

IV. BOARD OF DIRECTORS

- A. General Powers. The affairs of the Classic League shall be managed by the Board of Directors who shall exercise all general powers conferred by the laws of the State of Texas upon corporations organized under the Act and shall have such additional powers and duties as are specifically provided by the Articles of Incorporation, these Bylaws, and the League Rules. The Board of Directors shall have the power and authority to make, amend, repeal, and enforce such rules and regulations, not contrary to law, as they deem necessary and in the best interest of the Classic League including, but not limited to, the conduct, management, and activities of the Classic League, the setting and collecting of fees, the approval of any expenditure of money over \$1000, and the auditing of books and records. LHGCL shall administer its own budget as formulated by the Treasurer and approved by the Board of Directors.
- B. Officers. The Board of Directors shall consist of the following Officers elected in accordance with Section IV.C. herein: President, Vice-President, Vice President of Fields, Secretary, Treasurer, and/or Financial Officer, Chairman of the A&D Committee, and Age Division Commissioners. The term of office for each such officer is one year. The immediate Past President shall be the person who shall have served as President of LHGCL immediately preceding the election of the current President. If that person is not available then the person who served as President before that may take the position of immediate Past President. The LHS A Representative is appointed by the LHS A Board of Directors. The immediate Past President and the LHS A Representative shall be a voting member of the LHGCL Board of Directors.
- C. Election. Each Officer, except the immediate Past President and LHS A Representative, shall be elected by a majority vote of the team representatives (one vote per team) present at a meeting to be held prior to the commencement of the fall season each soccer year. A list of candidates, if any, shall be presented to the team representatives present, and nominations for each position shall also be taken from the floor. Voting by proxy is not allowed. A team representative must be present at the meeting where a vote is taken for the team to be able to vote.
- D. Compensation. Officers shall not receive any salaries or compensation for their services; however, nothing herein contained shall be construed to preclude any Officer from serving the League in any other capacity and receiving compensation therefore. Officers and Directors are entitled to reimbursement of any expenses incurred in the service of the League.
- E. Duties of the Board of Directors. The duties of the Board of Directors and its members shall be as follows:
1. Administration of LHGCL, including but not limited to the duties as set forth in IV.A above.
 2. Determine in what manner the funds of the League shall be spent and see that the League is operating strictly in accordance with its charter.
 3. Rule on any decision of the President or Officers appealed to it in writing by a coach as set forth in these Bylaws.
 4. Hear and decide appeals of A&D Committee decisions.
 5. Choose a referee assignor.
- F. Duties of the Officers. The duties of Officers are as follows:

1. President.
 - a. Be the chief executive officer of the Classic League
 - b. Preside at all meetings of the Classic League including all meetings of the membership and Board of Directors meetings.
 - c. Appoint a person to temporarily fill any vacancy on the Board of Directors.
 - d. Be an ex officio member of all standing committees of the Classic League.
 - e. Have general and active management of the affairs of the Classic League and see that all orders and resolutions of the Board of Directors are carried into effect.
 - f. Form committees and appoint committee chairpersons as the business of the Classic League may require.
 - g. Appoint additional Officers as the business of the Classic League may require.
 - h. Schedule all meetings of the membership and Board of Directors as necessary.
 - i. Approve expenditures that are not more than \$1000.
 - j. Appoint, with approval of the Board of Directors, the members of the Advisory Board.
 - k. Vote, in case of a tie, on any matter brought before the Board of Directors, or any matter brought for a vote at a meeting of the team representatives.
 - l. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the Board of Directors.
 - m. Serve as a Director on the LHSA Board.
2. Vice President
 - a. Act in the capacity of the President in the absence, removal, resignation, or inability to serve of the President.
 - b. Act as Chairman of the Advisory Board.
 - c. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - d. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
1. 3. The Vice-President of Facilities shall have the following duties:
 - a. Serve as the primary representative of the League with outside parties with respect to existing and potential use of fields and playing facilities.
 - b. Maintain oversight of the design, construction, improvements, and maintenance of facilities used by the League.
Present for the Board's review, comment, and approval, plans for facility expansions, improvements, and major maintenance activities
4. Secretary
 - a. Take and keep minutes of all meetings, including the Board of Directors meetings and meetings of the team representatives.
 - b. Notify each coach and team manager of meetings and other league announcements as necessary.
 - c. Receive and keep copies of all Classic League correspondence.
 - d. Keep custody of the corporate records of the Classic League.
 - e. Keep all records, other than financial records, of the Classic League.

