



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS

Meeting Minutes

July 18, 2016

Attendees: Tom Capper – Finance
Andy Webster – Secretary / MAHA Representative
Colby Parks – LTP / ADM Director
Constance Eder – Apparel Coordinator
Sarah Sherwood – Registrar
Cindy Schultz – STAR / SafeSport Representative
Don Wright – Director of Coaches

Absent: Rick Westcott – President
Daniel Hakala – Communications / Website
Daryl Olaveson – Travel Director

Open Positions: Treasurer / Bookkeeper
Vice President
House Director
Fund Raising Coordinator
Girls Hockey Director

Guests: Mark & Nick Wurmlinger

--- Meeting called to order at 7:05 PM ---

Meeting Opening – Secretary (Webster)

- a. Attendance
- b. Guest Introductions
- c. May 15th Minutes Approval
 - i. Approved

CHA Exec Committee Reports

1. Finance Report (Capper/open)

- a. Season Summary
 - i. Balance sheet review
 - ii. Complete year...spring & fall
 - iii. Loss of -\$92.50
- b. Fall budgets & Ice Schedule will go out
 - i. Day /time – kept everyone within ½ hour of request
 - ii. Tight on schedule
 - iii. Very similar to last year
 - iv. Fri night 3 on 3 times
- c. CHA travel team will begin taking ice on August 1st
 - i. Discussion to have with rink
- d. **late payer issues with USA***
- e. Bookkeeper is needed

2. President Report (Westcott)

- a. Absent - No Report
- b. OneGoal grant submitted
- c. Strap on goalie gear

3. Vice President Report (open position)

- a. No Report

4. Coaching Director Report (Wright)

- a. Don met with U8 coaches (Dan Peal & 2 others)
- b. ADM Director Contract for Colby
 - i. Primary emphasis U6/U8/House
 - ii. LTP / Snow Cubs
 - iii. ~100 hrs of service
 - iv. Motion to execute contract (webster), 2nd (Eder) - approved
 - 1. Capper will have complete by the end of week
- c. Goalie Coach
 - i. Saturday mornings 7:30-9:00am
 - ii. Responsible for practice planning, support, must have a substitute if cannot attend
 - iii. Contract will be slightly amended as discussed
 - 1. Requires some Sign-up support (Sherwood)
 - iv. Motion to move forward with Goalie Coach – Kenny Grundy
 - 1. (Schultz), 2nd (Parks) - approved
- d. Colby
 - i. Going to explain how to get on team to LTP parents
 - ii. Club Excellence tool
 - 1. Must be initiated by Rick, then board members invited
- e. 2 try hockey free days are scheduled (Nov 12, Feb 25)
- f. CHA Coaches Meetings
 - i. Late august
- g. Level 1, 2, 3 will be hosted in Chelsea in fall
- h. D6 Coaching Director requirements to attend will be fulfilled
- i. **Review Registration numbers in November**
- j. Referee scheduler pilot program (D4)

CHA Director Reports

1. Registrar Report

- a. August 7th at Walker
- b. Portal currently down
- c. Minimal changes (if any)
- d. **August 20th House Evals – on MAHA site (Sara to notify)**
- e. **Notify Jenny Norvey of intention that draft may occur (she must attend) (webster)**

2. MAHA D6 Report / Rink Liaison

- a. August meeting
- b. Contact UM – re: concussion

3. STAR / SafeSport Report

- a. No Report

4. Travel Director Report

- a. Absent – No Report
- b. **NEED TO SCHEDULE MANAGER/COACH MEETING (before 8/15) – work with Sherwood**

5. House Director Report

- a. Saturday - August 20th – House Evals
 - i. Sarah Sherwood will be gone on vacation...
 - 1. **need a Fill-in**
 - 2. **Check with Danielle Hakala to see if she can fill-in**
 - ii. **ALL BOARD MEMBERS needed to assist**

6. LTP Director Report

- a. Under Coaching Director

7. Apparel Coordinator Report

- a. Fancy Stitch order has been submitted – they have requested full payment

- b. House Jerseys
 - i. Solicit Perfect Edge for models/styles
 - ii. Have for evals on 8/20
- c. U6/U8
 - i. Need inventory
- d. Socks – Constance will be sending sock email to coaches
- e. Warmups – distribute through coaches, same with
 - i. Bags / garment bags
 - ii. Stickers / Numbers

8. Website / Communications Report

- a. Absent – report via email
- b. CHA equipment inventory is complete
 - i. Missing some items that are trying to be located
 - ii. PLEASE forward equipment inventory to Board via email
- c. Will submit U6/U8 equipment request ASAP
 - i. Copy board members as needed to address any questions
- d. NGIN registration has been requested
 - i. Capper reports that there are no price changes for Fall season
- e. Has begun development of CHA Parent Handout
 - i. Will submit to board for approval via email
- f. Please provide Danielle CHA/team accomplishments from last season.
- g. Need to update the Fall Program Flyer....and post on website & rink
 - i. Need Program Times
 - ii. Evaluation Times
 - iii. Program Descriptions & Costs

9. Old Business

- a. CHA Referee Scheduling Committee
 - i. OLAVESON – provide report to Board via email as soon as possible

10. New Business

- a. Motion to nominate Wurmlingers as Co-House Directors, replacing Demi Williams
 - i. Motion (webster), 2nd (Sherwood) - approved
 - ii. Accepted by Wurmlingers

Mark Wurmlinger, wurm@comcast.net, 517-416-2151

Nicholas Wurmlinger, nwurm@comcast.net, 517-945-6852

- b. Board approved advertising for road signs
 - i. Motion – webster, 2nd (eder), - approved
- c. Need new CHA Board members
 - i. Board is not interested in fining teams
 - ii. Meet the board night – Saturday after Labor Day (10th)
 - 1. Eder to lead
 - 2. Have a Handout ready for distribution at Evals (8/20).....and Coach/Manager meeting (8/15)
- d. Power skating program:
 - i. Amy Majeske / Kate Capper
 - 1. Sat mornings and other nights
 - 2. Schedule needs to be worked out
 - ii. Motion (webster), 2nd (eder) – approved.
- e. Webster will contact UM Pediatric NeuroSport – they had interest last season in Concussion Awareness/Outreach to our membership.
- f. Pucks – Motion to purchase logo pucks NTE \$2000, sell back portion to travel
 - i. Motion (eder), 2nd (capper) - approved

Next D6 Meeting:

MAHA Season Kickoff – Aug 7 @ Walker Ice Arena (GR)

Next CHA Board Meeting:

Mon, Aug 15, 7:00 PM

--- Meeting adjourned at 10:14 pm ---