

Claim a Dib Volunteer Item

By claiming a Dib Item, you are agreeing to volunteer for that shift.

A volunteer can claim a Dib Item from the website or from the user dashboard if an admin has assigned them as part of a group.

Claim a Dib Item from a Website

Step 1: Navigate to the **Dibs** page of the organization website

Step 2: Click on a **Dib Session**

Step 3: Click on a **Dib Item**

Step 4: Click **Claim This Dib Item**

Step 5: Enter the volunteer name, contact phone, and contact email address

Step 6: Click **Claim this Dib Item**

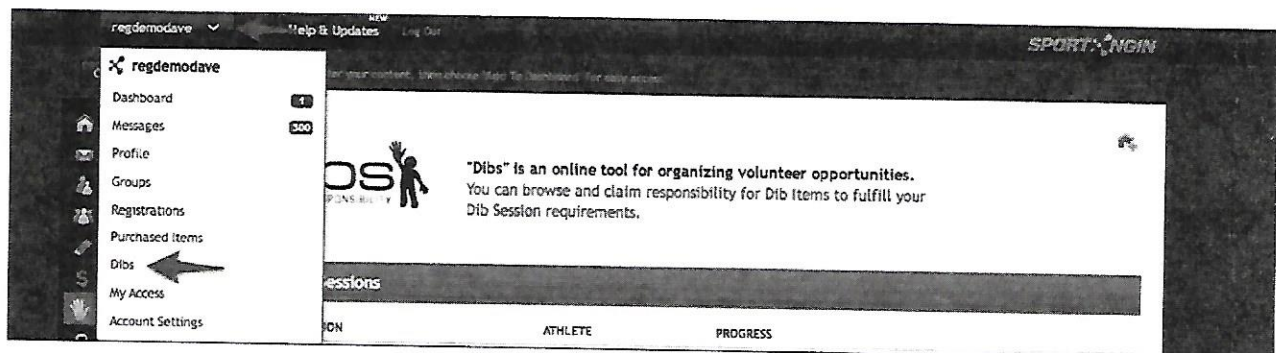
Claim Dib Item from Dashboard

Step 1: Log In

Step 2: Select the Dashboard on the Top-Left of the Screen

Step 3: Select Dibs: Here, you can browse assigned Dib Sessions and claim responsibility for Dib Items. You then complete Dib Items to fulfill your Dib Session requirements. To begin claiming Dib Items, click the Claim Dib Items link within the particular session.

*If you do not see an assigned Dib Session for your account, please check with the organization's Registrar.



Step 4: Select a Dibs Session to Claim

regdemodave Help & Updates Log Out SPORTSNGIN

CHANGE FILTERS No filters set. Filter your content, then click "Add To Dashboard" for more options.

Dashboard 1 Messages 301 Profiles Groups Registrations Purchased Items Dibs My Access Account Settings

dibs CLAIM RESPONSIBILITY
 "Dibs" is an online tool for organizing volunteer opportunities. You can browse and claim responsibility for Dib Items to fulfill your Dib Session requirements.

Active Sessions

DIB SESSION	ATHLETE	PROGRESS
2014 Season Van Buren Park High School Athletics	Dave Urbaniak	0.0 Completed 1.0 Claimed 4.0 Needed 0%
2014 Fall Season Dave Urbaniak	Dave Urbaniak	0.0 Completed 0.0 Claimed 10.0 Needed 0%

Claimed Items

DIB ITEM (CREDITS)	SESSION	DATE / TIME	ATHLETE / FULFILLER:	STATUS
Concession Work	2014 Summer Camp Dave Urbaniak	07/26/2014, 2:00pm CDT - 3:00pm	Dave Urbaniak John Lee	Completed
Snack	2014 Spring Camp David Urbaniak	06/01/2014, 1:00pm CDT - 2:00pm	Dave Urbaniak Grandma Lee	Completed
Snacks	2014 Camp Volunteer David Urbaniak	06/01/2014, 10:00am CDT - 11:00am	Dave Urbaniak Grandma Lee	Completed
Merch Sales	2014 Season Van Buren Park High School Athletics	05/24/2014, 2:00pm CDT - 3:00pm	Dave Urbaniak Grandma Lee	Claimed

Step 5: Select the Dibs Item

dibs

Dave Urbaniak My Dibs: View all of my currently claimed Dib Items.

