CLHA BOARD MEETING AGENDA

July 11th, 2016

# Board Members:

President–Ted Garvey -/- Vice President–Chris Phelps -/- Secretary–Raki Swanson -/- Treasurer-Sara Nelson -/-Assistant Treasurer-Jen Hegstad -/- Registrar–Tammy Bluhm -/- Director of Business Operations/Fundraising – John Koch -/- Advisor-Jen Starkey -/- Coach in Chief-Keith Wilmer -/- Boys HS Head Coach Advisor-Paul Gibson -/- Girls HS Head Coach Advisor- Dave Burgen -/- Director of Outdoor Facilities-Alexander Pohlman -/- Director of Competition-Brady Peterson -/- Director of Operations / Equipment-Chad Lindberg -/- Director of Girls Hockey-Jason DeVries -/- Ice Scheduling-Shannon Hejny -/- Mite Director-Vacant

**Others Present:**

**-Call to Order: President 7-7:02**

Call to order at 7:04

New agenda will have time frames on it; hold those with agenda items accountable for their time on each topic.

**-Adoption of Agenda and previous month’s meeting minutes: Secretary 7:02-7:05** Motion on consent agenda; 2nd; approved

**-Treasurer’s Report: Treasurer 7:05-7:07** Copy of financials in hand; changes to balance sheet; receivable accounts; balance to restitution due; added account 7200 which is outstanding credits (raffle tickets, etc); updated equipment rental; already registering for tournaments; almost all completed will show as loss on report, but really we have received funds; changes will help; motion to accept treasurer report, 2nd; accepted.

**-Bills to be paid: Treasurer 7:07-7:10** Flowers for funeral (got ahold of VP, treasurer for approval with limit) and tournaments

$21K in checks for tournaments; need to transfer funds from savings to checking; when registration fees come in will move funds back into savings to cover checks

**NEW BUSINESS:**

1. **Credit Card- Treasurer --7:10-7:20 (10 min)** Can’t get a CC; don’t have anyone that would apply as a guarantor; we aren’t a business; we can’t apply for a business account; only way to get it would be for someone to do it personally and be held accountable for credit limit; go through local bank or get a line of credit; don’t think it is necessary;
2. **Check signing- Treasurer (carry over from June meeting) --7:20-7:30 (10 min)** Issue checks once a month; checks will be prepared to bring to monthly meeting; consensus can review; checks then will be mailed out after board meeting; if anyone needs check for refund will get following month
3. **Kickoff Meeting update-- Pres 7:30-7:45 (15 min)** Meeting was held to discuss the kickoff meeting and what the vision/ mission statement should look like; it was cleaned up; Meeting will be 1hr 15 min; required attendance of 1 parent; at the meeting parents will receive raffle tickets and handbook, consent to treat, code of conduct, parents to bring birth certificate; will have registration table; **September 13th PAC—at 6:30**; Information on meeting will be posted to website closer to date; should know who coaching applicants are by the kick off meeting (just not know what teams they will be coaching); changes made to value statement—take the word ALL and not having it in BOLD; **copy of vision/mission statement attached to meeting notes**
4. **Mite program changes-- DoC 7:45-8:00 (15 min)**  Currently, there isn’t a Mite director; Tara stepped down, she didn’t have the bandwidth; Brady to be temporary Mite director and will be looking in Winter for volunteer to fill the role; Kerkow agreed to sort of help; mite director to attend D10 meeting; regarding changes to the Mite Program, we started discussing last month; mite program to be changing adapting “Mini Mite”(6U) per D10; should we adopt this level for 2016/2017 season?; haven’t made decision as of yet; still needing clarification regarding what it would mean (in house vs not); can we manage in house?
5. **Jerseys replenish- Director of Operations-- 8:00-8:15 (15 min)** Got some bids to replace some of the jerseys that need to be replaced; type of jerseys we have now (fabric/color) are a little spendy to replace; $100 per jersey; what would like to do this year is use what we have this year; there are some that do need to be replaced; will look into replacing what needs to be replaced with different option (not same as are now); possibly just replacing goalie jerseys; no motion made at this point regarding replacement for 2016/2017 season
6. **Pull Tabs- John --8:15-8:35 (20 min)** John not present; move this item to next month
7. **Vote on ByLaws- Jen-- 8:35-8:50 (15 min)** Articles reviewed and changes made—for Article 3-Jen emailed changes via email to board members; motion made to accept changes to bylaws emailed from Jen- 2nd—passed; will also be added to August meeting for additional bylaw changes-changes to bylaws will be posted to website by September 1st

**Old business:**

Jen Hegstad—for open houses with new school year, will be table for Chisago Lakes Hockey; need parents/volunteers to man the tables; (DIBS)? Jen to send Raki an email to send out to association;

Girls hockey; Jason; lots of turnover; girls program is small; don’t know what we will have until registration is closed, at this point in time;

**New Business:**

Keith-Last year we used the Goalie Club; packages put together for associations; looking into 5/6 clinics

**Open Forum**

Motion made to adjourn meeting as all items on the agenda were not discussed; motion made, 2nd; meeting ended 8:56 PM

\*\*\*Agenda may be changed periodically; please do check to make sure that you are viewing a current copy; last update will be made 7 days before the next monthly meeting