

Minutes from the Southern Region
January 16, 2019

In attendance: Ken Cain, Colleen Craig, Michael Eberhart, Michael Fletcher, Carmen Foster, Suzanne Garland, Bernie Goldfine, Duane Hill, Bob Hume, Kim Kenyon, Steve Kenyon, Jim Kirkpatrick, Apple Kridakorn, Jim Lawson, Anthony Marshall, Kevin McClure, Brenda McIntosh, Michelle Prater, Lacy Shannon, Jessica Turnbull, Keith Weller

Guests: Sherman Franklin, Henry Fudge, Kurt Jacobus, Letitia Moorehouse, Mary Beth Peake, Mark Prater, Mindy Spalding, Breana Thomas, Bob Watson

The meeting was called to order

Minutes

Page one of previous minutes – the date of the minutes passed by motion should have been January 7, 2018.

Add the word presented after prepared in the financial report.

Motion #1 was made, seconded and passed – We approve the 8/5/18 minutes as corrected.

Unfinished Business

There was no unfinished business.

New Business

Financial Report: Steve prepared and presented the Profit and Loss for July 2018 through December 2018. The new report goes into more detail to give us a better over-view of where our money is being spent.

Ken inquired about the breakdown of stipends and the job duties for the appointees serving the SRVA. Steve reminded Ken the information regarding stipends is available on the 990 form which was sent to the board members on 11/4/18 for approval and is downloadable from guidestar.org. The final 2018-2019 stipend distribution is not set as the year is still under way, the total distribution of stipends to appointees will not exceed the budget amount approved in the August 5th board meeting. The question of job duties was not addressed.

Colleen requested going forward that we be able to compare current financials to previous years. Other than membership income everything is on track from last year.

Steve shares the QuickBooks files with Jim so that there is another copy other than on his computer and also for a second set of eyes to monitor.

Handbook: There was a discussion of the Performance Bond amounts, however no motion or action was taken.

Motion #2 was made seconded and passed: At the SRVA Bid Tournaments, bids available in each age group are given in order of level of bid and corresponding finish in our bid divisions.

A discussion of formats for tournaments was presented by Keith and no motion or action was taken.

Southern Region Volleyball

January 6, 2019

Page 2

The 2019 18 Bid Tournament, which will be held at Rally, only has 5 courts available to us. Steve has contacted Cobb Atlanta, who has 2 courts available that Saturday in case our registrations exceed 20 teams.

Motion #3 was made, seconded and passed: The SRVA Board approves the transfer of ownership of a 2011 Dell XPS 8300 CPU unit to Ken Cain.

Motion #4 was made, seconded and passed: SRVA Region will pay, if requested by a sitting Board member, the current SRVA full membership fee as a small token of appreciation for the time and care that those individuals give in dedication to the Region. Note this goes into effect for the 2019-2020 season.

Action item: It was also agreed that there is a need to create a handbook of Region policies/guidelines.

Motion #5 was made, seconded and passed: The minutes from each board meeting should be distributed electronically for review within four weeks of the meeting for edits and approval.

Motion #6 was made, seconded and passed: The Board approves the creation of a second money market account using \$200,000 of the funds in the current Wells Fargo savings account.

Motion #7 was made seconded and FAILED: Participants in the SRVA Junior Beach Regionals must be current USAV members. Only current SRVA members will be eligible to receive bids and reimbursement for the Beach National Championships. The reimbursement policy and bids will trickle down accordingly.

Motion #8 was made seconded and passed: Participating teams in the SRVA Junior Beach Regionals must include a minimum of one current SRVA member. Only current SRVA members will be eligible to receive bids and reimbursement for the Beach National Championships. The reimbursement policy and bids will trickle down accordingly.

Motion #9 was made seconded and passed: SRVA will reimburse entry fees to the National HP Junior Beach Championships for those SRVA members who qualify and attend. The total amount for 2019 not to exceed \$2000 and not to exceed the entry fee in equal amounts.

Grant Committee: SRVA received a \$10,000 grant to be used for under-developed demographics. Steve requested help in administering this, which would entail going out to organizations like the Boys and Girl's Clubs, to help create volleyball programs. Those interested in serving on this committee should contact Steve.

Form Review Committee: There is an appeal that has come to the Board. Those eligible to sit on the appeal need to elect someone to head-up the committee. Steve suggested Eric Eberhardt be selected. The review will not be conducted at this meeting.

Steve has found wording in our Due Process that needs to be updated.

Motion #10 was made, seconded and passed: We accept the changes to the Due Process procedure (attachment (1) suggested changes, attachment (2) final wording).

Motion #11 was made, seconded and passed: Eric Eberhardt will be the presiding official of the Due Process Review Committee.

Board Elections

Candidates were given 5 minutes to speak on their behalf and the Board was allowed a 2 minute question and answer follow-up. There were 9 available seats and 17 candidates.

Steve reviewed the election procedures.

Re-elected were: Colleen Craig, Carmen Foster, Kimberly Kenyon, Lacy Shannon, and Jessica Turnbull

Newly elected were: Kurt Jacobus, Mark Prater, Mindy Spalding and Robert Watson.

All terms are for 7/1/19 through 6/30/22.

Commissioner's Report

Steve highlighted points from his report.

Other Reports

Other reports were presented by Mark Prater (Official's Chairman), Keith Weller (Junior Chairman), Bernie Goldfine (Adult Coordinator), Suzanne Garland (Beach Chairman) and Brenda McIntosh (Registrar)

Chattanooga was selected for the summer board meeting to be held either August 3 or 4, 2019.

Motion #12 was made, seconded and passed: We adjourn.