Dibs > 2014 Fall Season My Dib Sessions: 2014 Fall Season

2014 Fall Season
 Dave Urbaniak has currently fulfilled 0 of 10 required credit(s).

List View **Calendar View**

Has Date/Time From 07/25/2014 Location: Category: Credit Value:
 Has no Date/Time to 7/28/2014 All Any (blank for any)

Status: All Filter Dib Items

Item	Credits	Location	Date/Time	Category	Status	Athlete/Fulfiller
Concessions Single Game	1	Park West Field	07/25/2014, 2:30pm CDT - 4:00pm	Concessions	Unclaimed	-

Step 6: Claim the Dibs Item

HOME DEMOS TOURNAMENT TOURNEYS SCHOOLS TOURNAMENT REGISTRATION LEAGUE CALENDAR DIBS

ALL WORLD MAYHEM AA

dibs

Dave Urbaniak My Dibs: View all of my currently claimed Dib Items.

Dibs > 2014 Fall Season > Concessions Single Game

Concessions Single Game

07/25/2014, 2:30pm CDT - 4:00pm
 Location: Park West Field
 Category: Concessions
 Dib Session(s): 2014 Fall Season

CLAIM THIS DIB ITEM ←

Credit Value: 2
 Credit is issued upon completion.

Status: Available
 This DIB Item is available to be claimed.

Cancellation Prohibited: 3 days
 This DIB Item cannot be canceled without contacting the Admin.

Step 7: Type in Volunteer Information

EDIT CAN

Claim "Concessions Single Game"
 Are you sure you want to claim responsibility for this Dib Item?

Dib Item: Concessions Single Game
 Date: 07/25/2014, 2:30pm CDT - 4:00pm
 Credit Value: 2.0

* Athlete: Dave Urbaniak

* Dib Session: 2014 Fall Season

* Fulfiller Name: John Doe
First and last name of person who will complete the Dib Item.

* Fulfiller Phone Number: 569-895-2645

* Fulfiller Email Address: john.doe@sportngin.com

Claim DIB Item ←

Note: When you claim a DIB Item (shift), an Admin from the organization must grant completion of the item for you before your account receives the credit value.

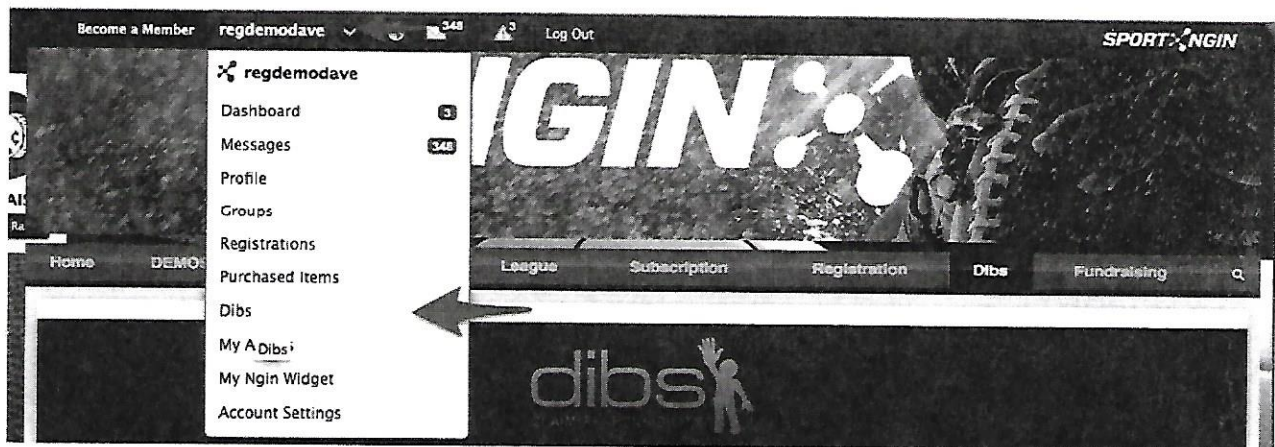
How does a Person Cancel or Verify Completion on a Dibs Item after they Claim it?

A user is able to cancel a Dibs Items if they are unable to fulfill the request or request that the Dibs Item is marked completed, if fulfilled. A person would need to cancel within the cancellation window the organization sets up. A person would need to wait until an admin mark the Dibs item as complete before it will reflect in a person dashboard.

