

1/10/18 Hockey board meeting – Notes taken by Susan Simons

1.) Welcome, Intro, Agenda Review a. Johnny 1st

b. Jody 2nd – Motion Carried

c. No Guest

— d. On Ice i. Kevin has No Updates

— ii. McQuade is not Current on USA Hockey

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— 2.) Building Events a. Frank's Update i. Circus – no concerns, looks normal 1. Will discuss contract as a board – No material change

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— ii. Pool Tournament 1. Frank will take care of contract as old one expired – will create new contract as there are no material changes

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— iii. Fat Boys Tournament 1. Doug just emailed teams – dates are chosen – alcohol thru devine

— 2. Happens week after Mite Shamrock – Mar 23 – 25

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— 3.) Building Operations a. Building Maintenance i. Fire Extinguishers – guys coming next week

— ii. See Frank's email for Maintenance Update on Exterior Lights

— iii. Prochnow is creating a book with building updates

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— b. Cleaning Crew i. Stephanie Manner to clean the rink 1/11/18

— ii. Hopefully she can clean a couple of times per week otherwise we will have to look at other ideas with the teams cleaning up 1. Each team has clean up responsibilities – possibly

— 2. Seek Volunteers to clean for hours – possibly – Frank send an email out to see if anyone is interested

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— iii. Stephanie to coordinate cleaning days before high school and JV games

— iv. Stephanie could be a back up plan to the New Richmond jail people

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— 4.) Financial Operations a. Financial Packet i. Going in good direction – over break even point and trying to keep moving up

— ii. Showing \$9700 with raffles

— iii. P & L – completed each quarter and can easily view how we are doing

— iv. High School Tournament was good money 1. Jody is trying to get them to add two teams for next week. Just need to come up for the team and the plan. Add a Somerset team?

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— b. Circus Agreement for 2018

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- 5.) Fundraising Operations a. Chevy Raffle – went well so getting a check from Chevy for \$500.00
b. Raffles are done – Danielle is taking them over

- i. Firm email worked pretty well – better response from everyone
- ii. Still two outstanding have not paid plus one that partially paid with three that have little bit remaining
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- c. Pizza Orders Due on the 17th
 - d. Fundraising / Advertising Parameters i. Gala is April 7th but needs to be added to the calendar – booked Travis Simms for the event (he’s an illusionist) 1. Paid and Booked
 - 2. Hitting up sponsors in process – will hit up major donor plus others as she sees fit. Working with Curt on this
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- a. Curt is taking this over and getting emails out – one email came thru today so getting some responses below. He’s asking whether we can copy of contracts, etc. Communications went out for renewals for this year and next year so the money should be coming in more timely.
 - a. Parent Handbook & Communication Material i. See Jody’s email regarding this communication done by Jess Burkhorst
 - ii. Coaches handbook needs to be updated and clarified – Kevin to review this
 - iii. This years handbook needs to be re-updated for this year
 - iv. If anyone has anything for Jess – forward it on so that she can work on it so that we have better communication
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 - b. Games running behind i. 45 minutes behind by 3rd game 1. We need to have better clarification on what to do – problem is the refs are not indicated on what district game it is. Jody encouraged the refs to confer with the team managers what game we are playing. Also had young refs making calls took longer.
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 - c. We are hosting play downs this year – Friday and Saturday i. Right now it’s Squirt A and Bantom A on Friday / Saturday games are
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 - d. Tournaments – Marissa has done a good job i. We have filled all of our tournaments – raised costs this year but also will raise them next year. This weekend has some openings with 16 teams but there is nobody around to help out.
 - ii. If you pull money out of safe – mark what tournament it’s for
 - iii. Board members need to go on dibs and fill in their board member positions for HS Games
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 - a. Recap of December Board Meeting – Priorities and next steps, etc. i. No board members have any thoughts on growth
 - ii. Board members need to come to the table with ideas on long term goals and priorities 1. Send out a survey to the association to see where everyone is at within the association
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6.) External Relations / Recruitment / Advertising

7.) Hockey Operations – Off Ice

8.) Other Business

- a. Maybe three or more questions per bucket – bucket reps come up with the questions
- b. Do a simple format that’s easy to use and doesn’t take long to fill out
- c. Bring to next month’s meeting – how to move forward with the survey questions and what questions you would like to have for the survey – from your buckets
- d. If anyone has examples over other surveys – bring that too to help brainstorm
- e. Survey – 1st Question “Skate for Boys?” “Skate for Girls?”
- f. Goal is to have the survey out by the end of February – which means everyone needs to come to next meeting prepared. Then we could possible review responses by our Annual Meeting i. Annual Meeting Date – March 14th, 2018

— g. Next week, Frank (or Nicole?) will send out an email with the board elections and annual meeting.

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- b. Discrepancies in policy handbook and coaches manual that need to be corrected
 - c. Solar Engineer i. Enginner hasn’t been able to pull anything together for us yet – just needs to get his hands on this and help us out. 1. One concern is if Steve has to go to ROSS for anything.

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— d.
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Close Meeting – 1st: Steve
2nd: Johnny