



**NATIONAL
WHEELCHAIR
BASKETBALL
ASSOCIATION**

Intercollegiate Division Guidelines

2018-2019 Season

ARTICLE 1 – NAME AND PURPOSES

1.1 Name

The name of this division shall be the Intercollegiate Division (ID) of the National Wheelchair Basketball Association (NWBA).

1.2 Purposes

The purposes of the ID are:

- (a) To operate within the Constitution and Bylaws of the National Wheelchair Basketball Association.
- (b) To initiate, stimulate and improve intercollegiate wheelchair basketball programs for student-athletes and to promote and develop leadership and athletic excellence;
- (c) To study, in general, all phases of intercollegiate wheelchair basketball and establish standards whereby institutions of higher education can develop and maintain their wheelchair basketball programs at a high level; and
- (d) To foster and encourage the development of wheelchair basketball programs at other institutions of higher education so that they may eventually compete in the ID.

ARTICLE 2 – ADMINISTRATION

2.1 Division Officers

The titles of the ID officers shall be (1) President, (2) Vice-President, (3) Secretary, (4) Treasurer, (5) Member-at-Large and (6) Commissioner. Any individual, who is dedicated to the growth and the best interests of the ID, regardless of race, color, gender, national origin, sexual orientation, or disability may be considered for these offices. The President, Vice-President and Member-at Large positions shall be occupied by people who are not affiliated with any team in the ID.

2.2 President

The President shall be elected by the Member Institutions (MI) and shall be responsible for:

- (a) calling and conducting all business meetings;
- (b) presiding over all annual and special meetings;
- (c) appointing committees as he or she deems necessary to conduct the business of the ID
- (d) assisting with the development of the season schedule of games;
- (e) working with the Treasurer to develop budgets for the division for the following year.
- (f) communicate with NWBA Leadership regarding issues related to the ID.

2.3 Vice-President

The Vice-President shall be elected by the MI and shall be responsible for:

- (a) presiding over all annual and special meetings in the absence of the President;
- (b) assisting the President in the appointment of committees;
- (c) overseeing the awards voting process and reporting the results to the NWBA national office each season.
- (d) performing other duties as assigned by the President of the ID.

2.4 Secretary

The Secretary shall be elected by the MI and shall be responsible for:

- (a) recording meeting minutes and activities;
- (b) distributing minutes of meetings to each ID officer and team representative within fourteen (14) days of the end of the scheduled business meetings.
- (c) prepare presentation material for meetings

- (d) performing other duties as assigned by the President of the ID.

2.5 Treasurer

The Treasurer shall be elected by the MI and shall be responsible for:

- (a) managing the financial accounts for the ID in conjunction with the staff at the National Office of the NWBA.;
- (b) maintaining a record of the financial transactions of the ID and reporting the status of accounts to each Member Institution upon written request and at any meeting;
- (c) developing the yearly budget of the ID with the assistance of the President.
- (d) performing other duties as assigned by the President of the ID.

2.6 Member-at-Large

The Member-at-Large shall be elected by the MI and shall be responsible for:

- (a) identifying and communicating with other institutions of higher education regarding their interest in becoming future members of the ID;
- (b) performing other duties as assigned by the President of the ID.

2.7 Commissioner

The Commissioner shall be appointed by the President of the Board of Directors (BOD) of the NWBA and shall serve at his or her pleasure pursuant to Section 11.5 of the NWBA Bylaws (Rev. 2013). The Commissioner shall administer the rules and regulations of the NWBA, and in particular:

- (a) make, enforce, and communicate decisions based upon interpretations of the Bylaws, and rules and regulations established by the NWBA,
- (b) keep the Board of Directors apprised of decisions made and interpretations rendered,

- (c) maintain, record, and distribute administrative forms, proceedings, correspondence and other materials relating to competition and player eligibility,
- (d) submit an annual report to the President for inclusion in the President's annual report to the Board of Directors,
- (e) other duties as assigned by the President of the NWBA Board of Directors.
- (f) determine matters on a case-by-case basis in the event the Bylaws, Policies and Procedures, rules and regulations established by the NWBA and the ID do not address all of the issues in a particular matter.

2.8 Terms of Office

Each officer of the ID, with the exception of the Commissioner, shall be elected for a term of three (3) years on a scheduled rotating basis.

- (a) The President shall be elected during the initial season of these guidelines (2017) and every three (3) years thereafter. The President may serve multiple terms in office if nominated and approved by the MI.
- (b) The incumbent Vice-President shall serve the remaining two (2) years of her term. The Vice-President shall be elected in 2019 and every three (3) years thereafter. The Vice-President may serve multiple terms in office if nominated and elected by the MI.
- (c) The Secretary shall be elected during the initial season of these guidelines (2017) and every three (3) years thereafter. The Secretary may serve multiple terms in office if nominated and elected by the MI.
- (d) The incumbent Treasurer shall serve the remaining two (2) years of his term. The Treasurer shall be elected in 2019 and every three (3) years thereafter. The Treasurer may serve multiple terms in office if nominated and elected by the MI.
- (e) The Member-at-Large shall be elected during the initial season of these guidelines (2017) and every three (3) years thereafter. The Member-at-Large may serve multiple terms in office if nominated and elected by the MI.

