



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS

Meeting Minutes

September 11, 2016

- Attendees: Tom Capper – Finance
Andy Webster – Secretary / MAHA Representative
Colby Parks – LTP / ADM Director
Constance Eder – Apparel Coordinator
Mark & Nick Wurmlinger – House Directors
Daryl Olaveson – Travel Director
Rick Westcott – President
Sarah Sherwood – Registrar
Christy Lansky - Fundraising
- Absent: Daniel Hakala – Communications / Website (excused)
Don Wright – Director of Coaches
Cindy Schultz – STAR / SafeSport Representative
- Open Positions: ~~Treasurer / Bookkeeper~~
~~Vice President~~
Girls Hockey Director
~~Fundraising Coordinator~~
- Guests: Russell Jahnke – U6 Manager
Christine Lansky – interested in Fundraising Coordinator position (Christy_Lansky@yahoo.com)
CJ Proos – U8 Head Coach

--- Meeting called to order at 7:01 PM ---

Meeting Opening – Secretary (Webster)

- a. Attendance
- b. August 15th Minutes Approval
 - i. Motioned & approved as written

CHA Exec Committee Reports

1. Finance Report (Capper/open)

- a. Travel – great shape / all payments rec'd
- b. House
 - i. U10/U12 – Some Mondays move to 90 mins
 - ii. U6/U8 – 58 players
 1. Explanation of ice budgets / program planning & adjustments based upon membership at these levels
 2. Skating Clinics & sharing ice – why it is necessary (financially), how it is balanced, and how power skating is planned into this
 3. Possible U6 parent meeting – Tom offered to attend to explain
- c. 3 Friday night 3v3 sheets
 - i. If not taken – tom giving away (Daryl send email)
- d. Goalie Equipment needed
 - i. 4 blockers + 4 gloves
 - ii. 1 full squirt set
 - iii. 8 bags

2. President Report (Westcott)

- a. Affiliate Agreement – due 8/30 –

- i. Has not been sent (Resolved - sent on 9/14)
 - b. Association Checklist
 - i. ARW to resend to Tom, Don, Rick
 - c. Goaltender Questionnaire
 - i. Colby taking
- 3. **Vice President Report (open position)**
 - a. Capper nomination of Webster for VP
 - i. 2nd Westcott,
 - ii. Accepted by Webster
 - iii. Approved by Board
- 4. **Coaching Director Report (Wright)**
 - a. Absent – No Report
 - b. ? CHA Coaches Meeting
 - c. ? CEP Clinic Dates in Chelsea

CHA Director Reports

- 1. **Registrar Report - Sherwood**
 - a. Travel
 - i. All travel rosters approved & distributed
 - b. House – rosters next
 - i. U6/U8 next
 - 1. U6 – 23 players
 - 2. U8 – 35 players
 - ii. U10/U12 – just received – will process
 - 1. U10 – 11 players
 - 2. U12 – 15 players
- 2. **MAHA D6 Report / Rink Liaison / Secretary - Webster**
 - a. D6 Meeting – Tuesday, 9/13, 7:00 PM, in Ann Arbor
 - b. Ann Arbor Observer
 - i. CHA Information has been updated....website link, contact info
 - c. '02 Chiefs – Yost Ice Arena – USA Hockey Insurance Certificate Request
 - i. Webster has requested through MAHA
 - d. Question regarding teams signing contracts with other rinks
 - i. '02 is signing a contract with Yost for 4 sheets of ice
 - e. Re-develop RINK IMPROVEMENT list
- 3. **STAR / SafeSport Report - Schultz**
 - a. Absent – No Report
- 4. **Travel Director Report - Olaveson**
 - a. Awaiting contact list for Paul Helber
 - b. Dave Early picked up all the LC binders
 - c. LC Final alignments issued 23rd – games can begin on 24th
- 5. **House Director Report - Wurmlingers**
 - a. Coach/Manager meeting on 9/10
 - i. Need manager on U10
 - 1. Nick Wurmlinger is filling in to make sure roster requirements met
 - b. Move ups – only one has gone to Rick
- 6. **ADM / LTP Director Report - Parks**
 - a. Been to U6 U8 practices – activity trackers....looks good
 - b. Lots of contact with U10 – observing, and providing consultation
 - c. LTP starts next Wed 9/21
- 7. **Apparel Coordinator Report - Eder**
 - a. Travel jerseys

