a signed waiver form. Guests must also return a waiver form. Waiver forms are available on the Legend website under Activities, Activity forms. Once students enter After Prom, they may not leave and return—once you leave, you leave for the night. Tickets are $30.00 pre-sale or $35.00 at the door that night. There is no hard ticket for After Prom, your online registration (we will have a guest list) & waiver form will be your access into the event. Students must arrive by 1:30 am.

*Both the After Prom Waiver and the Guest Form (if applicable) must be turned in prior to Prom/After Prom tickets being purchased.*

THURSDAY, APRIL 25—CODE OF CONDUCT AGREEMENT DUE
All Seniors MUST return the Code of Conduct Agreement with all required signatures to Mrs. Foos in the Main Office. The Code of Conduct Agreement is included in this packet.

MONDAY, MAY 6--FRIDAY, MAY 17—AP TESTING
Seniors who are taking an AP exam have exams scheduled on various days.

WEDNESDAY, MAY 8—SENIOR FINALS IN PERIODS 1,2,3,4

THURSDAY, MAY 9—SENIOR FINALS IN PERIODS 5,6,7,8
FRIDAY, MAY 10 and MONDAY, MAY 13—SENIOR MAKEUP FINALS

Any senior that missed a final due to AP testing or other excused absences will need to make up their finals on Friday, May 10th or Monday, May 13th.

WEDNESDAY, MAY 15—SENIOR ASSEMBLY, SENIOR YARD SIGN DISTRIBUTION, AND SENIOR YEARBOOK DISTRIBUTION

The Senior Assembly is a special assembly in honor of all seniors. The senior assembly is a time to reflect upon the past four years and express gratitude to special people at school who have made a difference in each senior’s life. It’s a time of laughter and tears and will include a special “senior farewell walk”. To accommodate our student body and entire staff in the gym, the assembly is only for students and staff of Legend and invited guests from our feeder schools. Thank you for adhering to this request. The assembly will begin at 1:30 pm. All seniors will receive a Senior Yard sign as a graduation gift from Legend. Seniors need to pick up their yard sign after the assembly. **If you wish to order an extra yard sign for another house or another reason, there is an order form in this packet.** Seniors, yearbooks will also be available for pick up after the assembly in the commons. All school fees must be paid ONLINE and IN FULL to receive your yearbook. Please check Infinite Campus as well as My School Bucks for any unpaid fees prior to this day.

MONDAY, MAY 20—SENIOR BREAKFAST, SENIOR CHECK OUT AND SENIOR LUNCHEON

Seniors will return to school on Monday to enjoy a continental breakfast and participate in the senior checkout process.

**Senior Breakfast—9:00 am-9:30 am**

A continental breakfast will be served in the Commons for all seniors to enjoy. This is an informal breakfast for seniors prior to their checkout. We will be going over details of how seniors checkout at 9:30 am so if you do not want breakfast, please plan on being in the Commons by 9:30 am on this day.

**Senior Check-out—9:30 am-11:00 am**

Checkout forms will be distributed to seniors on Wednesday, May 1st and Thursday, May 2nd in their Titan Time with Advisors. Seniors then have until May 20th to gather signatures and complete the form. Seniors will complete the check-out process required of all graduating seniors from 9:30 am-11:00 am. Obligations include cleaning out assigned hall locker, returning books and materials to teachers and the Library, paying fines and fees, returning athletic equipment, obtaining signatures from teachers of all currently scheduled classes, and securing necessary signatures on the form. **There are no checks accepted. Please check now for fees owed in both Infinite Campus and My School Bucks. All fees must be paid online prior to Senior Check Out.** The completed check-out form is required for participation in graduation. If you are participating in the ceremony for graduation, you must have a completed
Code of Conduct Agreement on file in order to officially check-out and receive graduation tickets.

Final Check out means...Every senior has met all graduation credit requirements, has on file a Code of Conduct Agreement, and has completed the final check-out form with all required signatures. All fees/fines must be paid in full this day. When the check-out form is reviewed and approved, the senior will be given their cap and gown as well as the complimentary graduation tickets for the graduation ceremony. Admittance to EchoPark Stadium in Parker is by ticket only—all adults and school-age children must have a ticket to enter. If your family will require more tickets, please gather more from other families with seniors.

