**AMENDED AND RESTATED BY-LAWS**

**OF**

**LADY GREYHOUNDS LACROSSE BOOSTER CLUB, INC.**

**ARTICLE I**

**NAME**

The name of the Corporation shall be:

LADY GREYHOUNDS LACROSSE BOOSTER CLUB, INC.

and it is sometimes referred to in these By-Laws as the Corporation or the Club.

**ARTICLE II**

**PURPOSES**

1. The purposes for which the Corporation is formed is to promote interest in the Ladies Lacrosse program at Pope High School; to raise funds for the Ladies Lacrosse program for all eligible students at Pope High School and other activities as approved by the BOARD OF DIRECTORS; to lend moral and financial support to all phases of the Ladies Lacrosse program at Pope High School, to cooperate and work in all possible ways with the coaches and staff; to promote excellence in all athletic and scholastic endeavors at Pope High School; and to engage in any other lawful activity for which nonprofit corporations may be organized under the Georgia Nonprofit Corporation Code. The Corporation is not formed for pecuniary or financial gain, and no part of the assets, income, or profit of the Corporation is distributable to, or inures to the benefit of its directors, officers or members, except to the extent permitted under the Georgia Nonprofit Corporation Code. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

2. The Club shall have no authority to dictate or interfere in any ways with the Athletic Staff or its Policies or those of the School Administration.

3. In the event of the dissolution of this organization, any funds remaining in the treasury shall be donated to a nonprofit organization to be determined by the BOARD OF DIRECTORS.

**ARTICLE III**

**MEMBERSHIP AND DUES**

1. Any person who subscribes to the purposes and basic policies of the Club may become a member in good standing of the Club, subject to compliance with the provisions of the By-Laws and to the payment of the annual dues.

2. Membership status will be established on an annual basis by the BOARD OF DIRECTORS. Membership may be extended to the natural parent and/or guardian of a roster member of the Pope Varsity or Junior Varsity Ladies Lacrosse teams.

3. Only members of the Club in good standing shall be eligible to participate in its business meetings and to serve in any of its elective or appointive positions. "Good standing" will be established by payment of membership dues for the current year, as established by the BOARD OF DIRECTORS.

4. Each member of the Club shall pay annual dues in the amount and as prescribed by the BOARD OF DIRECTORS. Dues shall be payable on or before “Signing Day” and in no event, later than February 15th, unless a different date is specified by the BOARD OF DIRECTORS. These dues are non-refundable. Upon showing of hardship, accompanied by acts of service in lieu of financial payment, the BOARD OF DIRECTORS may set up a payment plan, or waive or reduce the annual dues for a member. If an arrangement for the payment of annual dues are not received by February 15th, the player of this member may not participate with the team until the due payment is satisfied.

5. The fiscal year of the Corporation shall be from July 1 to June 30 of the following year.

6. It shall be the duty of each Club member to abide by and to support the Club's purpose and objectives as set forth in these By-Laws and to provide reasonable support for the Club's activities as requested by the Club officers and committees.

**ARTICLE IV**

**BOARD OF DIRECTORS**

1. The BOARD OF DIRECTORS shall consist of the following members:

1. The Officers of the Club; and
2. The Varsity Head Ladies Lacrosse Coach is ex officio member with no voting privileges.

2. The members of the BOARD OF DIRECTORS shall serve until the appointment and qualification of their successors.

3. The duties of the BOARD OF DIRECTORS shall be (a) to transact necessary business of the Club in the intervals between meetings of the Club; (b) to consider all questions of policy; (c) to present recommendations to the Club for action; (d) to present a report at the regular meeting of the Club; (e) to approve a budget for the fiscal year; and (f) to outline a general program for the next year.

4. Fifty percent (50%) of BOARD OF DIRECTORS shall constitute a quorum. A two-thirds (2/3) vote is required to transact business at a meeting with a quorum present.

5. Only one person per family may be a member of the BOARD OF DIRECTORS.

6. No member of the BOARD OF DIRECTORS shall concurrently serve as an officer or member of the board of directors of another booster club at Pope High School.

**ARTICLE V**

**CLUB OFFICERS**

1. Officers. The officers of the Corporation shall consist of the PRESIDENT, VICE PRESIDENT, TREASURER, SECRETARY, and FUNDRAISING CHAIRMAN.