- i. Most in – couple are not ('02 team)
- b. Ordered helmet stickers – should be in this week
 - i. \$5/set
 - ii. Constance keeping inventory in office – coaches get & pay
- c. House jerseys
 - i. October 2 is first game
 - ii. Order not placed yet

8. Website / Communications Report - Hakala

- a. Excused Absence – report via email
 - i. Asked Sport Engine to divide all of the payments in the installment plan into equal amounts, per Tom's request.
 - ii. Sent program flyer to Chelsea Schools to pass out to kids. (Free advertising)

9. Old Business

- a. SCHEDULE FOLLOWUP
 - i. Tom, Daryl, Andy met with Rink (Don Wright & Carl xxxx) to discuss schedule issues
 - 1. A March/June scheduling session is a must going forward as Big Bear and HS Hockey Calendars are known to set the CHA schedule-CHA/AC
 - 2. A CHA request to drop the Feb 24--26 Big Bear was made-AC to investigate feasibility-AC
 - 3. A revised ice time file with modifications ONLY to be sent to CHA-AC
 - 4. A "Current Manager on duty is _____, please call _____" sign to be posted. Backup or Manager should be able to answer all pertinent (non schedule related questions)-AC
 - 5. Voice mail system issue to be corrected-AC
 - 6. Rink Equipment/Conditions list to be refreshed and sent for AC assigned action with dates and accountable individuals-CHA
 - 7. Social event proposal to be reset and sent to AC –CHA
 - 8. Send note to entire CHA coaching staff (House/Travel) that the equipment room is not to be used...PERIOD-CHA
 - 9. CHA to investigate how donated ice from AC can be more widely publicized-CHA
 - 10. Contract/Operating Guidelines to be sent to AC for discussion/ratification-CHA
 - 11. ADD ON ITEM-Schedule follow on meetings to occur once a month(?) between CHA/AC-CHA
- b. Meet & Greet Sat, Sept 10, 8pm – 10 pm
 - i. Board wants to reschedule
 - ii. Reset of parameters for which this event should occur...
 - 1. CHA dinner should be completely separate – board agrees
 - 2. Discounted rate DJ skate – board agrees
 - 3. Reduced rate on drinks – board agrees
 - iii. Daryl will work-on scheduling with Don
- c. Review Registration numbers in November (Coaching Director – from July meeting)
- d. Concussion Education – Dr. Ichesco UM (Webster)
 - i. Dr. Ichesco has responded to inquiry about speaking to CHA on subject
 - ii. Mid-Late October / Early November work best for her
 - 1. UM pediatric neurologist specializing in sports concussion
 - 2. Presentation to our members on the subject...ie. Physiology, Injury, Diagnosis, Recovery Protocols, Research
 - 3. Facilitation
 - iii. Currently we have 163 Travel players + 84 House players
 - 1. Too broad population to target
 - iv. Coaches & Board – Sunday night
 - 1. Cascading down
- e. Draft Plan
 - i. Webster develop – distribute – low priority at this point
- f. Club Excellence
 - i. Are we using??
 - ii. Review – drop or use (in October)

10. New Business

- a. Junior Chiefs
 - i. Interest in program for this year

- ii. Dan Peal is inquiring – has sent email to U8 parents
 - iii. Sunday afternoon
- b. Game puck distribution
 - i. Pucks have been allocated – in board office
- c. CHA Photography
 - i. Tom to contact Bill Doyle
 - ii. Travel/House Directors will distribute once confirmed – to contact & schedule with Bill
- d. Office cleaning
 - i. Board members requested to participate – purge & clean
- e. Fundraising Coordinator
 - i. Nominated Christine Lansky as CHA Fundraising Coordinator – Webster, 2nd Capper, approved by board
 - ii. Lots of opportunities
 - 1. UM Football games
 - 2. Dearborn Hams
 - iii. Blast email to membership through Danielle
 - iv. Tom to send card game gambling to Christine Lansky
- f. Treasurer Position
 - i. Nominated Constance Eder, Webster, 2nd Capper, approved by board

Next D6 Meeting: Tuesday, Sept 13, 7:00 pm - Ann Arbor Ice Cube
Tuesday, Oct 11, 7:00 pm – Belknap/Griff's Icehouse (GR)

Next CHA Board Meeting: Sunday, Oct 9, 7:00 pm

--- Meeting adjourned at 9:38 pm ---