2.9 Executive Committee

- (a) The Executive Committee of the ID (EC) shall consist of the President, the Vice-President, the Secretary, the Treasurer, the Member-at-Large and the Commissioner.
- (b) The EC shall be responsible for conducting the day-to-day business of the ID.
- (c) Each member of the EC, except the Commissioner, shall have one vote unless the member is directly affiliated with any institution currently competing in the ID.

2.10 Annual Meeting

There shall be an annual meeting of the ID each year. The President shall determine the date and location of the meeting and communicate the information to the NWBA National Office, the EC and the MI no later than one (1) month prior to the meeting date. All proposals and agenda items for the Annual Meeting shall be submitted to the President, Secretary and Commissioner at least one (1) month prior to the date of the meeting.

2.11 Additional Meetings

The President may call other meetings of the ID from time-to-time when he or she deems them necessary.

2.12 Voting Rights and Responsibilities at ID Meetings

- (a) The ID shall not conduct any business at the annual meeting or at any special meeting called by the President without a quorum of the MI. Each MI shall have one vote for each team it has in the ID. A quorum shall be defined as a simple majority of the number of teams in the ID. A simple majority shall determine the outcome of any issue before the MI at the Annual Meeting or at any special meeting called by the President.
- (b) Voting by proxy shall not be allowed.
- (c) Each officer of the ID, except the Commissioner, shall be entitled to one vote.

(d) Any representative of a Member Institution may call for a written ballot on any issue. The President and the Commissioner shall tally the votes and report the outcome

(e) In the event that a team representative is also an officer of the ID, he or she will only have one vote. No individual shall have multiple votes.

ARTICLE 3 – ELIGIBILITY

3.1 Team Eligibility

(a) Teams must, by agreement, take the name of a college or university (Institution), have registered students from that Institution playing on their team and use the Institution's facilities for games and or practices.

(b) Teams must have all players with a local address (within 25 miles of campus) at which they reside for the majority of the year and which allows them to train with the team on a weekly basis at minimum.

(c) Teams will be required to play in at least two college tournaments against collegiate division teams in order to be eligible for the National Invitational Wheelchair Basketball Tournament. Teams certainly can schedule more than two tournaments if they choose. All teams are responsible for their own scheduling in order to allow teams to schedule based on their own budget situation and so that there is greater flexibility in travel.

(d) Teams shall adhere to their own institution's rules and regulations.

(e) Teams must adhere to the membership requirements of all NWBA teams and also adhere to the college eligibility requirements set aside for ID teams.

(f) Teams are obliged to make application to the NWBA and follow the required NWBA guidelines for membership in the parent organization. The ID Commissioner and President will then confer to assist in the acceptability and placement process.

(g) Teams shall be obliged to pay annual dues, which will be determined by all ID members at the annual business meeting each year. These ID dues will be over and above those dues required of each member team by the NWBA. Payment of these ID dues must be in the hands of the Division Treasurer no earlier than September 1 of the year in question and no later than October 31 of that same year.

(h) Teams must submit rosters and adhere to NWBA requirements (roster size of no more than 15 players). In addition, all listed players must meet the college athletic eligibility requirements set forth by their particular institution. It is the responsibility of each participating team to submit to the ID Commissioner:

(i) Information regarding the calendar for the academic year at their institution so that registration dates and semester breaks will be duly recorded.

(ii) A team roster in which each player has been certified by the institution's intercollegiate eligibility review officer, stating which players have been certified to meet the specific institutional intercollegiate athletic eligibility requirements for participation for each season or as new players are added to the roster. The team is also responsible for informing this representative of the eligibility requirements of the ID. The list of eligible players is to be forwarded to the team representative. Any incorrect information, be it by error or falsification of records, will result in forfeiture of all games played under false pretenses.

(iii) These rosters must be submitted no later than fourteen (14) days prior to the opening game of the ID season and also seven (7) days prior to the start of the second semester/quarter/trimester of school.

(iv) In case of any question, misunderstanding or protest regarding the eligibility of a particular player or team arises, a Reporting Event Form (REF) must be completed and submitted to the ID Commissioner who will render a decision.

(v) If a Team fails to pay its NWBA or ID dues within ten (10) days of the listed due date, it shall forfeit all membership and voting rights. In order to be reinstated it must once again apply for ID membership.

(i) Teams may begin full practices starting on October 1st of each season.

3.2 Student-Athlete Eligibility

(a) Students that are on the roster, competing, and participating in team activities must be enrolled full time at the institution for which they are competing.

(b) Full Time Enrollment is considered 12 credits undergraduate, 9 credits graduate.

(c) Team activities include team meetings, strength and conditioning programs, team practices, or any other activities lead or directed by the coaching staff or team members.

(d) Student athletes may compete in 5 years of intercollegiate wheelchair basketball. Any games played will be regarded as a complete year.

(i) The eligibility clock starts when a student-athlete enrolls and begins practice with the Institution in which they attend.

(ii) If a student-athlete is ruled ineligible to compete in the ID for any reason, that student-athlete may continue to practice with their intercollegiate team, as long as they are a full time student at that Institution.

(iii) Student-athletes that enroll and attend an Institution who then leave that institution and play for another team in the NWBA or in any other organized wheelchair basketball league team shall lose a year of eligibility for each year they play for that team.

(e) Students must complete the necessary credits to progress through their eligibility accordingly:

(i) All new student-athletes can compete in year 1 with no academic restraints.

(ii) To begin a second year of eligibility, student-athlete must have passed 24 credits.

(iii) To begin a third year of eligibility, student-athlete must have passed 48 credits.