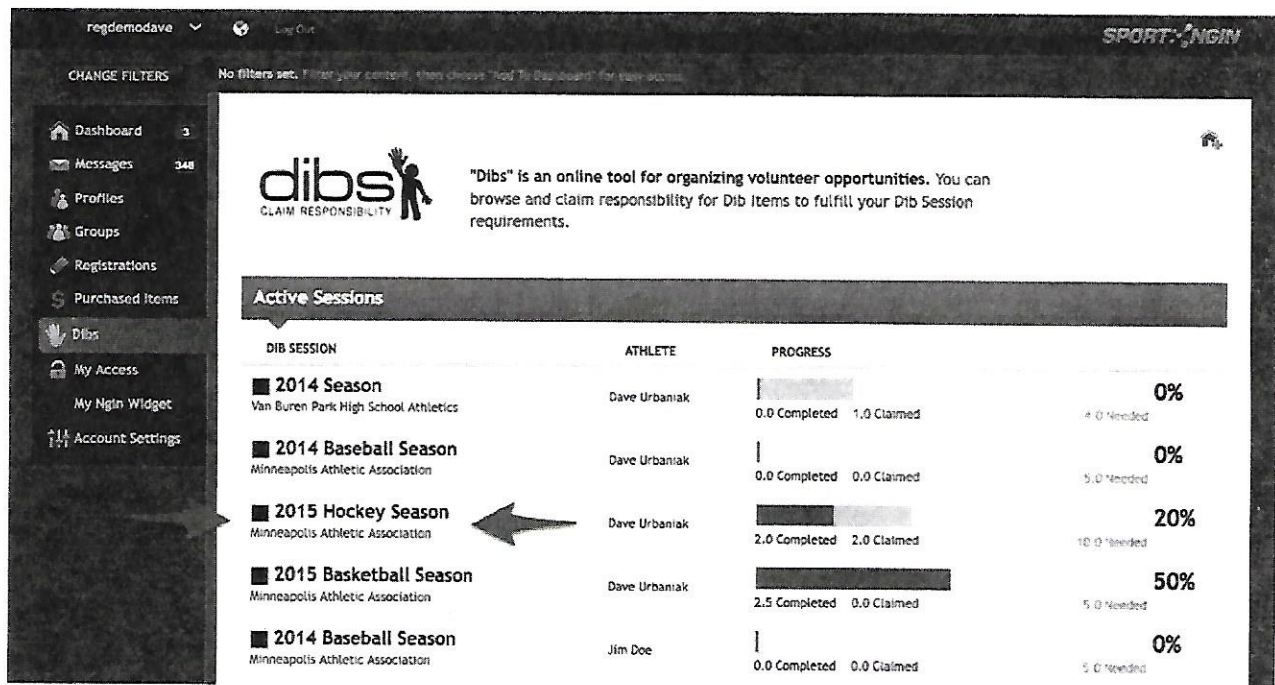
Step 1: Log In

Step 2: Select Dashboard

Step 3: Select Dibs



Step 4: Select the Dibs Session you signed up for



Step 5: Select Dibs Item

Dibs > 2015 Hockey Season My Dibs Sessions: 2015 Hockey Season

2015 Hockey Season
 Dave Urbaniak has currently fulfilled 2 of 10 required credit(s).
 20%

Jim Doe has currently fulfilled 0 of 10 required credit(s).
 0%

List View Calendar View

Has Date/Time From 12/30/2014 Location: Category: Credit Value: (blank for any)
 Has no Date/Time to 01/10/2015 All : Any :
 Status: Filter Dibs Items

All

Item	Credits	Location	Date/Time	Category	Status	Athlete/Fulfiller
Concession Stand	2	-	01/10/2015, 12:30pm CST - 2:30pm	Concessions	Claimed	DaveU David Urbaniak

©2014 Minneapolis Athletic Association / Sport Ngin. All Rights Reserved. Terms of Use Privacy Policy Help SPORT:NGIN

Step 6: Select that you have completed the Dibs Item or select that you would like to Cancel the Dibs Item

dibs

Dave Urbaniak My Dibs: View all of my currently claimed Dibs items.

Dibs > Go to Session... > Concession Stand

Concession Stand

01/10/2015, 12:30pm CST - 2:30pm
 Category: Concessions
 Dibs Session(s): 2015 Hockey Season

Credit Value: 2
credit issued upon completion

Status: Claimed
This Dibs item has been claimed. Is this Dibs item complete?

VERIFY COMPLETION

Athlete: Dave Urbaniak
Fulfiller: David Urbaniak

Cancellation Prohibited: 3 days before event.
Responsibility can be canceled until Wed, Jan 7th 10:12:30pm CST

CANCEL CLAIM

Step 7: Confirm Either Action

Note: Marking a item completed will send a notification to the organization, in which an admin will need to mark the dibs item completed.