Senior Luncheon—12:30 pm-2:30 pm

The Senior Luncheon will be at Heritage Eagle Bend. Tickets for this event will be sold in the Activities Office starting in April. This event allows students to enjoy their classmates in a more formal setting. The luncheon also includes senior entertainment, a teacher speaker, and “Best of and Most Likely Awards” for the Class of 2019.

The Senior class is planning a variety of events for Senior Week...some that are not school sponsored. Seniors will need to attend the Senior Meeting on March 28th and listen to announcements to hear more about these opportunities.

TUESDAY, MAY 21—SENIOR HONORS CONVOCATION, SOUTHEAST CHRISTIAN CHURCH, 6:30 pm

Senior Honors Convocation is an evening to recognize seniors for academic achievement and to present the Valedictorians of the Class of 2019. All seniors who will be recognized during the evening will receive an invitation to attend and are to meet at Southeast Christian Church at 6:00pm. This invitation will come via email & also be hand delivered to students in early May. Dress code for the evening is a white long-sleeve dress shirt with a blue or dark tie, khaki colored slacks or pants, dark colored dress shoes and dark socks for males. Females will wear dresses or skirts that do not hang below their gown. If females wear pants, they need to be full length and khaki color. Over their clothes, Seniors who are being honored are to wear their graduation gown and stole which they will receive at senior checkout. Please do not bring your graduation cap. If you earned a gold cord for meeting the requirements for an honor society, you will receive it prior to the ceremony.

WEDNESDAY, MAY 22—Mandatory Graduation Rehearsal

All seniors who plan to participate in the graduation ceremony MUST attend graduation rehearsal—no exceptions! Seniors must be in attendance for the duration of the rehearsal. All seniors must be at EchoPark Stadium in Parker by 2:00pm and sitting in their assigned seat. Please dress accordingly for the weather (i.e. sunscreen, hat, shorts, water) It is casual! We expect to be done with rehearsal by 3:15pm.
THURSDAY, MAY 23—GRADUATION, ECHOPARK STADIUM, 10:00am

Graduating seniors are to be dressed appropriately (as outlined in the Code of Conduct Agreement) in their cap and gown and are to be at Legend High School between 8:00am-8:30am Thursday morning. Only the stole and cords provided by Legend will be allowed to be worn by the graduates. Any other personal embellishment will be taken and held for students to pick up after the ceremony. Seniors are to leave cell phones, purses, sunglasses, and any other items at home or with family members. Seniors are required to ride district transportation to EchoPark Stadium. District transportation will not be provided back to the school after the ceremony. All seniors will meet in the theater and final details will be given prior to getting on buses. Once a senior enters Legend High School, the Code of Conduct Agreement is in effect and remains in effect until the senior has been issued their diploma.

Gates will open at 9:00am for open seating at EchoPark Stadium in Parker. At graduation rehearsal, each student will know which side they are entering from, sitting on, and which podium their name is being read from. Please ask your student this information after rehearsal so you can be sure to see them as much as possible during the ceremony. Both sides of the stadium will be used for seating and for presenting to.

Pictures of the graduates are being taken by Lifetouch. They will be taking formal pictures at the school starting at 8:10am as the graduates are in line for graduation check-in. The pictures are available for purchase via the e-mail provided by the student on check out day. There is no video available of graduation. Graduations will be streamed live via the Douglas County School District Communications Department. The link will be provided on the Legend website when it becomes available.

Immediately following the ceremony, graduates are escorted to an area on the track to pick up their official diploma. This process takes approximately 10 minutes. During this time, we ask that all family members remain in the stands to allow students to receive their actual diploma. Legend staff members will invite you to the field or track area after 10 minutes. We appreciate in advance your kindness, consideration, and patience on this day.

We anticipate the ceremony to be approximately 1 hour and 45 minutes for your planning purposes. In the event of inclement weather, the ceremony may be delayed, yet still performed at the stadium. If the stadium becomes unusable, the Legend gym will be the site of the graduation. Each family is given 10 tickets, 5 of which can be used to attend the graduation at Legend if the gym becomes the necessary venue. The Legend website will be the avenue for communication regarding a change of venue and/or a delayed start time for graduation at the stadium.

If you have questions, need clarification, or need more information about graduation, Senior Honors Convocation, or any of the planned activities for seniors, please contact Mrs. Farley, at 303-387-4534 or Mari.Farley@dcsdk12.org. Updated information can also be posted on the Legend website under Graduation.

Together we can make these last few weeks of high school memorable for all!!