(iv) To begin a fourth year of eligibility, student-athlete must have passed 72 credits.

(v) To begin a fifth year of eligibility, student-athlete must have completed 96 credits

(vi) To remain eligible from the beginning of the second year of eligibility, the student-athlete shall maintain a cumulative 2.0 grade point average.

(f) If a student-athlete does not meet the above requirements and is rendered ineligible for the next semester, the student-athlete will become eligible the next semester in which the student-athlete fulfills all of the eligibility requirements. (For example, Player A is ineligible for the fall semester as he/she only passed 21 credit hours the previous academic year. Player A becomes eligible in the winter semester based on passing 24 or more hours from their previous winter semester, summer semester and current fall semester.)

- (g) All players must pass at least 6 credit hours in the fall and 6 credit hours in the winter semesters to be eligible for the next semester of play.
- (h) No more than 6 credit hours from the summer semester may count towards player eligibility.
- (i) A student-athlete may “redshirt” a season for a medical condition or otherwise as long as he/she does not play in a maximum of twenty (20) percent of the team’s scheduled games and does not play in any games after January 1st of the current season. If a student-athlete “redshirts” a season, it will not count as a year of eligibility for him/her.

3.3 Amateurism

- (a) Only an amateur student-athlete is eligible to participate in the ID.
- (b) A student-athlete is considered an amateur if they have not received compensation, directly or indirectly, to play wheelchair basketball before, during, or after initial college enrollment.
- (c) Compensation includes, but is not limited to:
 - (i) Payment for student-athlete to play on a team, payment to a prospective student-athlete, payment to family members, or payment to coaches of previous teams.
 - (ii) Payment of housing accommodations, food, transportation, and equipment expenses above actual and necessary expenses related to team activities.
- (d) Compensation does not include:
 - (i) Facility usage
 - (ii) Medical treatment and physical therapy
 - (iii) Coaching and instruction
 - (iv) Health/medical insurance
 - (v) Team apparel
 - (vi) Tournament entry fees

(c) Elite Level Participation

A student-athlete may receive actual and necessary expenses and reasonable benefits associated with national team membership, practice and competition (i.e. USOC Operation Gold Program, health insurance, etc.).

(d) Certification

When a prospective student-athlete signs the new LOI, they must list all teams in which they have rostered and/or participated. If the team is outside of the NWBA, contact information must be listed for that team. All student-athletes rostered with a team in the ID for the 2017-18 season must report all previous teams for whom they played (i.e. rostered, participated, etc.)

ARTICLE 4 - RECRUITING

4.1 Definitions

(a) Representatives of a MI: Staff, alumni, family of team members/former team members, former players or other representative(s) who speak on behalf of the Member Institution's adapted sports/wheelchair basketball program.

(i) The coach of the team must be informed of any contact by any representative of the Institution and this contact must be logged in the ID Recruiting Log, either counting as a recruiting contact or merely recognized as an incidental contact.

(ii) In the case of a school-age athlete playing on a team (or being coached by) a representative of the Institution, a general notation on the recruiting log will be made and each practice, game or tournament does not have to be recorded as a contact as long as recruiting conversation are not part of the interactions.

(iii) The ID will develop a document of "DOs and DON'Ts" of acceptable and unacceptable contacts. This will be used as a tool for the purpose of educating an Institution's representatives on the protocol for interaction with PSA's. This tool will be developed and implemented by August 2017 and placed on the NWBA website and sent to all junior coaches for their knowledge

(b) Prospective Student Athlete (PSA): a prospective student-athlete is an individual who is or will be academically and athletically eligible to participate in the ID

and is interested in enrolling into a MI's program to participate as a student-athlete. The individual remains a PSA from June 15th of his/her sophomore year until they have signed a letter of intent with an Institution's program within the ID.

(c) Recruiting: any solicitation of a PSA or a PSA's relatives, guardians, coaches or friends by an Institutional staff member or by a representative of the Institution for the purpose of securing the PSA's enrollment and ultimate participation in the institution's intercollegiate athletics program. This includes providing the PSA with an official visit, arranging any in-person, phone or electronic encounters or communication with the PSA or representatives of the PSA for the purpose of securing the PSA's enrollment.

(d) Contact: Any interaction by a representative of the Institution with a PSA with the intent of recruiting that individual to attend your Institution. This includes face-to-face interactions, typed electronic communications (i.e. click, don't type), written communication & telephone communication. This also includes interactions with family members, teachers, coaches or others close to the student with the intention of gaining favor from a PSA.

(e) Unavoidable contact: Any in-person contact that is incidental contact with a PSA by representatives of the Institution that do not occur at the direction of a coaching staff or staff members of the Institution are acceptable as long as recruiting conversation are not part of the interactions. This includes contact initiated by a potential or current PSA or representative of a potential or current PSA. Any e-mail, phone, social media, mail or other contact initiated by representatives of the Institution is considered contact for the purpose of recruitment.

(f) Letter of Intent: The ID Letter of Intent (LOI) is the official document administered by the ID and utilized by MIs to establish the commitment of a PSA to attend a particular institution. The LOI may not be officially signed in the presence of any representative of the Institution or on any Institution grounds. Signing Day events may be hosted AFTER an official letter of intent has been delivered to the Institution. The letter must be delivered by mail, express mail, courier service, e-mail or fax.

