

## Participant Information, Guidelines & Instructions

### United Way Youth Activities Scholarship Program



The United Way of the Brown County Area Youth Activities Scholarship Program provides scholarship to young people from the age 4 to 18 whose family income is insufficient to meet the activity and equipment fees, and who are unable to get assistance through other scholarships and grants. Applicants are approved, subject to availability of funds.

The ultimate goal of UW-YASP is to ensure that any student in Brown County who desires to enroll in activities will not be denied the opportunity due to a lack of funds. A committee of the United Way of the Brown County Area, made up of United Way board members, community members, shall administer UW-YASP.

### Guidelines for Participants:

- Youth must be 3 - 18 years of age, reside within or attend a Brown County school.
- Acceptable Organizations** - All youth activities that provide positive role models, build self-esteem and skill development will be eligible for participants to receive scholarships. Examples include, but are not limited to, sports, arts, and education. However, exclusions do apply for programs that currently have a scholarship program or for schools that currently waive fees.
- Non-Acceptable Organizations**– Religious education classes or equipment and drivers education classes or equipment. United Way of the Brown County Area will not fund the purchase of guns or other weapons.
- Amount of Scholarships** - Maximum amount given per year (August 1 to July 31) will be \$225 per child, up to 80% of the activity fee and 50% of equipment costs. The family and/or organization must take responsibility of the remaining 20% and/or the balance of any fees above \$225. More information will follow upon approval of a scholarship of how the scholarship will be administered.
- Semi-annual Payment** – Approved scholarships for annual activities will be allocated semi-annually, August – December and January - July. Eligibility for the second payment is based on verification of continuous enrollment in the activity.
- Involvement in Youth Organization** – It is expected that scholarship families fully understand and contribute to the volunteer and fundraising expectations of the organization. The United Way will not pay any portion of activity fees that include buy-out of volunteer time or fundraisers such as raffle tickets, pancake breakfast tickets or fish fry tickets.
- Application Deadline** - Applicants must turn in their scholarship application form to the youth activity organization before the close of registration and will be informed of the outcome of their application after the Youth Scholarship Committee meeting held each month.

### You MUST submit financial documents to show qualification for the program.

- Financial Documents**- Anyone applying for youth scholarship money must meet certain income limits in order to qualify for scholarship monies. All applicants must show proof of income by attaching a copy of the free/reduced meal form for your child issued from your school. If you are unable to provide this or you have not enrolled your child in this program you may **instead provide either**

-Most recent monthly MFIP payment stub or

-Previous year's Federal Income Tax Form. (only need the first page of your federal form)

If the AGI (adjusted gross income) on your tax form falls below the guidelines below, you are eligible to apply\*:

Household Size	Annual Gross Income*
2	\$30,044
3	\$37,777
4	\$45,510
5	\$53,243
6	\$60,976
7	\$68,709
8	\$76,442

This information can be attached to the application in a sealed envelope but it will be reviewed by a Youth Activities Program Committee. However, strict confidentiality is enforced.

*\* If your family does not meet the income limits, but special circumstances prevent your family from being able to afford the fees, please attach to the Scholarship Application a brief description of your financial situation that justifies your need.*

*\* Income Eligibility Guidelines for the period from July 1, 2017 through June 30, 2018*

- The United Way of the Brown County Area reserves the right to verify all information contained on the application form, in order to grant, deny or revoke any scholarship monies.
- Applications are available through the youth activity organizations and on United Way's website at [unitedwaybrowncountyarea.org](http://unitedwaybrowncountyarea.org)

### Instructions:

- Complete Step 1 Participant Information Section on this application.
- Attach appropriate documentation verifying income – See above for acceptable forms of verification
- Give application and attached documentation verifying income to youth activity organization *before* close of registration.
- Return form to the United Way office by the second Friday of the month. United Way of the Brown County Area, Inc., 622-1/2 Center Street, PO Box 476, New Ulm, MN 56073. Office hours 8:30 a.m. to 3:00 p.m. Monday through Friday.



**Scholarship Application for August 1, 2017-July 31, 2018**

United Way Youth Activities Scholarship Program

*Confidential*

**Step 1. Participant Information Section – To be completed by participant one form per student per activity**

Name of Participant: \_\_\_\_\_ Age: \_\_\_\_\_

School Attending: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Telephone Number(s): Day \_\_\_\_\_ Evening: \_\_\_\_\_

Household Size: \_\_\_\_\_ Email: \_\_\_\_\_

**REQUIRED** Financial documents described on back side. *Your application will not proceed without financial documents.*

Youth Organization Name: \_\_\_\_\_

**Programs:** \_\_\_\_\_ **Start/End Date** \_\_\_\_\_

Cost of activity fee	\$ _____	x 80%	=	\$ _____	A
Cost of equipment*	\$ _____	x 50%	=	\$ _____	B
Total Scholarship Request				\$ _____	A+B (\$225 Max)
Remaining Cost to Family/Organization				\$ _____	

\*Itemize Equipment Needs and Costs: \_\_\_\_\_

Have you applied for other scholarships for this activity?  Yes  No (Example: Through your school, Park & Rec., etc.)

*Parent/Guardian Agreement – Upon approval of application, I (we) agree to make arrangements to support and encourage the child's participation in this activity, including arranging transportation, encouraging participation and good attendance, involvement in activity fundraisers and volunteer needs (as program requires), etc. Failure to meet these arrangements may jeopardize future scholarship opportunities. To the best of my knowledge, all eligibility information is true.*

**REQUIRED** Signature of Parent(s)/Guardian(s) \_\_\_\_\_ Date \_\_\_\_\_

**Step 2. Organization Section – To be completed by youth organization staff/volunteers-REQUIRED**

If the application is approved, the organization and participant have agreed that the participant or organization will pay any remaining fees. *Your application will not proceed without this section completed.*

We confirm the activity and equipment costs to be correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed \_\_\_\_\_ Phone \_\_\_\_\_

Organization Name \_\_\_\_\_ Organization Address \_\_\_\_\_

**Step 3. Return form to the United Way office.** *United Way of the Brown County Area, Inc., 622-1/2 Center Street, PO Box 476, New Ulm, MN 56073. Office hours 8:00 a.m. to 3:00 p.m. Monday through Friday.*

**Step 4. United Way Section – United Way Office use only**

Date Received \_\_\_\_\_ Total Household Size \_\_\_\_\_ Total Household Income \$ \_\_\_\_\_

Approved – Date \_\_\_\_\_ Request \$ \_\_\_\_\_ Amount \$ \_\_\_\_\_

Denied Reason \_\_\_\_\_