

Rep Team Coach and Manager Handout

Dressing Room Policy

Coaches and Parents

- At tournaments please be around dressing room area so you are aware of what is going on.
- Please follow the “two deep method” of supervision recommended by Hockey Canada
A lone personnel member or parent should never be in the dressing room with players at any time, especially when showering or changing. Two adults should be present together.
- No female adults are permitted in dressing rooms for players peewee and up at any time.
- Atom is at the discretion of the coach and you must still follow the “two deep method”
- No males allowed EVER in the female dressing room. This includes coaches, parents/guardians, siblings and teammates.
- NO PICTURES are to be taken in a dressing room

Players

- No electronics allowed in dressing room unless used for music.
- NO PICTURES are to be taken in a dressing room.
- Bullying, harassment and physical altercations will not be tolerated. Please report all instances to your coach and/or parent or guardian. Behaviour may result in suspension from your team and loss of dressing room privileges.

-Everyone must follow Hockey Manitoba’s Social Media Policy

-No uncertified coaches on ice or bench. Deadline is Dec. 1st for certification. Insurance for all players on the ice will be VOID if there is someone uncertified with the team. Make sure ALL coaches are on the roster.

-Submit Roster with all coaches and safety person to the FFMHA registrar. Please be patient while Normans registrar approves them.

-Teams need to submit their own travel permits. Only the President or Vice President can sign permits. If going to an additional tournament (not originally on budget) FFMHA needs to approve. Any questions contact the Special events/Tournament Coordinator.

-All fundraisers need to be approved. If you are wanting to do an extra fundraiser that was not originally on budget, you need to email FFMHA for approval. Please notify dates of fundraisers so we don’t have conflicts amongst teams.

-Teams must comply with Flin Flon/Creighton by-laws and lottery license rules.

-House league is equal ice. If your Rep team is also playing in house league, please try your best to play all players equally.

Website

- Please speak to the Communications Director to set up your team website

Tournaments

- Contact the Fundraising Coordinator for penny parade items and the Special Events/Tournament coordinator regarding Game stars, and other sponsorship.
- Tournament prize prices will be
 - Penny Parade \$5.00 per sheet, 50/50 3 for \$5.00, Loonie Stick \$2.00
 - Major Prize tickets can be set at the discretion of the Teams coordinating committee.
- Team Managers send out home tournament invitations for their respective divisions. Any tournament enquiries through FFMHA email will be forwarded to the appropriate Team Manager.
- The Special events/tournament coordinator applies for all tournament sanction. Managers must provide rosters from all committed teams.

Equipment

- Contact the Equipment Manager to get your team jerseys.
- Keep track of practice/tournament jerseys and at the end of season provide a list of missing jerseys to the Equipment Manager. Jerseys must be clean with name bars removed.
- Players do not get to keep practice jerseys.

Financials

- Name bars, team clothing and Coach gifts are parent's responsibility to pay, and cannot be paid with fundraised money.
- Teams cannot solicit sponsorship of any kind.
- Any left-over funds at the end of the season will be put into a "player development fund"
- Monthly income and expense statements shall be filed with FFMHA no later than the 15th day of the following month
- Copies of expense statements shall be made available to all team parents monthly.
- Parents will be required to pay \$300.00 of team budget (unless written request is approved by the board) no later than December 15th
- If you have any questions please contact FFMHA Treasurer.

Have a great season!