(g) Recruitment of Current Rostered Players: Per the LOI, Section 9- Player Transfer, "[a]ny student that has signed a LI must compete with the institution they signed with. If a player wishes to transfer after signing the LI or after competing with an institution they must sit out and forfeit one year (concurrent) of eligibility." Representatives of a MI are prohibited from making contact with a rostered player from another MI with the purpose of recruiting the player to their Institution.

(h) Any player contacting another Institution's coach or representative with the intention to transfer needs to initially speak with his/her current coach. It is the responsibility of the potential coach to contact the player's current coach before any further communications occur.

4.2 ID Recruiting Calendar

(a) Institutions may only contact a PSA after June 15th of a PSA's sophomore year of high school. From June 15th to June 15th of the following year of a PSA's junior year, a MI may only contact him/her once per month.

(b) Following a prospective recruit's junior year, there is an open recruiting period. This period will run between June 15th and the signing of an LOI by a PSA. During this time a MI may contact a prospective recruit up to eight (8) times per month, with no more than three (3) contacts made per one week.

(c) The LOI signing period begins October 1st of the PSA's senior year. The LOI period remains open until the PSA signs or until April 1st, the end of the signing period, of the PSA's senior year. If a student-athlete has not signed an LOI by April 1st of the PSA's senior year, then MIs may contact him/her as often as deemed necessary until that PSA signs an LOI.

(d) An executed LOI shall be submitted to the Commissioner of the ID. The Commissioner shall then send an e-mail to the MIs announcing the signing of an LOI. At that point, all MIs are no longer permitted to contact the student-athlete. It is the Institution's responsibility to send a copy of the executed LOI back to the student-athlete for his/her records. Each year after April 1st, the Commissioner shall announce all signed PSA's through the NWBA's website.

4.3 Contacts

All contacts with a PSA will be maintained on an Institution's contact record so that coaches can stay current with numbers of contacts and where they are in following the guidelines. These contact records will be maintained by the coach or designated appointee of each program and should be made available to the EC if requested. Unintentional contacts should be maintained in the notes section just to document that there were contacts with a PSA. These notes should match any checks on phone records, social media or other documentation that might be available from a PSA or other source if there are concerns with the recruiting process.

4.4 Permissible Recruitment Activities for Prospective School-Age Recruits

(a) Any individual contact or individual recruitment activity with a PSA will be entered on the ID Recruiting Log (Attachment A).

(b) Any off-campus contact that is unavoidable and/or incidental with a PSA are permissible if such contacts do not occur at the direction of a coaching staff and will not count as a contact UNLESS recruiting conversations become part of the contact.

(c) Electronic Communication: Contact of a PSA during their sophomore to senior year open recruiting period (See Recruiting Chart) is permitted, but counts toward the Institution's contact count for that PSA's respective contact allowance. Contacts with social media must follow the "Click, Don't Type" rule (i.e. anything that can be clicked with a single mouse click is permitted.). If contact involves typed words or symbols of any kind (i.e. a post "Liked" on Facebook is permitted; a comment on a Facebook post is impermissible), that is an official "contact" and will be counted on the report. The coach must be informed of this contact and all contacts will be recorded by the coach in the recruiting log.

(d) Student-Athlete visits:

(i) Official Visits – a PSA may take one "official" visit to an Institution's Program. The visit may not be more than two nights, either on or off campus. The official visit may be arranged and either paid or not paid by the MI. Student hosts may be appointed to facilitate the PSA's visit with the following conditions:

(A) A single student host may receive a maximum of the cost of meals and actual admission costs to a campus event. Each MI must identify its student host as their official student representative

(B) A MI may pay for a PSA's actual costs for reasonable expenses for the prospect and one additional family member. This includes the PSA's travel to/from the MI's campus on the official visit. It includes mileage at the current state reimbursement rate of the MI. The MI may not provide an automobile for use during the official visit by the prospect or student host. All costs for a PSA's official visit must be reported on Recruiting Report.

(ii) Unofficial Visits – the PSA must pay all expenses, including meals, travel and local travel, associated with any unofficial visit.

(e) Contact exception: a MI's staff members may only make unlimited telephone calls or electronic communications with a recruit or potential recruit during the five (5) days immediately preceding the PSA's official visit to that institution.

(f) Approved Events: It is permissible for athletics staff members who are responsible for conducting an approved athletics events (i.e. camp, clinic, junior tournament, etc.) involving school-age students to come in normal contact with participants as long as recruiting activities or conversations do not take place until the end of the event and as long as attendance at the event is open to any school-age student and not by "invitation only."

(g) A MI may entertain a PSA and his or her parents, guardians or spouse at a scale comparable to that of normal student life. This includes up to two parents or guardians and does not include other relatives or friends of the prospect. Excessive entertainment for these visits is not allowed (i.e. hiring bands or costs of hosting a "party" specifically for the recruit, limousine, helicopters, etc.).

4.5 Impermissible Recruitment Activities for Enrolled Student-Athletes

(a) Recruitment expenses: A MI may not provide an enrolled student-athlete with transportation or expenses to recruit a PSA except for those expenses specified and permissible when a representative of the MI serves as a student host. A MI may not pay for the institution's representatives to attend off campus recruiting trips (i.e. NWBA national tournaments, other tournaments, etc.).

(b) Use of a PSA's name and/or image for use of advertising an institution, event, camp/clinic, social media or any other situation is strictly prohibited until that PSA is a signed Student-Athlete.

