



**Thief River Falls Amateur Hockey Association  
Board Meeting Agenda  
Monday, July 17, 2017  
6:00pm City Auditorium Basement**

**1. Call Meeting to Order** --Meeting Called to order to at 6:02

In Attendance: Ross Dalzel, Jon Bushy, Kip Fontaine, Roz Keefe, Jeremy Williams,  
Chuck Lundgren, Tim Bergland, Jon Hams, Chanc Keefe

Absent: James Hurst, Kaine Martell, Lief Spears, Brain VanElsberg, Brett Johnson,  
Rick Nordhagen

**2. Review and Approve Agenda**

1<sup>st</sup> – Tim Bergland      2<sup>nd</sup> – Jon Bushy      Unanimous

**3. Requests to Appear** – No requests to appear

**4. Approve Minutes of Previous Meeting** – To be approved at next meeting

**5. Treasure's Report/Finance Committee**

a) Approve Checks and Bills

1<sup>st</sup> – Chanc Keefe      2<sup>nd</sup> – Jon Bushy      Unanimous

b) Financial Report

a. Discussion – Preliminary Report includes everything but summer camp, bills have not been sent.  
Gaming money down, summer ice from 2016 main reason for deficit

b. Reviewed preliminary report no motion needed.

c) 2017-18 Budget

a. Discussion –

i. Change in Bantam B #'s in tournament.

ii. Bump in old arena budget and old arena repairs. (How will repairs be recouped). Is more money to be gained if fewer shifts are hired out and taking more shifts as an association. (Additional Revenue)

iii. Charles would like this discussion to be part of the Finance Committee.

iv. Parents taking extra shifts might be an option.

v. Sept 5<sup>th</sup> to Oct 22 \$125 an hour at Ralph, Huck ice will be put in Oct 23. After Oct 22 moves to \$70 an hour.

vi. Final Budget should be ready by August

b. No Action needed until August

- d) Accounting Software
  - a. Discussion
    - i. Charles would like to switch Quick Books Online (estimated \$420 per year). Easier for somebody else to take over bookkeeping.
    - ii. Moves away from using his work equipment

Motion: To approve purchase \$35 per month of Quick Books Online

1<sup>st</sup> Jon Bushy      2<sup>nd</sup> Tim Bergland      No Further Discussion      Unanimous

- e) Tournament Expenses
  - a. Discussion
    - i. TRFAHA pays 1 tournament per team plus gate fee
    - ii. How does this compare with other associations? Are we conservative paying for one?
    - iii. Should parents pay for extra tournament or arrange an overnight away
    - iv. Games need to be even between teams

Motion TRFAHA will pay 1 tournament Fee for all teams at all levels

1<sup>st</sup> Ross      2<sup>nd</sup> Chanc      No Further Discussion      Unanimous

- f) Locks
  - a. Discussion –
    - i. \$ 300 to rekey office and equipment room + \$5.75 per key
    - ii. Too many keys out, not enough knowledge of who has keys
    - iii. County needs to be contacted first. (Charles will contact)
    - iv. Can be redone every so often to control access
    - v. What about “Key Cards” – Expense is a concern

Motion made to approve moving forward with the keying of new locks for the equipment room and TRFAHA office

1<sup>st</sup> Ross Dalzel      2<sup>nd</sup> Chanc Keefe      No Further Discussion      Unanimous

## 6. Gaming Report

- a) Approve June 2017 Gaming Report
  - 1<sup>st</sup> – Jeremy Williams      2<sup>nd</sup> – Tim Bergland      Unanimous
- b) Approve July 2017 Allowable Expenses – LG-1004 - \$10,550.00
  - 1<sup>st</sup> – Jeremy Williams      2<sup>nd</sup> – Jon Bushy      Unanimous
- g) Approve July 2017 Lawful Expenses – LG-1004 - \$3750.00
  - 1<sup>st</sup> – Jon Hams      2<sup>nd</sup> – Chanc Keefe      Unanimous

## 7. Administration

- a) Summer Camp Wrap-Up
  - i. Some concern of coaches experience, definitely offset by ice time and other things.
  - ii. Brian has final budget breakdown
- b) Committee Reports and Assignments

- i. Third Ice Sheet Committee
  - 1. Haven't met since last board meeting
  - 2. Focus on old arena repairs – Kaine Lining this up
  - 3. City not in favor of lodging tax.
  - 4. With change in Park and Rec department focus might shift.
  - 5. Concern with being in charge of operation of large buildings (Huck and New Sheet)
  
- ii. Safe Sport Committee
  - 1. Concern with Ralph keeping locker rooms open.
  - 2. City would like a meeting to discuss this.
  - 3. Should the GM be in charge of Locker rooms,
  - 4. Can parents take more of this training to be part of the locker room supervision
  - 5. Mini mites and Mites are already in locker room
  - 6. Jon Hams – Should we have a flyer – How do you get more buy in
  
- iii. Tournament Committee
  - 1. Jeremy – Tournament module has been update with online registrations. Suppose to be up and Working.
  - 2. Rick has been in contact with other associations.
  - 3. Jeremy has polled GM's from last year looking at areas of improvements.
  - 4. Discussion of increasing the number of teams per tournament.
  - 5. Discussion on improving the tournament experience
  
- iv. Gaming Committee
  - 1. Exploration of other venues or alternatives.
  - 2. Are pull tabs dispensers an options.
  - 3. Roz, Jon have looked at some machine options.
  
- v. HOC Committee/Coaching Applications and Interviews
  - 1. Still taking applications for coaches
  - 2. Work being done on expectations
  
- vi. Old Arena (Ice Plant)
  - 1. Kaine absent
  - 2. Prior month approval was given to start process
  - 3. Preliminary Work might start next month.
  
- vii. Hockey Registration
  - 1. Kasey Arlt is registraar
  - 2. Possibly Sept 17<sup>th</sup>
  - 3. Can register USA Hockey now
  
- viii. Other Committees and Committee Assignments
  - 1. Marketing Committee – Brian and Ross
  
- c) Fall Ice Discussions
  - i. Sept 5<sup>th</sup> to Oct 22 \$125 an hour at Ralph, Huck ice will be put in Oct 23. After Oct 22 moves to \$70 an hour.
  - ii. Cole (Norskies) maybe doing some 3 on 3 ice
  - iii. Previously have done some ice time in previous years
  - iv. Needs to be done sooner than later. Tim will be in contact with Cole

## 8. Old Business

**9. New Business**

a) KTRF Radio Contract – Rates moving up in August,

Motion to approve the proposed KTRF contract of \$3,520

1<sup>st</sup> Charles Lundgren 2<sup>nd</sup> Jeremy Williams No Further Discussion Unanimous

**10. Adjournment**

Regular August Meeting will August 21<sup>st</sup> at 6:00 p.m.

Motion was made to move meetings in Sept. 11<sup>th</sup> and Sept 25<sup>th</sup> 6:00 pm

1<sup>st</sup> Jon Bushy 2<sup>nd</sup> Tim Berland No Further Discussion Unanimous

Motion was made to adjourn at 8:10 pm

1<sup>st</sup> Jon Bushy 2<sup>nd</sup> Tim Bergland No Further Discussion Unanimous