

UVHA Board Meeting Minutes



January 18, 2017 ~ 6:00 PM

Kinney Pike Insurance, White River Junction, Vermont

1. **Attendance:** Sarah Morlock, Matt Maher, Justin Barwood, Roger Gillies, Ryan Ray, Bill Mann, Bill Mason
2. **Meeting called to order:** 6:05 PM
 - a. December 21st meeting minutes were unanimously approved (motioned by Bill Mann, seconded by Justin).
3. **Monthly Reports:**
 - a. **Webmaster**-No report.
 - b. **Coaching Coordinator**-Matt informed the Board that Kylie removed a Bantam coach from the official coaching roster after failing to complete coaching credentials necessary for the GSL. This individual is still qualified to coach at practices and during non-league games.
 - c. **Equipment Manager**-No report.
 - d. **SafeSport Coordinator**-Kathy was unable to attend. But Roni suggested that teams be refreshed of the Locker Room Policy.
 - e. **Treasurer**-Ryan was glad to report that he now has the new Quicken program working. All bills, including Skills and ice, are paid to date. At the next meeting, Ryan plans to present a breakdown of outstanding payments and the projected end-of-season, UVHA account balances. There was question as to which of the Storm teams were signed up for the Pot-o-Gold and how payments were to be made. Last season, the UVHA paid each interested teams' registration fee up front, later being reimbursed by participating player families. The association will again cover the cost of the Pot-o-Gold for teams not making their state tournament. All other teams will again be required to collect payments from participating player families. Checks should be made payable to the UVHA. Ryan will send an email to Kim Gaines to confirm which Storm teams have registered

and to inquire as to whether or not there are spots still available. He'll then follow up with coaches.

- f. **Fundraising**-Sarah reported that the Fundraising Committee has thus far raised \$7,334.97 of the \$15,000 fundraising goal. The UVHA was awarded a \$1,000 NHAHA ADM grant to support program growth and ADM programming. * The hat sale raised \$710.64, two hats have yet to be sold. The Fundraising Committee met last night to continue Tier V tournament planning and to begin Skate-a-thon planning. ** Sarah informed the Board that the cost for entertainment increased to \$500. After discussing alternatives, the Board approved the cost. The UVHA will again provide tee shirts as participation prizes for the event.
- g. **Registrar**-Kylie was unable to attend but emailed her report to be shared. She has reached out to Team Parents to help with the verification of birth certificates. This should eliminate the tediousness of asking for them in repeat seasons and carrying them in coaches' books. Kylie will be sending final rosters and credential sheets to the VPs before the end of February so they can start preparing for state tournaments. Finally, a number of UVHA and Twin Valley parents (including Kylie, Kara Toms and Eric Russman) met this week to discuss the future of girls' hockey. Kylie and others would like to be sure that the registered 29 Storm girls and the 30 plus Twin Valley girls have options for girls and co-ed skating going forward. Kylie asked that TV compile what was discussed and write a proposal to the UVHA Board. She would like this put on February's agenda. It was requested that Midget programming be included in that discussion as well.
- a. **Scheduler**-Bill reported that there have been a few scheduling "hiccups," however they have been few and far between. He's appreciated coaches' communication, helping to identify and resolve any scheduling misnomers. There are unused sheets of ice late in the season, including March 4th and 5th when many teams will be away for tournaments. Bill will make coaches aware of the available ice and do his best to accommodate their requests for filling those slots with practices, scrimmages, and/or games. Bill will continue to keep account of each team's ice usage, for parity's sake, and bring any obvious concerns of imbalance to the Board.

1. **New Business:**

- a. **Squirt Tier V Tournament Director Update**-Roni is waiting to receive his Tournament Director's binder from NHAHA. This will give him a better understanding of what's required of the UVHA as a host. Young's Photography will be contracted to photograph players during tournament play. Photos will be made available for purchase on their website. The Hartford Fire Department offered to man the concession for that weekend, donating sale proceeds to the UVHA. Our membership may need to supplement man-power and goods. To

keep the focus on running a successful tournament, the Board decided against charging admission and selling tee shirts. Parking is a concern. Signage will be needed to direct tournament attendees. Roni will reach out to the Town to be sure that we have use of the Middle School parking lot and to request that the walkway be cleared to the rink. Roni will continue to keep the Board informed of his progress.

- b. **Policy Revision Status**-The UVHA's governing documents are in need of revision. Sarah will work to propose changes to make them more current and a better reflection of best practices. She made a proposal to the Board to strike the existing Appendices 1-10 from the UVHA's Policies and Procedures document, noting outdated language and forms. She then proposed to replace them with newly drafted Appendices 1-5, including "Scholarship Assistance" and "Declaration of Interest in Coaching" forms, "USA Hockey Codes of Conduct," "UVHA's Locker Room Policy" (with proposed language revisions), and the "Acceptance of Policies and Procedures and USA Hockey's Codes of Conduct" form. Bill Mason seconded her proposal. All voted in favor. The revised Policies and Procedures document will be uploaded to the website (*see uvha.org*).
- c. **Prep for Annual Meeting**-Matt continues in his efforts to reinstate both HYHA and GLYHA's state-level nonprofit status. A special session between February's regularly scheduled Board meeting and March's Annual meeting will likely be necessary.
- d. **Trophy Case**-The bottom half of the UVHA trophy case removed from WABA during its renovation remains in the Barwood barn. There are limitations to the space available for a trophy case, making the use of the old one problematic. Justin will find a new home for it and measure the designated space at WABA in preparation for the purchase of a new trophy case.

2. NH State Meeting Report:

- a. The next New Hampshire meeting is February 18th at the Holiday Inn in Concord.

3. Meeting Adjourned: 7:35 PM

**1-30-17 Addendum: Sarah made an email motion to approve spending up to \$1,500 to purchase one (1) complete set of 24" Mite goalie pads, 75 Storm logo hockey water bottles, and six (6) 54" Mite goals. She noted that the proposal exceeded the NHAHA grant award of \$1,000. Eight (8) voted in favor (MM, JB, RR, KC, BM, JS, BM, KR); None opposed. Bill and Roger kindly offered to assist Sarah with placing the product orders.*

****2-7-17 Addendum:** Sarah presented by email for the Board's input two bids for this year's Skate-a-thon tee shirts. There were seven (7) votes for Stateline Sports (JS, AD, KR, BM, JB, BM, RR); none for Graphic Edge. While the Board prefers to support local business, it was expressed that we should not do so at the expense of satisfaction.