



Columbia Heights Athletic Boosters

530 Mill Street N. E. Columbia Heights, MN 55421

Minutes

Membership Monthly Meeting

Wednesday, June 21st, 2017

1. **MEETING CALLED TO ORDER** at 7:02 pm
Attendance sheet was passed around
2. **SECRETARY'S REPORT:** Ellen Surbrook via Clara Wolfe
Motion by **Mark V.**, 2nd by **Chris N.** to approve the minutes from the May 2017 meeting. Motion carried. All ayes.
3. **TREASURER'S REPORT/GENERAL ACCOUNT:** Karen Schultz via email
End of month checking account balance was \$17,532.72 as of 5/31/17.
Account was balanced & reconciled with the Northeast Bank statement.

A copy of the NE Bank Statement is available from the treasurer

4. **CHARITABLE GAMBLING REPORT:** Suzy Vescio

End of month checking balance in our gambling account was: \$15,111.24 as of May 31st, 2017, when the account was balanced and reconciled to the Northeast Bank statement.
Total normal & allowable expenses for the month of May were \$\$-13,330.06
Lawful Purpose donations were \$-8497.16.
Net profit was \$-1,139.22.

See attached "Gambling Report", including 11 electronic payments totaling \$ 11,517.14

Motion by **Tanya M.**, 2nd by **Sandy B.** to approve the Gambling report for May 2017. Motion carried. All ayes.

Necessary expenses for the month of July 2017, are estimated to be \$20,350.00

***See attached " Allowable Expense Report" ***

Motion by **Roxy S.**, 2nd by **Troy** to pre-approve necessary expenses for the month of July 2017.
Motion carried, all ayes.

Additional Information:

Request for approval to pay \$1,000 to James Fraser in June for 1st payment of audit bill.
Motion by Sandy B., 2nd by Mark to approve expense. All ayes, motion carries.

Note: Rent was not paid in May, it was paid the 1st of June. This will continue to be the payment schedule going forward.

5. Lawful Purpose Donation Requests: Trevor Major

There were 7 requests, 0 tabled, and 0 denials for the month.

See attached "Lawful Purpose Requests" for June 2017

6. CARE AND CONCERN REPORT:

Ellen will send a card to Gary & Kay Mayer. They have been experiencing some health concerns.

7. BOOSTERS CORNER: All

Old Business:

a. Sandy & Roxy - all set for Jamboree wagon sales. Covered for volunteers.

b. Need candy for parade.

c. Heights Hustle - registration of approximately 29 participants: 22 individuals and 2 families. Police & Fire departments are secured. Safety crossing flags available.

Chris Nutting suggested getting more traffic cones for the race course. 18 cones @ \$6.00/cone = \$118.00. Motion by Sandy B., 2nd by Mark to approve this expense from the General Fund. All ayes, motion carries.

d. City Picnic was a success - Thanks to all who helped!

e. Gates Sales at Jamboree Carnival: Jeremy, Trevor, Alex have signed up.

f. Golf Tournament: Mark C.: Online registration available.

New Business:

a. Thank you notes received from scholarship recipients.

b. June 28th - Handbag & Merchandise Bingo at Sarna's. Packet sales start at 5:30pm; packets \$26; Bingo starts at 6:30pm; prize values for each game \$150.00. Suzy has enough volunteers.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Ellen Surbrook

Columbia Heights Athletic Boosters Club, Inc.