Attachment (1)

XVII. SOUTHERN REGION VOLLEYBALL ASSOCIATION DUE PROCESS PROCEDURE

If an individual or a team is accused of wrongdoing where a sanction or penalty may be necessary, due process involves the right of the accused to confront his/her accusers, to allow both complaining and accused parties an opportunity to present his/her side of the story and, to receive fair consideration in a timely fashion, and ~~to~~ have an opportunity for the decision to be reconsidered by a higher authority.

A. **SCOPE:** This procedure is designed to handle serious situations such as those that could lead to sanctions imposed under the SRVA Operating Code, or the appeal of simple procedural decisions, such as not completing referee or scorer qualification/certification requirements, failure to follow tournament guidelines, etc.

Upon initial review of the complaint, it shall be within the SRVA Commissioner's discretion to decide whether the complaint requires immediate action, prompt action, or action at the next regularly scheduled Board or Committee meeting.

~~There are three basic types of incidents/accusations:~~

- ~~1. Those incidents requiring immediate action (before and without a hearing) that generally involve considerations of safety (child molestation, violence, significant property destruction, etc.)~~
- ~~2. Those incidents requiring prompt action (before the next SRVA Board meeting) that generally involve considerations of finance (individual has paid for future tournament(s) or for improper uniforms, etc.);~~
- ~~3. Those incidents which can wait until the next SRVA Board meeting or appropriate committee meeting.~~

B. **NOTICE CONTENT:** A notice of accusation should include the following items:

1. Summary of accusation(s).
2. Statement that the individual accused has a right to respond and an explanation of how to respond.
3. Description of any immediate actions (sanctions) taken.
4. If a sanction is invoked, explanation of any appeal process.
5. Date, time, location and description of any hearing or conference scheduled.
6. Statement that a penalty or sanction may be imposed/upheld/reduced/increased as a result of the hearing.

C. **PROCEDURE:**

1. The initial notification of accusation(s), decision(s) and/or sanctions imposed may be made orally (either in person or by phone) or by e-mail.
2. However, all decisions that impose a sanction that includes an individual suspension from participation must be followed by written notice by certified mail, return receipt requested, with a duplicate copy sent by regular first class mail.

3. Notification of any sanction(s) should clearly explain the terms and reasons for the sanction(s) and any appeal process.

4. ~~The Both the~~ complaining and accused party will get a copy of the decision and each will have the right to appeal it.

D. APPEAL PROCESS:

1. All appeals must be filed in writing within 30 days of the date of the prior decision.

2. Appeal of any procedural decision ~~not~~ made by an individual other than the SRVA Commissioner ~~will first~~may be ~~made~~initiated orally [followed by reduction to written appeal] or in writing to the SRVA Region Commissioner.

3. Appeal of any sanction or procedural decision made by the SRVA Region Commissioner ~~will~~shall be made in writing to the SRVA Review Committee by contacting the SRVA Vice-President or the SRVA Secretary, ~~(if the SRVA Vice-President made the~~ initial ~~decision being appealed or will be a witness in the hearing).~~

4. Appeal of any ~~sanction or procedural~~ decision of the Review Committee ~~will~~may be made by either the complaining or accused party in writing to the Board of Directors by notifying the Region Commissioner and, if different, the person presiding at the Review Committee hearing.

5. The only determination to be made by the SRVA Board upon appeal to it shall be ~~will only consider~~ whether the appealing party was accorded due process.

6. Any appeal beyond the SRVA Board shall be in accordance with the USA Volleyball Guide.

E. COMPOSITION OF THE REVIEW COMMITTEE:

1. Region Commissioner

2. Vice-President

3. Secretary

4. Junior Chair

5. Officials Chair

F. FUNCTION OF THE REVIEW COMMITTEE:

1. The Vice-President (or Secretary if the Vice-President made the initial decision being appealed or will be a witness in the hearing) will schedule and preside over ~~at~~ the hearing.

2. If all three SRVA officers previously made the decision(s) being appealed or will be witnesses in the hearing, the remaining members of the Review Committee shall select a presiding officer who shall schedule and preside over ~~at~~ the hearing.

3. Review Committee members who made the decision(s) being appealed or who will be witnesses in the hearing shall not take part in the deliberations of the Committee and shall not cast a vote.
4. A quorum of the Review Committee shall be a majority of the above-listed members who are neither involved in the decision(s) being appealed nor witnesses, and decisions of the Review Committee are made by a majority vote of the Committee members present (in person or by conference call/electronic hookup) who are neither involved in the decision(s) being appealed nor witnesses.
5. If non-involved membership of the Committee falls below three members, the remaining Review committee members will appoint additional Board members to bring the total members of the Committee to three.

G. HEARING PROCEDURES:

1. Hearings ~~before~~ of the Review Committee may be ~~either live (meaning in person),~~ by conference call/electronic hookup, or a combination ~~thereof the above~~ as decided by the presiding officer after consultation with Review Committee members who were neither involved in the decision nor witnesses.
2. Conference call/electronic hookup costs and reasonable administrative costs of all hearings shall be paid for by the SRVA.
3. The presiding officer will make reasonable efforts to schedule the hearing/conference call/electronic hookup at the convenience of the ~~involved parties~~ accused.
4. The hearing will include presentation of the accusation and evidence supporting the accusation; and response, defense, or counter-argument of the accused.
5. The Review Committee and the SRVA Board ~~may~~ will deliberate and make a decision in private and outside the presence of the complaining party, the accused, witnesses, and all persons who made an earlier decision during the decision and/or appeal process.
6. If a decision of the Review Committee is appealed, SRVA Board members who were not involved in the appealed decision will select a presiding officer and use the ~~same~~ procedures ~~as~~ above to schedule a hearing, except that the only issue to be considered by the Board will be whether the ~~accused~~ appealing party was accorded due process.

Attachment (2)

Due Process Procedures

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