- f. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - g. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
5. Treasurer and/or Financial Officer
- a. Have charge and custody of and be responsible for all funds and securities of the League. The duties of Treasurer may be divided to allow for an additional Financial Officer, as approved by the Board of Directors, to allow for separate record keeping and financial management for special projects, as necessary.
 - b. Maintain accurate and up-to-date financial records.
 - c. Execute checks for all necessary expenditures of funds.
 - d. Institute adequate controls to insure that any expenditure of funds is authorized. No check may be written on or above \$200 without the approval of the President or Board of Directors.
 - e. Deposit all monies in the name of the Association in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.
 - f. Receive and give receipts for monies due and payable to the Classic League from any source whatsoever.
 - g. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - h. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
6. A&D Committee Chairman
- a. Preside at meetings of the A&D Committee.
 - b. Appoint, with the approval of the Board of Directors, the members of the A&D Committee.
 - c. Notify members of the A&D Committee of pending hearings.
 - d. Maintain records of past hearings, actions taken, and current disciplinary situations regarding players and teams.
 - e. Furnish reports of all applicable A&D Committee hearings to NTSSA in a timely manner.
 - f. Determine the location of hearings.
 - g. Distribute LHGCL Bylaws and League Rules to each member of the LHGCL Board of Directors and each member team.
 - h. Report to the Board of Directors on hearings of the A&D Committee.
 - i. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - j. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
7. Age Division Commissioners
- a. Execute the Commissioners' function for their respective Age Division as established by the Board of Directors.
 - b. Provide all paperwork and registration materials to teams.

- c. Receive and keep all game reports, sending copies of game reports to the person(s) designated by the President, and/or Board of Directors.
 - d. Retain copies of team rosters, add/transfer/delete sheets, and coaching/team representative lists.
 - e. Maintain age group standings, report game scores and standings to the League Administrator and any other person designated by the Board of Directors, and furnish league standings to the teams in a timely manner.
 - f. Be responsible for direction and supervision of all Classic League games played in their division.
 - g. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - h. Perform such other duties as are prescribed 'in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
8. Immediate Past President
- a. Provide advice and counsel with respect to the operations and affairs of the Classic League.
 - b. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - c. Perform such other duties as are prescribed 'in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
9. LHSA Representative.
- a. Act as liaison between Lake Highlands Soccer Association and LHGCL.
 - b. Provide advice and counsel with respect to the operations and affairs of the Classic League to insure a positive relationship between LHSA and LHGCL.
 - c. Attend and vote at Board of Directors meetings, and at meetings of the team representatives.
 - d. Perform such other duties as are prescribed in these Bylaws and the League Rules, or as may be designated from time to time by the President and/or Board of Directors.
10. The League Administrator is a paid position and is hired by a vote of the Board of Directors for a period of one year.
- a. Be responsible for day-to-day operations of fields and field-related matters.
 - b. Be liaison between LHGCL, the City of Dallas, UTD, and any other necessary entity regarding field usage and maintenance.
 - c. Schedule and reschedule all games in a timely fashion.
 - d. Maintain current records at the fields with respect to game schedules, Field Marshals, and other important operational information.
 - e. Maintain all league-owned equipment including, but not limited to, the golf carts at field.
 - f. Arrange for delivery and maintenance of portable restrooms as necessary.
 - g. Attend Board of Directors meetings and meetings of the team representatives.
 - h. Keep and retain all team rosters and written appeals made to the Board of Directors for the current soccer year.
 - i. Approve expenditures that are not more than \$250.
 - j. Coordinate and promote the LHGCL through media channels.