(c) Offers and inducements – the following are not permitted:

(i) An employment arrangement for a prospect's relatives, coaches, friends.

(ii) Gifts of clothing or equipment (including discounted rates on wheelchairs & equipment).

(iii) Co-signing of any loans.

(iv) Providing loans to a prospect, prospect's relatives or friends.

(v) Cash or cash like items.

(vi) Tangible items such as merchandise and/or use of merchandise/apparel.

(vii) Free or reduced costs and/or services (except those related directly to a scholarship for a recruit) for prospects or family/social network

(viii) Free or reduced costs for housing (except for scholarships) for prospects or a prospect's family or social network

4.6 Violations of Recruiting Guidelines

(a) The recruitment of a PSA by a MI or any representative of its athletic interests in violation of the ID's guidelines shall be brought to the attention of the ID Commissioner. Violations of recruitment rules shall result in the inability of a recruit to execute an LOI to that institution. If an institution continues to violate these rules, it will be put on probation and not able to participate in the NIWBT for that season. The ID Commissioner, through input and evaluation from the EC, will identify which of the below sanctions and what actions will occur to the MI.

(b) The ID shall have a four-tiered violation process:

(i) Level 1 - Severe Breach of Conduct. These are violations that undermine or threaten the integrity of the ID or NWBA. These include substantial or extensive recruiting, competitive or other advantage. The provision of impermissible benefits to a prospective student-athlete fits into this level, as does academic fraud, unethical conduct and lack of institutional control.

(ii) Level 2 – Significant Breach of Conduct. These are violations that are more than minimal, but less than a substantial or extensive advantage or impermissible benefit. An institutional “failure to monitor” violation is presumed to be a Level 2 violation.

(iii) Level 3 – Breach of Conduct. These are violations that are isolated or limited in nature; provide no more than a minimal recruiting, competitive or other advantage; and provide no more than a minimal impermissible benefit. Multiple Level 4 violations may collectively be considered a breach of conduct.

(iv) Level 4 – Incidental Issues. These are violations that are incidental infractions that are minor and technical in nature and generally do not affect a student-athlete's eligibility. Multiple Level 4 violations may collectively be considered a Level 3 violation for breach of conduct.

(c) The penalty for a violation will correspond directly to the level of violation that occurred. For example, a Level 1 violation might incur an expulsion from the division, while a Level 4 violation might incur a letter of reprimand.

(d) The ID Commissioner shall report all violations to the supervisor of the team's Head Coach.

ARTICLE 5 – EMERGING TEAMS

Section 5.1 Emerging Associate Teams

(a) New teams entering the ID shall be allowed a 5-year transition period and granted Associate Membership during their first five years after joining the ID.

(b) Associate Member Teams (AMT) shall pay ID and NWBA dues and shall be allowed to fully participate in ID regular season tournaments and in an end of the season "NIT" style (NIT) tournament. This tournament shall be held either in conjunction with the NIWBT or at a different location on the same weekend as the NIWBT.

(c) AMTs shall have voting privileges at all ID meetings.

(d) AMTs shall be allowed to attend and compete in the NIT tournament, but they will still be added into the NIWBT hosting rotation.

5.2 Structure of the NIT

(a) The NIT will consist of a minimum of four (4) teams. ALL AMTs (men's and women's) are automatically eligible to enter it. If the requirement of four (4) teams is not met, then the lowest ranked Full Member team (FMT) will enter the NIT and be taken from the NIWBT tournament.

(b) Structure of the NIT if there are less than four (4) AMTs:

(i) If there are 3 AMTs:

(A) the two lowest ranked FMTs will compete in a playoff game as the first game at the NIWBT

(B) the winner of the game will progress in the NIWBT. The loser of the game will join the NIT tournament and will be ranked appropriately in the same manner of NIWBT rankings.

(ii) If there are 2 AMTs:

- (A) the two lowest ranked FMTs shall play in the NIT.
- (iii) If there is 1 AMT:
 - (A) the two lowest ranked FMTs shall play in the NIT
 - (B) the third and fourth lowest ranked FMTs shall play each other in the first game of the NIWBT. The winner of the game will progress in the NIWBT. The loser of the game will join the NIT tournament and will be ranked appropriately in the same manner of NIWBT rankings.
- (c) Further development of rules unique to the NIT:
 - (i) the men's rules and men's basketball shall be used for all games.
 - (ii) all NIT teams are eligible to compete and win the championship regardless if they are an AMT or a FMT.
 - (iii) An NIT team shall forfeit only if the classification point requirements are not met. All teams shall compete using the maximum allow points as determined by the NWBA rather than the classification point requirements of the ID.

5.3 Student-Athlete Eligibility

- (a) AMTs may roster community members or non-student athletes that reside within 25 miles of campus.
- (b) AMTs may not roster any student-athletes who have exhausted their five (5) years of college eligibility while playing for other teams within the ID.
- (c) AMTs' student-athletes receive two (2) years of free eligibility while the program is in Associate Member status subject to the following restrictions:
 - (i) If an AMT is in year five (5) of its program, the new student-athletes would have one (1) free year (their first year), and return to the normal eligibility timeline once the AMT becomes a Full Member.
 - (ii) If a student-athlete transfers from a FMT, he/she does not receive any free years of eligibility.
 - (iii) Transfers from any team are not required to sit out a year on an AMT. They may play immediately, but they do lose that year of eligibility as if they sat out a year.

