

# **Joint Operations Committee Bylaws**

## **Resolution**

### **Article I Name**

Section 1. Name Joint Operations Committee

### **Article II Purpose**

Section 1. The Joint Operations Committee is responsible for all on MBA ice activities regardless of community or facility. The primary focus of this committee is to direct the operations of the hockey program and its future development.

Section 2. This committee shall promote, sponsor, and conduct a supervised program of hockey for the communities of Morris and Benson Minnesota along with any surrounding areas who wish to participate in the program.

Section 3. The operations of this committee and its sub committee's shall control the operations of the MBA Storm hockey program and all aspects relative to the hockey program and shall operate on the behalf of the Benson Hockey Association and the Morris Hockey Association.

Section 4. The Joint Operations Committee and any sub-committee's shall not direct or control any charitable gambling, or collection of fee's. This work shall be done by the respective hockey associations.

Section 5. Registration shall be conducted and overseen by this committee and it sub committee, but the fee collection and subsequent paper filings shall be completed though the respective associations.

Section 6. This committee will not replace the individual association's boards, but is meant to unify the two associations into one hockey program, by having one voice over see hockey.

Section 7. This committee will not control the operations of either the Benson Civic Center or the Lee Community Center. The control of these facilities will remain with the respective associations. This committee will how ever oversee and control scheduling so that the greatest utilization of ice time is made available for youth hockey.

### **Article III Members**

Section 1. The membership of the organization shall be made up of the nine members of the Morris Hockey Association Board and nine members of Benson Hockey Association Board. The members shall serve as long as they are the elected representatives from their respective association and the MBA Storm Hockey Program is involved in hockey.

Section 2. Members of this committee shall elect annually the following officers. Committee Chair, Committee Vice Chair, Committee Secretary, Committee Treasurer. This election of officers shall take place at the first committee meeting following each association's annual meeting.

Section 3. The other members of this committee will be assigned to serve on a sub-committee which will oversee a given area of the MBA Storm Hockey.

Section 4. The sub-committees may also be made up of other association members who are asked to serve by the sub-committee. These additional members will serve in a non-voting ex-official capacity.

### **Article IV Meetings**

Section 1. *Place of Meetings.* The meetings of the members shall be held either at its registered office or at any other place designated by the committee. Meetings shall alternate on a monthly basis between a location in Morris and one in Benson.

Section 2. *Meetings.* The location and time of meetings shall be as follows on a monthly basis. The meetings shall take place on the First Monday of each month. The time and location of all meetings shall be specified in the meeting minutes or posted on the web site. Meetings are open to any member of the Morris Hockey Association, the Benson Hockey Association or any guest invited by a member of this board.

Section 3. *Special Meetings.* Special meetings of the members may be called at any time upon the request of the Chairman, Vice Chair or a majority of the members of the Committee.

Section 4. *Notice of Meetings.* Shall be posted on the MBA Storm Web Site.

Section 5. *Voting Rights.* Each member of this committee shall have one vote. There shall be no voting by proxy. In case of a tie the issue shall have to be revised and debated until a compromise can be reached.

Section 6. *Quorum.* Eight members of this committee shall constitute a quorum for the transaction of business. It shall not matter from which association these members are from as long as a quorum is present.

Section 7. *Reporting.* The Committee shall report monthly to each association on the committee and sub-committee activities.

Section 8. *Budgeting.* The Joint Committee and its Sub-Committee's shall prepare an annual budget request and submit request to each association for approval. Committee shall also be allowed to submit supplementary request as needed to each board for approval.

**Article V**  
**Committee and Sub-Committee Make up**

Section 1. *Committee Make Up*: The MBA Storm Joint Operations Committee shall be constructed of four sub- committee's which will report to the joint committee on a monthly basis. These committee's shall be responsible for there assigned duties.

Section 2. *Sub-Committee Assignments*: Membership of each sub-committee shall be made by the committee chair and vice chair at the time of the first meeting after each association has held there annual meetings along with the consensus of the full committee.

Section 3. *Sub-Committee's*. The following are the Sub-Committee's and the area of responsibility.