- k. Qualifying Tournament Director.
- l. Make arrangements for meeting rooms as necessary.
- m. Notify the Board of Directors and Advisory Board of meetings as directed by the President.

G. Removal of Officers.

1. Reason for Removal. Any Officer may be removed from office for the following reasons:
 - a. Three consecutive unexcused absences from Board of Directors meetings; or
 - b. Failure to abide by and enforce the Bylaws and/or League Rules and/or policies of the Classic League; or
 - c. Such other reason as determined by the Board of Directors to be adequate cause for removal.
2. Method of Removal
 - a. Removal by Board of Directors. A member of the Board of Directors may be removed by a vote of at least two-thirds (2/3) of the members of the Board of Directors present at a regular or special meeting of the Board of Directors, provided that notice of such vote for removal shall have been given to all Board members at least ten (10) days prior to the meeting wherein the vote will be taken. The President shall, in cases of emergencies, appoint an interim Officer to perform the duties of the absent Officer during the notification period.
 - b. Removal by Member Teams.
 - (1) A written petition for the removal of an Officer bearing the signatures of at least twenty-five (25%) percent of the teams participating in the Classic League specifying the reasons why the Officer should be removed, shall be presented to the Board of Directors at a regular or special meeting thereof. Only the registered coach or team manager as shown on the team's roster may sign a petition for removal.
 - (2) In the case of an Age Division Commissioner, a written petition for the removal of the Age Division Commissioner bearing the signatures of at least seventy-five (75%) of the teams in his/her age division specifying the reasons why the Age Division Commissioner should be removed, shall be presented to the Board of Directors at a regular or special meeting thereof. Only the registered coach or team manager as shown on the team's roster may sign a petition for removal.
 - (3) The petition shall be reviewed by the Board of Directors and if determined to be in appropriate order, a copy of the petition and the recommendation, if any, of the Board of Directors shall be sent to all team coaches and managers within fourteen (14) days after the review of the petition by the Board of Directors. Included in the information shall be the announcement of the regular or special meeting at which the vote shall be taken, said meeting shall not be less than fourteen (14) days nor more than sixty (60) days from the date of the sending of such notice. Acceptable means of written notification shall include, but not be limited to, notice sent by United States mail, hand delivery of the notice, or use of a facsimile. If mailed, such notice shall be deemed to be delivered when deposited in the

United States mail, addressed to the team coach or manager at his or her address as it appears on the records of the Classic League, with proper postage affixed thereto.

- (4) A majority vote of the team representatives present (1 vote per team) at said meeting will be required to remove the Officer. At least two-thirds (2/3) of the teams participating in the Classic League must have a representative present at the meeting to establish a quorum. The matter will be declared moot if a quorum is not present, and the Officer shall remain in office.
 - (5) Each petition shall relate to only one (1) Officer, and the Officer presiding at the proceedings dealing with the petition shall decide whether to excuse the affected Officer from the proceedings. In no event shall the affected Officer preside or participate as an Officer at such meeting. All parties, including the affected Officer, will be allowed the opportunity to present testimony related to the cause for submission of the petition for removal.
- c. Regardless of which of the above methods to remove an Officer is utilized, written notice of the action to remove an Officer must be sent to the Officer in question no less than fourteen (14) days prior to the meeting where the vote for removal will be taken. Acceptable means of written notification shall include, but not be limited to, notice sent by United States mail, hand delivery of the notice, or use of a facsimile. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the Officer in question at his/her address as it appears on the records of the Classic League, with proper postage affixed thereto.
 - d. Except as otherwise provided herein, if the Officer is removed, the President shall appoint a person to serve in such capacity until the next annual meeting of the membership, at which time an election will be held to fill the office.
3. Temporary President or Board Member. Should the President resign or be removed, the Vice-president will act in this position until a temporary President is selected by a vote of two-thirds (2/3) of the Board members present at the next Board of Directors meeting. The temporary President shall serve in such capacity until the annual meeting or the mid-year meeting, whichever comes first, at which time an election shall be held. In the case of any other resignation or removal from the Board of directors, the President will appoint an interim Officer to act in the vacated position until the next annual meeting, at which time an election shall be held.