(iv) Transfers from an AMT must sit out the required year unless extenuating circumstances exist (i.e. team folded). This determination is made by a majority vote of the Full Member teams.

5.4 Attaining Full Membership Status

(a) AMTs shall be asked to strive for the following goals during their 5-Year transition period. Progress towards these goals will be reviewed individually with the conference commissioner following each season.

- (i) Year One - At least one (1) Full Time Eligible Student-Athlete
- (ii) Year Two - At least two (2) Full Time Eligible Student-Athletes
- (iii) Year Three - At least three (3) Full Time Eligible Student-Athletes
- (iv) Year Four - At least four (4) Full Time Eligible Student-Athletes
- (v) Year Five - At least (5) Full Time Eligible Student Athletes

(b) AMTs receive Full Membership status and benefits if at any point during their first five (5) years they meet all the eligibility and membership requirements outlined for all regular FMTs.

(c) At any time, an AMT may apply for up to a five (5) year extension due to extenuating circumstances (i.e. change in leadership, change in funding, state laws, etc.). Final approval of the request is determined by a majority vote of the EC voting members.

5.5 Mentor Teams

(a) AMTs have the option of requesting a Mentor from a FMT. They may either request a specific MI or have one assigned to it by the President of the ID.

(b) The Mentor's responsibilities shall be:

- (i) guidance in program compliance with rules and regulations.
- (ii) assistance with fundraising ideas.
- (iii) assistance with recruiting ideas.
- (iv) other requests as appropriate.

ARTICLE 6 – Playing Rules

6.1 The ID modifies the NWBA playing rules with the following:

(a) If there are four (4) players or fewer on the court at any time during the game, the maximum number of points for that team shall be eleven (11).

ARTICLE 7 – ID Forms

Intercollegiate Division Recruiting Guidelines

Freshman/Sophomore J	Junior	Senior	Non-High School Prospective Student-Athletes	Contact Exceptions
<p>Recruiting Materials</p> <ul style="list-style-type: none"> • Questionnaires, camp information, Program materials and non-athletics institutional publications only. <p>Contact:</p> <ul style="list-style-type: none"> • Beginning After June 15th of PSA's Sophomore to Junior year • Permitted to only 1 Contact per month. <p>Official Visits</p> <ul style="list-style-type: none"> • Maximum – 1 Official visit per PSA • 1 unofficial visit per collegiate Semester starting Fall of their Junior Year. 	<p>Official Visits</p> <ul style="list-style-type: none"> • 1 unofficial visit per collegiate Semester starting Fall of their Junior year. <p>Contact:</p> <ul style="list-style-type: none"> • Beginning After June 15th of Junior to Senior year until April 1st or LOI Signed. • Permitted to 8 Contacts per month. • No more than 3 contacts per week 	<p>Letter of Intent</p> <ul style="list-style-type: none"> • Signing Period Begins September 1st • After an individual has signed a Letter of Intent, the individual is no longer subject to these restrictions. • After April 1st, the NWBA will publicly announce those PSAs that have signed and the remaining PSAs become open to recruit. No Limits on contacts. 	<p>Official Visits</p> <ul style="list-style-type: none"> • 1 unofficial visits per collegiate Semester <p>Contact:</p> <ul style="list-style-type: none"> • Permitted to 8 Contacts per month. No more than 3 contacts per week <p>Letter of Intent</p> <ul style="list-style-type: none"> • Signing Period Begins September 1st • After an individual has signed a Letter of Intent, the individual is no longer subject to these restrictions. • After April 1st, the NWBA will publicly announce those PSAs that have signed and the remaining PSAs become open to recruit. No Limits on contacts. 	<ul style="list-style-type: none"> • Any unavoidable Off-Campus contact unless about recruiting • During Official & Unofficial Visits • 5 consecutive days preceding an Official Visit • Approved, Open-invited Athletic Events (Camps, Clinics, Tournaments) without recruiting conversations. <p>Closed Period</p> <ul style="list-style-type: none"> • No Contact with PSA during Tournaments until the end of competition day and they have been released by their program.

***** PLEASE NOTE THAT A PSA IS ONLY ALLOWED ONE (1) OFFICIAL VISIT TO A SCHOOL DURING HIS/HER ENTIRE INTERCOLLEGIATE DIVISION CAREER.**



Intercollegiate Division of the National Wheelchair Basketball Association
Letter of Intent
20__ - 20__

Administered by the Intercollegiate Division Commissioner

Name of Prospect _____
Last First Middle

Permanent Address _____
Street City State Zip Code

Signed _____ Date _____
Athletic Director (or Coach's Supervisor)

Signed _____ Date _____
Wheelchair Basketball Coach

This is to certify my decision to enroll at the _____
Name of Institution

I certify that I have read all terms and conditions included in the pages of this document. I have discussed them with the coach and/or other staff representatives of the institution named above, and I fully understand, accept and agree to be bound by them.

Signed _____ Date _____
Prospect's Signature

Prospect's Date of Birth

Signed _____ Date _____
Parent/Legal Guardian (if under the age of majority)

Signed _____ Telephone _____
Print Name of Parent/Legal Guardian

Period _____ Initial Signing Date _____ Final Signing Date _____
September 1st April 1st

List the names of any teams and the dates on which you were previously rostered:

IMPORTANT — READ CAREFULLY

It is important to read this entire document before signing. After signing return this to the institution for which you have signed your intent to enroll. Upon the institution receiving this signed document a copy will be sent back to you and the original sent to the Commissioner of the NWBA Intercollegiate Division. One copy will be also made by the institution for their records. Copies transmitted by facsimile are considered to be valid.

