

- 1. You must have completed a background check before you can be added as a team administrator
 - Fill out a background check here:

<u>http://minnesotayouthsoccer-bgc.sportsaffinity.com/reg/index.asp?sessionguid=</u>

2. Club Registrar (Lisa Berg: lberg@woodburysoccer.com) is the <a href="mailto:only-one-to-add-you to a team account, DO NOT CONTACT MYSA.





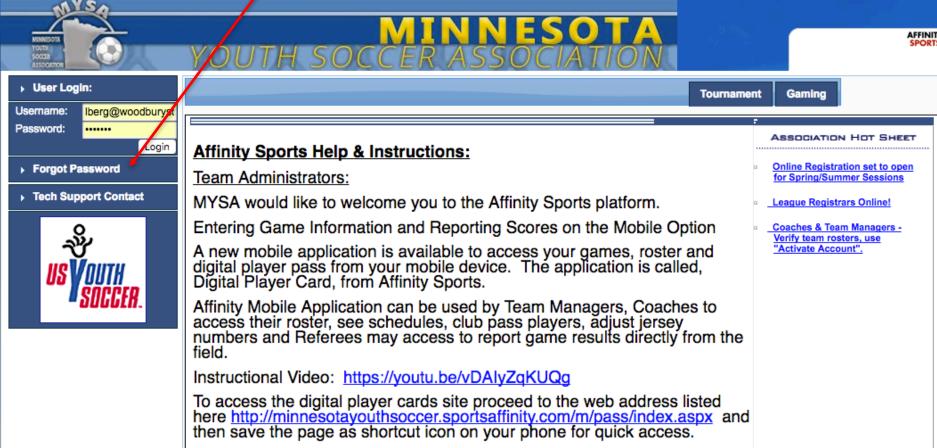
3. Go to: http://mnyouth.sportsaffinity.com/

Log into the My Account page to set your password for access

- Username is your email address
- Click <u>Submit</u> then use the email address to "reset your password"
- If there are two accounts or have issues after you confirmed with Registrar that you are entered as an Administrator: call Affinity Helpline to "merge accounts"
- AFFINITY SUPPORT: (855-703-2578)
- Use CHROME or INTERNET EXPLORER web browsers







Log in with your existing Team Admin Username and Password

Navigation:





Updated 2/20/2016

Reset Password to Access Account

To access your account for Game Management, you will need to first establish access to your account. Once you establish your username and password you will use these credentials when accessing the Web App for Digital Player Pass check in, Game Scoring, Red/Yellow Cards, and Oath scoring. Currently your Oath scores will be added in the comments section. If you already know your credentials log in using the *User Login* located in the upper left corner of your screen.

Click on this link to reset your Password: http://minnesotavouthsoccer.sportsaffinity.com

Click on FORGOT PASSWORD







2. A new screen requesting your email will open



3. Enter your Email address and click SUBMIT







- 4. You will receive an immediate auto-generated email
 - a. Click on Reset Password
 - If you have duplicate records, please select the record that is "Risk Approved"



- 5. You will receive an immediate auto-generated email
 - a. Enter in your new Password
 - b. Click Update







6. You will receive the message below



7. In the upper left corner enter your credentials to log in



You have now completed your game management log in.

