

# **PBA Executive Meeting**

## **Minutes for November 22<sup>nd</sup> 2016 executive meeting**

**In attendance: Shawn, Nolan, Bobby, Brock, Robin, Adam, Grant, Daryl**

**Not in attendance: Graham, Gary**

**1. Welcome and call to order: Shawn 5:44 pm**

**2. Registrar Update: Gus Bolin**

- Gus Bolin update on the role of Registrar
  - Roster process and timelines
  - Sends out last years roster to coaches to add/delete as necessary
  - Verify coaches' credentials (NCCP numbers) (no real way to check)
  - PBA needs log in for OBA website for executive
  - Roster gets approved and sent back for verification by coaches
  - 12 rep teams, every kid entered into system once (OBA website). In system for good
- Brock to be backup in case Gus no longer able to fulfill duties
- Brock doing Select rosters

**3. Reports:**

**a) Rep/Development: Nolan**

- Update on meeting with Lysie on Rep.
- Development overview/outlook/Roadblocks/Next Steps
  - Going forward with Indoor workouts/camps for rep teams (outside coaches)
  - Select coaches looking for winter workouts
  - Who to run practices (cost etc.) still to be determined

- Timeframe of January, start with rep
- Possible coaches clinics
- Once a month per rep team
- Player contracts needed from Gary (Rep)
- Coaches meeting in New Year
- Set up dev group to oversee program

**b) Select: Brock**

- Update from the EOSBA AGM
  - New president
  - Brock elected treasurer of EOSBA
  - Scheduling meeting April 19<sup>th</sup> 7pm
  - Cheque from play downs expense diamonds (\$495)
  - Kingston to be added, Whitby likely to opt out
  - Likely 4 ptbo teams
  - Discussion of play downs being hosted by ptbo (peewee) (Bowers park?) Aug 11-13th

**c) Select coach selection: Grant**

- Update on interviews and coach recommendations
  - Select interview overview and recommendations
    - Kurtis Foster JR Rookie (M Grant, S Adam, passed)
    - Ryan Richardson SR Rookie (M Grant, S Brock, passed)
    - Mark Cruise Mosquito (M Grant, S Robin, passed)
    - Brock Maschke Peewee (Brock asked to leave during discussion and vote) (M Grant, S Daryl, passed)
    - Still looking for Bantam coach. Request to be sent out in spring

**d) Equipment: Bobby**

- Concerns/Needs/Wants
  - Send out list to 3 suppliers (tender) (National Sports, Hobies, Total Sportswear & Marketing)
  - Tender 2 separate lists (Equipment & Uniforms)
  - Need better quality and sizing of pants at all levels (second pant for select)
  - Need to sort through equipment (meet Friday 4:30)
  - Shawn to follow up with Hobies on a possible equipment order already placed for 2017 season
  - Bobby to send out lists to companies for prices and selection
  - Fazing out Zookas

**d) Secretary: Robin**

- Concerns/Needs/Wants
  - Minutes on website to be sent to executive by end of week after meetings
  - Minutes to be posted on website
  - Role as e-mail communication through website updated
  - E-mail about select coaches selection to be sent after individual notifications of selection

**e) House League: Grant**

- Deferred to next meeting

**f) Treasurer: Adam**

- Audit Update
  - Audit still outstanding 2015
  - Invoices? Hobie, Lions centre and Grahams house as addresses for invoices to be sent
  - McColl Turner, BDO and Collins Barrow to be asked for quotes to do 2016 audit

#### - Accounting Update

- Adam met with Graham
- 2 bank accounts (operating and new diamond) CIBC
- Gary and Graham are signing authorities on operating, Graham and Lysie on diamond
- Motion to make secretary, treasurer and vice president as signing authority for PBA, 2 out of 3 must sign (M Adam, S Brock, passed)
- Adam to put budgets into QuickBooks
- 2 GIC's CIBC Gary and Graham on those in PBA name
- City bills for fields as we use them
- Rent expense 1200\$ for room (storage) downstairs (Lions centre)
- 50\$ a meeting cost of Lion Centre
- EOBA gets paid on receipt 3000\$
- Motion to create PO Box for PBA (156\$) Shoppers drug mart charlotte and Aylmer (M Adam, S Robin, passed) Adam to pay and be reimbursed by PBA

#### **4. Fundraising Update: Adam**

- Update on Meeting with Stephanie Wells
  - Working on sponsorship for PBA
- Need someone to own fundraising from the executive
  - Work with city
  - Improvement side (fields) = Daryl
- Contact for city owned sponsorship Scott Elliot corporate sponsorship coordinator city of ptbo

## 5. Website Review: Adam

- Online Registration/Communication
- Executive Access
- Capabilities
- Website functionality
- Need to reformat registration form
- Want 100% online registration

**Adjournment 8:20**