2. Appointments

1. The Club’s Nominating Committee – Officers of the Club and two members of the Club in good standing – will appoint incoming officers.

b) The term of office shall be two (2) years beginning immediately after the appointment.

2. Vacancy. In case a vacancy occurs in the office of the PRESIDENT, the VICE PRESIDENT shall serve the unexpired term. In the event that vacancies in both the office of PRESIDENT and VICE PRESIDENT shall occur simultaneously, the BOARD OF DIRECTORS and Varsity Head Ladies Lacrosse Coach shall decide among its members a successor to the office of PRESIDENT and VICE PRESIDENT. Should any other BOARD OF DIRECTOR positions become vacant, the same protocol shall be followed.

3. Appointed Officers. Qualifications and duties. All appointed officers shall be members in good standing of the Club as a requirement to take and hold office. The expulsion of any officer from his/her office shall follow the same procedure as set forth in the By-Laws for the expulsion of a member from the membership in the Club, except that the expulsion of an officer from his/her office does not constitute his/her expulsion from general membership of the Club.

* 1. VARSITY HEAD LADIES LACROSSE COACH. The VARSITY HEAD LADIES LACROSSE COACH (“VHLLC”) shall oversee the operation of the Pope High School Ladies Lacrosse Club to include the selection and oversight of the coaching staff, primary communication with the Pope High School Athletic Director, staff and faculty, scheduling of practices, games and other related events. The VHLLC will correspond with the Club’s Officers and General Membership about matters relative to the program. The VHLLC will be responsible for communicating the financial needs of the Club to the BOARD OF DIRECTORS.
	2. PRESIDENT. The PRESIDENT shall be the chief officer of the Corporation, shall preside at all BOARD OF DIRECTOR and general meetings and shall have general supervision over the affairs of the Club. He/she shall present to the membership an annual report on the affairs of the Club. This report shall be given at the “Signing Day” general meeting when the new officers are presented.
	3. VICE PRESIDENT. In the absence of the PRESIDENT, the VICE PRESIDENT shall have all rights, privileges, and duties of the PRESIDENT as set in the By-Laws. The VICE PRESIDENT shall serve as an active assistant to the PRESIDENT and perform such duties as requested by the PRESIDENT.
	4. TREASURER. The TREASURER, shall be responsible for collecting all paperwork and monies for the dues to be given to the Club. All monies will be turned over to the TREASURER as collected. He/she, in conjunction with the HEAD OF FUNDRAISING, will be responsible for ensuring whatever recognition corresponds with sponsorship levels. They will present at BOARD OF DIRECTOR meetings the status of collection of sponsorships. The TREASURER shall keep a record of all monies and other valuables acquired or disbursed by the Club. The TREASURER shall pay all Club debts authorized by the Club and maintain a file of all receipts and invoices for debts paid. The TREASURER shall oversee and maintain a checking account for the Club’s funds. At “Signing Day” the TREASURER will prepare an overview of the current year’s budget that will be voted on and approved by the Membership. The TREASURER shall serve as an active assistant to the PRESIDENT and will perform such duties as requested by the PRESIDENT.
	5. SECRETARY. The SECRETARY shall keep a written record of all general and BOARD meetings, be responsible for all Club correspondence and serve as Parliamentarian for the meetings. Minutes of the meetings shall be kept in a legible and orderly manner in one book. Minutes from the previous meeting will be sent by e-mail or regular mail to all BOARD OF DIRECTORS and Varsity Ladies Lacrosse Coach before the next scheduled meeting. At the next scheduled meeting a vote will be taken for approval of the minutes. Once approved the SECRETARY will sign the minutes from the previous meeting. The SECRETARY shall serve as an active assistant to the PRESIDENT and will perform such duties as requested by the PRESIDENT.
	6. HEAD OF FUNDRAISING. The HEAD OF FUNDRAISING shall be responsible for the coordination and generation of funds, outside of those dues paid by the membership. He/she will work in conjunction with his/her subcommittees, the membership and the BOARD OF DIRECTORS to raise monies benefitting the Club and charities chosen by the BOARD OF DIRECTORS. The HEAD OF FUNDRAISING will be responsible for the recruitment and appointment of the heads of his/her subcommittees. He/she will provide updates on fundraising efforts at BOARD OF DIRECTORS and General Membership meetings. The HEAD OF FUNDRAISING shall serve as an active assistant to the PRESIDENT and will perform such duties as requested by the PRESIDENT.
	7. Appointed Chairperson. All appointed Chairpersons shall be appointed by the PRESIDENT and/or the BOARD OF DIRECTORS and must be members in good standing of the Club. The expulsion of any appointed Chairperson from his/her appointment shall follow the same procedure as set forth in the By-Laws for the expulsion of a member from the membership in the Club, except that the expulsion of an appointed Chairperson from his/her office does not constitute his/her expulsion from general membership of the Club.