1. **Initial Enrollment in Four-Year Institution.** This Letter of Intent (LI) is applicable only to prospective student-athletes who will be entering four-year institutions for the first time as full-time students.
2. **Letter Becomes Null and Void.** This LI shall be declared null and void if the institution with which I signed notifies me in writing that I have been denied admission or, by the opening day of classes has failed to provide me with written notice of admission, provided I have submitted a complete admission application. Also this LI will become null and void if I do not attend the institution for one academic year. The LI also becomes null and void if the institution that I signed with discontinues wheelchair basketball.
3. **Only One Valid LI Permitted.** I understand that I may sign only one valid LI. My signature on this LI nullifies any agreements, oral or otherwise, which would release me from the conditions stated within this LI.
4. **Recruiting Ban After Signing.** I understand all institutions are obligated to respect my signing and shall cease to recruit me upon my signing this LI.
5. **Institutional Signatures Required Prior to Submission.** This LI must be signed and dated by the Director of Athletics and the authorized supervisor of the coach before submission to me and my parents (or legal guardian) for our signatures. My parent or legal guardian is required to sign this LI if I am less than 21 years of age at the time of my signing.
6. **Falsification of LI.** If I falsify any part of this LI, or if I have knowledge that my parent or guardian falsified any part of this LI, I understand I shall forfeit the first year of my athletics eligibility at any institution.
7. **Returning the LI.** I must return the LI to the institution of my choice. It is the institutions responsibility to forward the signed LI to the Intercollegiate Division Commissioner no later than one week from the final signing day of that period.
8. **Coaching Contact Prohibited at Time of Signing.** A coach or an institutional representative may not hand deliver this LI off campus or be present off campus at the time I sign the original LI.
9. **Player Transfer.** Any student that has signed a LI must compete for the institution they signed with. If a player wishes to transfer after signing this LI or after competing with an institution they must sit out and forfeit one year (concurrent) of eligibility.
10. **Appeals.** All appeals to the transfer rule or any other item outlined in this document must go in writing to the Intercollegiate Division Commissioner.

Academic All America Team

1. The Academic All America Team Selection

- a. The Intercollegiate Division Commissioner, President and Vice President will comprise the selection committee for the NWBA Intercollegiate Division Academic All America Team.

2. Selection Criteria

- a. To be nominated the student athlete must
 - i. be a starter
 - ii. a reserve that plays in 75 percent of all Intercollegiate Division games played during the season;
 - iii. completed one full year of academics at the institution they are attending.
- b. Universities may nominate as many athletes from their team that have met the criteria.

3. Minimum Grade Point Average

- a. To be nominated a student-athlete must have a 3.2 (cumulative not quarterly/semester) GPA (based on a 4.0 scale) or higher.

4. Nominations

- a. All nominations must be in typed form and sent to the Intercollegiate Division Vice President no later than February 21st.

5. Academic All America Team Announcement

- a. Winners will be announced at the awards banquet during the NIWBT.



Academic All American Nominee Application Form

Name of Nominee:

Nominee's University:

Nominee's Year in School (Soph. Jr. or Sr.):

Total Number of Credit Hours Completed by Nominee:

Current Overall Grade Point Average (or Cumulative GPA) of Nominee:

Nominee's Major:

Name and Position of Individual Filing Application:

Number of CID Games Competed by Nominee this Season (CID ONLY):

Other Academic Achievements & Honors of Nominee:

Please write a brief summary of why you feel this individual is worthy of this award.



Intercollegiate Division Awards

OFFICIAL BALLOT

Team Name: _____

Coach or Player's Name: _____

Choose the student-athlete from each team that you feel best exhibited the following characteristics during the current season:

*Effort Personal Conduct On/Off the Court
Respect for Others Unselfishness Leadership*

*Enthusiasm Discipline Consistency
Positive Mental Attitude*

*Poise Mental Toughness Persistence
Acceptance of Responsibility*

YOU CANNOT VOTE FOR PLAYERS FROM YOUR OWN TEAM. You MUST complete each blank area with a selection

Please list the student-athlete (one from each class) who you believe is the top in his/her class (5 points for each selection)

Class 1 (Name & Team) 1. _____

Class 2 (Name & Team) 1. _____

Class 3 (Name & Team) 1. _____

Class 4 (Name & Team) 1. _____

Now please vote for 4 student-athletes (with no consideration for Class) in rank order, as point values will be assigned to each selection.

Player (Name & Team)

2. (4 pts.) _____

3. (3 pts.) _____

4. (2 pts.) _____

5. (1 pt.) _____

Player of the Year (Name & Team)

1. (3 pts.) _____

2. (2 pts.) _____

3. (1 pts.) _____

Frank M. Brasile Sportsmanship Award (Name & Team)

1. _____

2. _____

3. _____

Please return completed ballot to Intercollegiate Division Commissioner.



NWBA Intercollegiate Division Hall of Fame

The purpose of the NWBA Intercollegiate Division Hall of Fame is to recognize those individuals who, through leadership and character, have made exceptional contributions to the honor and prestige of the NWBA Intercollegiate Division and who have continued to demonstrate the values learned through participation in intercollegiate athletics in their daily lives.

