

CHS Athletic Booster Club 2022-2023

Board/General Meeting Agenda – November 14, 2022

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

President:	Paige David	Vice President:	Teresa Hiner
Treasurer:	Christy Jones	Secretary:	Tonya Brown

Executive Meeting Attendees:

-

Executive Board Meeting Agenda:

- 1. Call to Order / Roll Call of Board of Directors**
- 2. Executive Business**
 - Bylaw Status
 - Team Fundraising vs Donations Perimeter
 - Annual Subscription for Website is July 1st.
 - Sign Up Genius for open/closer on executive board
- 3. Meeting Adjourned –**

CHS Athletic Booster Club 2022-2023

Board/General Meeting Agenda – Sep 07, 2022

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

General Membership Meeting Agenda:

General Board Meeting Attendees:

-

1. Call to Order

2. Old Business:

- Bylaws / Bylaw Vote – Dependent on Special meeting status
- Spring Sports Program – Any volunteers?
- Website Log In Issues cleared for Comms Director?

3. New Business

- Update on open action items (see below)
- Parent Meeting Dates
 - *Upcoming:*
 - *Girls Soccer – November 7th @6:30PM*
 - *Boys Soccer – November 14th @6PM*
 - *Cheer - Will be in Spring*
 - *The following have not provided dates yet:*
 - *Baseball*
 - *Tennis*
- Charger Preview on November 28th from 6-7:30PM (email from Emily Gentry)
 - Do we want to do a Booster Club Merch Table?

4. Officer updates

- President – Paige David
- Vice President – Teresa Hiner
- Secretary Report – Tonya Brown
 - Requested that we approve last month's meeting minutes.
- Treasurer Report – Christy Jones (*absent*)
 - **ACTION ITEM:** Will do a year-end total comparison to add to the general ledger.
 - Kudos to baseball on progress on deficit
 - New Charges –
 - First round of letterman jackets came through
 - Read reminders provided by Christy Jones on year end spending.
 - Sodexo – She has received no invoices for the Keller ISD stadium since the first 2.
 - **ACTION ITEM:** Teresa Hiner to reach out to Sodexo on invoices
 - Looking ahead:
 - Banquet requests to come through – We reimburse \$10 per varsity player, coach, and SO. There is a form in the bylaws that needs to be completed by the coach and submitted. We then transfer the money from our funds to the subaccount.

CHS Athletic Booster Club 2022-2023

Board/General Meeting Agenda – Sep 07, 2022

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

- Follow up from last Action Items:
 - We need 11 copies of the current program for sponsors and parents who have not received their copies.
 - 3 Families / 6 individuals indicated interest to work on the program from the volunteer form. Christy Jones emailed all of them and got no response.
 - a. Whoever would like to lead the program design for Winter book, Christy Jones can give access to my Team in Canva. She has already started a design layout with a new cover page.
 - Outlaw submitted a sheet for program sponsorship. Christy Jones called and left a message - no one returned her call from Outlaw (see details below). If someone knows Jessica or would like to reach out, please do
 - a. \$375 Gold Sponsorship: Outlaw FitCamp Fort Worth; Jessica Roach, 469.432.2535; jessica@outlawfitcamp.com
 - Senior Ads – We have had NO senior ad inquiries or requests. The website IS UPDATED with senior ad details and deadlines for the Winter book - Thanksgiving is roughly the time frame.
 - a. **ACTION ITEM:** Chris Costa – please push senior ad details on insta, twitter and Facebook

5. Director Updates

- Membership – Stacey Ford (absent)
 - We have 149 members to date
 - Needs help with opening and closing the Tuesday night basketball game. (11/15) – (Tonya Brown can) – but there are no workers. Do we still open?
- Concessions – Committee
- Spirit Wear – Kizzy Sapp
- Communications – Chris Costa
- Special Projects – Open
- Team Liaison Coordinator – Stacey Ford / Kizzy Sapp
- Parliamentarian – Stefanie Murray

6. Open floor

7. Adjournment

CHS Athletic Booster Club 2022-2023

Board/General Meeting Agenda – Sep 07, 2022

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

PREVIOUS MONTH'S ACTIONS:

Paige David:

- **ACTION** – Paige David to schedule a special meeting to review changes to bylaws. *In Progress*
- **ACTION** - Paige David will follow up with ProScapes on payment. **COMPLETE**
- **ACTION** – Paige David to email Brett (and cc Chris Costa) on how the new websites capability is and if we need to keep Sports Engine or not. Unrelated, but also brought up - she will also ask him if there is a standard bio for the new website. **COMPLETE**
- **ACTION** – Paige David to get more punch cards. **COMPLETE**

Teresa Hiner:

- **ACTION** – Teresa Hiner to put together a spreadsheet of volunteer hours.
- **ACTION** – Teresa Hiner to send an email blast to the Team Liaisons about making sure concession products are not being eaten and that students are not giving food away to their friends.

Tonya Brown:

- **ACTION** - Tonya Brown to add stanchions to the agenda for next summer. **COMPLETE**
- **ACTION:** Tonya Brown to add Cash Only Signage to the agenda for next summer. **COMPLETE**
- **ACTION** – Tonya Brown to make a spreadsheet google doc to include our usernames and password to reside in our google drive for the main email *In Progress*
- **ACTION** – Tonya Brown to set up email for Treasurer **COMPLETE**

Christy Jones:

- **ACTION** – Christy Jones to reach out to Amy Manners to get the financial records prior to 2019 **COMPLETE**
- **ACTION** – Christy Jones to reach out to make sure sponsors and seniors got a program **COMPLETE**
- **ACTION** - Christy Jones to review the volunteer sign ups from membership to see if there is interest there for helping create the Spring Booster program. **COMPLETE**

Kizzy Sapp:

- **ACTION** – Kizzy Sapp to send Paige David an email with the inventory information for athletic wear.
- **ACTION** – Kizzy Sapp to push senior ads for Spring Sports. They are due Nov 28th. An email to Team Liaisons should go out.

Stacey Ford:

- **ACTION** – Stacey Ford to request that team liaisons attend the booster meetings or send a designee. **COMPLETE**

Chris Costa:

- **ACTION** - Chris Costa to follow up with the board members he needs to get passwords.
- **ACTION** – Chris Costa and Christy Jones get together to get social media items such as log in issues.

CHS Athletic Booster Club 2022-2023
Board/General Meeting Agenda – Sep 07, 2022

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

Next Meeting Date

December 12, 2022,

Location –

CHS Fieldhouse

Time -

Executive Board @ 6:30pm / General Booster Meeting @ 7pm