**ARTICLE VI**

**FINANCIAL CONTROLS**

1. The BOARD OF DIRECTORS shall adopt and approve a budget for the fiscal year, portions of the budget shall be presented to the membership and voted on at the “Signing Day” general membership meeting.

2. For those expenditures provided within the budget, expenditures exceeding $500 shall be authorized by the PRESIDENT.  Authorization may take place by email by the PRESIDENT.

3. For those expenditures which are not included in the approved budget, the following authorizations shall apply.

1. Expenditures exceeding $500 shall be authorized by the BOARD OF DIRECTORS. Authorization may take place by e-mail by a majority vote by the BOARD OF DIRECTORS. and
2. Expenditures in excess of $2,500 shall be presented at a general membership meeting and shall be approved by a majority vote of the membership present at such meeting.

4. THE BOARD OF DIRECTORS shall budget a minimum of $1,000 to be added to the general fund for “Unforeseen Expenses” in the future.

 a) “Unforeseen Expenses” can be used in current year to cover overages with approval of BOD.

 b) “Unforeseen Expenses” will be determined by the Board Of Directors

**ARTICLE VII**

**EXPULSION OF MEMBERS FROM THE CLUB**

A member of the Club can be expelled from the Club according to the procedures as set forth in these By-Laws.

A member of the Club shall be subjected to expulsion from the Club if he or she fails to abide by the rules and regulations as set forth in these By-Laws or if he or she fails to perform their duties satisfactorily as a general member, a member of the BOARD, or as a Club officer, or if his or her membership becomes detrimental to the objective of the Club.

Any member of the Club may request a hearing before the BOARD OF DIRECTORS, requesting a vote of recommendation from the BOARD to the Club membership for the expulsion of a member from the Club. The Club member who is the subject of this expulsion request must be notified in writing of the meeting no less than ten (10) days before the meeting and may request a postponement of that meeting for no more than ten (10) days. The written notification of this meeting must set forth the grounds for the expulsion request and no other reasons for the expulsion request may be discussed at the BOARD meeting. The member who is the subject of the expulsion vote request or their designated representative may be present at the BOARD meeting in their defense. A majority vote of the BOARD members present constitutes a recommendation of expulsion to be voted upon by the membership at the next general membership meeting of the Club. If the PRESIDENT is under consideration for expulsion, the VICE PRESIDENT will preside over the meeting for the discussion on that subject.

**ARTCLE VIII**

**MEETINGS**

1. There shall be a minimum of two (2) general meetings of the club during the school year which are open to all members. The date, time and place of these two (2) meetings shall be set by the BOARD OF DIRECTORS. The first will be an informational meeting in the Fall and the second will be “Signing Day” where players and parents will pay dues, select volunteering opportunities within the Club and hear about details for the upcoming season from the BOARD OF DIRECTORS.

2. The members present at a meeting shall constitute a quorum for the transaction of business.

3. Meetings of the BOARD OF DIRECTORS may be called by the PRESIDENT or by at least two (2) members of the BOARD OF DIRECTORS.

**ARTICLE IX**

**AMENDMENTS**

Proposed amendments to these By-Laws must be presented to the BOARD OF DIRECTORS for review. After review by the BOARD OF DIRECTORS, these By-Laws may be amended, repealed, or altered in whole or in part by a two-thirds (2/3) vote of the members present at any general meeting of the members, provided that the amendments have been provided to the membership at least seven (7) days prior to the meeting at which they will be voted upon.

**ARTICLE X**

**PARLIAMENTARY AUTHORITY**

Robert's Rules of Order, Newly Revised shall be the authority in all proceedings not covered by the By-Laws.