- A. Hockey Operations Sub-Committee:
  - 1. Shall be responsible for Teams, Coaches, and the overall on ice hockey program.
  - 2. Shall handle grievance or disciplinary issues brought to the board.
  - 3. Shall be made up of the committee Vice Chair and two members from Morris Hockey and two members from Benson Hockey
  - 4. Sub-Committee may also have coach's representative and will be on open forum for the communications with coaches.
- B. Scheduling Sub-Committee:
  - 1. Shall be responsible for the scheduling of one ice activities for the MBA Storm Hockey Program.
  - 2. Shall work with both arenas and the managers to schedule around special events.
  - 3. Shall oversee the scheduling of Games and Tournaments for the MBA Strom Program.
  - 4. Shall be made up of the Board Chair and two members from Morris Hockey and Two Members from Benson Hockey
- C. Registration Sub-Committee:
  - 1. Shall Coordinate and conduct the player registration for both the Morris Hockey Association and the Benson Hockey Association.
  - 2. Shall prepare and construct teams books and team credentials.
  - 3. Shall coordinate and conduct Hockey Education Program (HEP) for parents, players and fans.
  - 4. Shall promote hockey to ensure a strong viable program.
  - 5. Shall be made up of two members of Morris Hockey and two Members of Benson Hockey.
- D. Communication Sub-Committee:
  - 1. Shall be made up of four board members two from Morris and Two from Benson.
  - 2. Shall be responsible for Web Site content, MBA Storm Hand Book, and MBA Storm News Letters.
  - 3. Shall be responsible for advertising of tournaments and the promotion of both hockey associations.
  - 4. Shall publish monthly committee meeting notes and post on the web site.
  - 5. Shall be made up of two members of Morris hockey and two Members of Benson Hockey.

## **Article VI**

### **Executive Officers and Duties**

Section 1. *Number of Officers.* The Executive Officers of the Joint Committee shall consist of a Chair, Vice Chair, Secretary, and Treasurer, and such other officers and assistant officers, counsel and agents as may be chosen by the Joint Committee from time to time. All Officers shall be members and on the Board of Directors.

Section 2. *Election, Vacancies and Tenure.* Officers shall be elected at the May meeting. With positions alternating yearly between the Morris and Benson Associations.

Section 3. *Officers and Duties.*

A. Chair:

1. Shall preside at all meetings of the members and directors and shall perform all duties incident to his/her office and such other duties as may be prescribed from time to time by these By-Laws or by the Board of Directors.
2. Shall have the authority to appoint committee chairpersons and create sub-committees not herein provided, subject to approval by the Joint Committee.
3. Shall be an ex-officio member of all committees shall be on the Scheduling committee
4. Shall be responsible for conducting committee monthly meeting.

B. Vice Chair:

1. Shall perform the duties of the Chair in his/her absence.
2. Shall be responsible for the coordination of all hockey operations including: the coaching coordinator and coaches, referee coordinator, equipment coordinator, scheduler, and player development.
3. Shall be a member of the Hockey Operations Committee

C. Secretary

1. Shall keep or cause to be kept a record of the proceedings of the meeting of the membership, Joint Committee and Sub-Committees.
2. Shall perform the necessary notice requirements of the meeting to members and directors.
3. Shall be a member of the communications Committee.

D. Treasurer:

1. Shall have custody of all general funds of the MBA Storm.
2. Shall keep an accurate record of receipts and expenditures and present to Joint Committee in the form of monthly written reports.
3. Shall pay out funds as approved and authorized by the Joint Committee.
4. Shall be on the registration committee.
5. Shall prepare the annual MBA Storm budget request to both associations.

Section 4. *Contracts.* Committee shall have the authority to enter into contracts and conduct business on behalf of the MBA Storm Hockey Program, under the authority of both the Morris Hockey Association and the Benson Hockey Association. Reporting of activities shall be done monthly to each association.

**Article VII**  
**Miscellaneous**

Section 1. *Fiscal Year.* The fiscal year of the Association shall begin May 1 and end April 30 of the following year.

Section 2. This Resolution may be amended at any meeting of the committee with a quorum being present and voting. Changes shall be posted for a period of not less than thirty days on the MBA Storm Web Site before a vote of acceptance and shall be taken to each Association Board for final approval of the amended resolution.

Dated \_\_\_\_\_

Attest:

*Juanita Staples*

*Mike Lee*

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President Morris Hockey Association

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President Benson Hockey Association