1) AUTHORIZATION

- a) By authorization of the Intercollegiate Division of the National Wheelchair Basketball Association (NWBA), the following process and guidelines are established to hold an election every year for the purpose of inducting members to the NWBA Intercollegiate Division Hall of Fame from the ranks of retired players, coaches, officials, and administrators.

2) ELECTORS

- a) The members of the NWBA Intercollegiate Division Hall of Fame shall be eligible to vote.

3) ELIGIBLE CANDIDATES

- a) Candidates must meet the following requirements to be eligible:

i) Student-Athletes

- (1) Nominees must be a graduate of the college or university they represented.
- (2) The candidate shall be eligible to be nominated no earlier than seven (7) years after his/her graduation.
- (3) The candidate must have made a positive impact to the team for which he/she played, including demonstrated athletic achievement, exemplary leadership qualities and character, and/or a significant contribution to the sport.
- (4) Suggested minimal guidelines for consideration:
 - (a) An All-Conference First Team selection
 - (b) An Academic All-American selection
 - (c) Membership(s) on international team(s)
 - (d) A Recipient of MVP(s) or Sportsmanship(s) Recognition

ii) Coach/Administrator/Officials

- (1) Nominees must have coached or been a staff member within the Division for at least five (5) years.
- (2) The nominee shall have demonstrated an ability to enhance the athletic experience of the student-athlete, while serving as a positive role model through exemplary leadership and character.
- (3) The candidate shall be eligible to be nominated no earlier than seven (7) years after his/hers retirement.



(4) Suggested minimal guidelines for consideration:

- (a) Season's Records
- (b) Conference, area or national "Coach of the Year"
- (c) Significant professional recognition
- (d) Post-season records
- (e) Coach of an international team(s)

iii) In case of death of an active player/coach/administrator/official who has been retired for less than seven (7) years, and a candidate who is otherwise eligible, shall be eligible in the next regular election held at least six (6) months after the date of death or after the end of the seven (7) year period, whichever occurs first.

4) METHOD OF ELECTION

- a) NWBA Intercollegiate Division Hall of Fame Screening Process: The Division Commissioner shall nominate an individual, with the approval of the Division Officers, to prepare a ballot listing in alphabetical order eligible candidates as set forth in Section 3. Names for nominations may be submitted to the screening process at any time by anyone who has been involved in the Intercollegiate Division as an athlete, administrator, official or coach. NWBA Intercollegiate Division Hall Of Fame Nomination Forms are available through the Intercollegiate Division Commissioner's Office and are to be completed and forwarded to the individual coordinating the screening and the preparation of the ballot. This individual shall have no voting rights. Term of this appointment shall be five (5) years.
- b) Nominations are due to the NWBA IDHOF Chair by 23:59 hours on December 31st of the year preceding the year in which the election will be held.
- c) The electors shall be the current members of the NWBA Intercollegiate Division Hall of Fame.

5) Time of Election

- a) The duly authorized coordinator of the NWBA IDHOF shall prepare, date and via E-mail or United States Postal Mail, mail ballots to each elector no later than the 1st day of January in each year in which the election is held.
- b) The top 5 candidates at or above seventy-five (75%) percent of the ballots cast shall be elected to the NWBA Intercollegiate Division Hall Of Fame.
- c) The elector shall sign and return the completed ballot within fifteen (15) days. The vote shall then be tabulated by the duly authorized representative of the NWBA IDHOF.
- d) The results shall be transmitted to the Commissioner of the Intercollegiate Division. The Commissioner shall release the results for publication no later than the 31st of January.

6) Review and Recognition

- a) This process shall be subject to review annually.
- b) The Hall Of Fame selection process shall work with the Commissioner's Office to present the inductees with appropriate recognition.



NWBA Intercollegiate Division Hall of Fame Nominating Form
(please type)

Nominee's Name: _____ Date: _____

College or University: _____

Years Competing with the College or University (e.g. 2001-2006): _____

Degree/Major/Year Graduation: _____

Recognition	Year(s) Received
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Academic All American	_____
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All-American 1 st Team	_____
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All – American 2 nd Team	_____
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International Team Member	_____
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While a Collegian	_____
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NIWBT MVP	_____
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NIWBT Sportsmanship	_____
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NIWBT Championship	_____
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Team Member	_____
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Other	_____
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NIWBT Records

Records (e.g. Most Rebounds per tournament) Quantification Year

1) _____

2) _____

3) _____

Team Records

Records (e.g. Most Rebounds per season) Quantification Year

1) _____

2) _____

3) _____

In addition to the aforementioned quantifiable, demonstrated athletic achievements, explain how the nominee has made a positive impact on the team for which he or she played, including exemplary leadership qualities and character, and/or a significant service and contribution to the sport.



Name:

Title:

Postal Address:

Contact information:

Home:

Work:

Cell:

EMAIL:



National Wheelchair Basketball Association

Intercollegiate Division

Reporting Event Form (REF)

Name of School:

Person Completing Form:

Title:

Date:

1. Briefly describe the event that you are reporting and attach any supporting documentation to this form:
2. If appropriate, cite the relevant portions of the NWBA or NCAA governing documents that relate to the event:
3. If the event is a "self-reporting" violation, briefly describe the action that the school will take to correct it:
4. If the event is not a "self-reporting" violation, indicate what action you believe should be taken by the Intercollegiate Division:

I hereby certify that the foregoing information is true and correct to the best of my knowledge:

Signature

