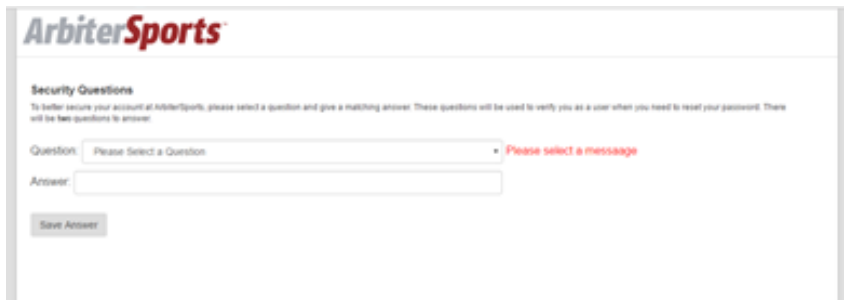


## Arbiter Log-on Instructions

- Follow **ALL** of these steps for the first time that you log in. The last few steps are **CRITICAL**.
- Go to **Arbitersports.com** and click the log in button in the top right hand corner.
- The first time you log in, your username will be your email (the one the welcome message was sent to) and your password will be your last name **ENTIRELY** in lowercase.

1. Once you have logged in, you will arrive at this screen. Choose two security questions and click “next.”



The screenshot shows the 'ArbiterSports' logo at the top left. Below it, the heading 'Security Questions' is followed by a paragraph: 'To better secure your account at Arbitersports, please select a question and give a matching answer. These questions will be used to verify you as a user when you need to reset your password. There will be two questions to answer.' Below this text is a form with a 'Question' dropdown menu currently set to 'Please Select a Question' and a red error message 'Please select a message' to its right. Below the dropdown is an 'Answer' text input field. At the bottom left of the form is a 'Save Answer' button.

2. Accept the terms and conditions.



The screenshot shows the 'ArbiterOne' website header with navigation links: HOME, COMPANY, CONTACT, TESTIMONIALS, HOW, PLAYERS, BLOG. The main content area is titled 'Terms and Conditions' and contains a long paragraph of legal text. Below the text is the heading 'ARTICLE I: DEFINITIONS' followed by a sub-heading 'Section 1.1: Definitions: The following definitions shall apply:' and a list of definitions (1) through (7). At the bottom of the page, there are two buttons: 'Accept' and 'Decline'. The 'Accept' button is circled in red.

3. Type in your old password and create a new one. Arbiter requires that it have a number. I would include a special character also. (!@#\$\$%^&\*)

The screenshot shows the 'Change Password' page on the ArbiterOne website. The page has a blue header with the 'ArbiterOne' logo and navigation links for HOME, COMPANY, CONTACT, TESTIMONIALS, ABOUT, PLAYERS, and NEWS. A user is logged in, as indicated by a blacked-out profile picture in the top right corner. The main content area is titled 'Change Password' and includes a 'Change' button. Below the title, there is a message: 'Your password has expired. Please follow the directions below and click "Change" to change your password.' A blue banner states: 'Before we can change your password, we need you to enter your old password.' There are three input fields: 'Current Password', 'New Password', and 'Confirm Password'. A note below the 'New Password' field reads: 'Now enter your new password in both fields below (Be sure that your Caps Lock is not on as passwords are case sensitive). Password must be a minimum of 7 characters and contain at least one letter and one number.' A second 'Change' button is located at the bottom right of the form area. The footer contains links for About, Contact, Privacy, and Terms, along with copyright information for 2017 ArbiterSports and version information for the mobile app.

4. Click Change.
5. Click "OK".
6. You will be taken to the home screen of your account.



7. Click on the “PROFILE” tab along the top of the page. It will take you here:

Update My Information

On this page you can find official details.

Save Cancel

User Identification

First Name [REDACTED]

Middle Name [REDACTED]

Last Name [REDACTED]

Suffix [REDACTED]

Picture

Upload

Email Address

Username jaramismaria@yahoo.com

Save

Phone Numbers	Edit	Type	Carrier	Public	Note	Test
[REDACTED]	[Edit]	Home	[REDACTED]	<input checked="" type="checkbox"/>		[X]
NULL	[Edit]	Work	[REDACTED]	<input checked="" type="checkbox"/>		[X]
[REDACTED]	[Edit]	Cellular	[REDACTED]	<input checked="" type="checkbox"/>		[X]

Save

Address  Public to other officers and contacts

Address 1 [REDACTED]

Address 2 [REDACTED]

City [REDACTED]

State TX

Postal Code 75029

Country [REDACTED]

Ready

8. Update all your information. I do not need your Social Security number. I do need your address, phone number(s), and email(s). To add additional emails/phone numbers, click the green plus sign.
9. **BEFORE YOU LEAVE THIS PAGE, CLICK THE “READY” CHECKBOX ON THE LEFT HAND SIDE OF THE PAGE. THIS WILL BE HOW I KNOW YOU ARE READY TO BE ASSIGNED. Also, the program will NOT allow me to assign you without the checkbox activated.**