



DATE: April 10, 2016
TO: HLL Board Members
FROM: Matt Wildasin
CC:
SUBJECT: HLL Board of Directors March Meeting Minutes

Meeting Location: Hershey Medical Center, H-1059

Time: 6:30pm meeting called to order by Matt Wildasin, President.

In Attendance: Chris Painter, Dom Argento, Mark Snyder, Chris Barret, Matt Wildasin, Jessica Umbrell-Sevenack, Doug Hummer, Chris Clayton, Chris Barrett, Mike Miller, Pat Meister, Chris DeFlitch

Not-In Attendance: Kathy Shea, Josh Orris, Mark Snyder, Dan Schauble

Secretary's Report – NA

President's Report - (Matt)

- Player Development and Coaches guide is now available on HLL Website; worked with Kellen Kullbacki and Doug Hummer helped as well; discussed the basic elements of the guide; posted on coaches corner; feedback has been positive
- Coaches clinic last week was not well-attended due to timing of clinic and other demands already on coaches. There was very positive feedback from those who attended; Matt would like more involvement from Kellen in the future with coaches and kids; Discussion of having Kellen involved earlier than baseball season and possibly over the winter
- Leadership transition was discussed; there are several board members that have been involved and are embedded within HLL that are terming, so we may need to have some folks who are current board members and are new "shadow" or become involved (Chris Painter, Jeff Schmidt, Josh Orris, Doug Hummer, and Mark Snyder in order to lighten the load of some of the veterans.
- Filling the roles of open slots may be of interest if we can identify individuals who would be willing to work and help etc., Board discussed the appointment of Dave Cooney and all agreed he would be a great candidate and he was unanimously approved by the board to join.
- Matt asked fellow board members to jump in and help with opening day

Vice President's Report – (Matt for Jeff)

- **Seasonal Operational update is that all looks good to begin the season**
 - Majors level of baseball consideration to use a double elimination model for the playoffs this year which would start on June 3rd and end on June 10th due to only having 5 teams; board members agreed that this model would be great; Matt acknowledged exhibits that discuss playoffs and would need a vote to modify it to make it better for players Mike motioned and Chris B seconded to approve this model. All approved.

- Pat reminded group about the need to identify call ups

Treasurer's Report

- Budget Update
 - a. Pat submitted a budget update (**Attachment I**) and board and reviewed with board members present
 - i. Key items- DC Commissioners donation

Old Business

- 2016 Sponsorship Campaign Update (Jeff)
 - a. All teams covered; few checks coming in
 - b. Coaches and commissioners will work on helping to get the logos up to team pages
- 2016 Concessions Update (Chris P)
 - a. Colby Hollinger, Sharon Miller, Kristin Wildasin, Amy Pecca, Courtney Painter working together on concessions and working out the logistics of the organization and working on the best system
 - i. Challenges have been getting the right information out to volunteers
 - ii. Some teams have every slot filled/some have none
 - iii. Sample menus have been derived and were viewed
 - iv. Procedural document has been created
 - v. Philosophy is to get the system right at North and South fields
 - vi. Have worked with Pat on the financials
 - vii. Chris identified that anyone can volunteer; games are assigned to minors and majors teams; each parent should sign up on one minors or majors slot; team assigned fills the slot; there is a volunteer liason per team who will work to get someone to fill slot. If nobody to fill will close the stand that night
- 2016 Fundraising Campaign Update (Kathy)
 - a. No updates
- 2016 Opening Weekend Campaign Update (Josh)
 - a. Josh reported to Matt prior that was on track and there are no gaps
 - b. Mike asked for volunteers from board members for skills competition- several board members did volunteer; decision to move to child volunteers
- 2016 Mike Equipment update
 - a. Mike had to purchase catcher's masks
 - b. He also ordered more tees
 - c. New bats for Legion need to be ordered
- 2016 Field Update
 - a. Bases were installed for north and south; home plate is missing from North field.
 - b. Keys for lights need to be distributed to all who need and Doug has extras that need to be fixed; identified board members who should have keys in case coaches need
 - c. Matt discussed conversations with Umbergers regarding needed field improvements
 - d. Dom indicated need to rake each practice and cover home plate
 - e. Doug indicated dirt is getting low and need for more
 - f. Chris will talk to district about anything needed in terms of labor to fields
 - g. Dom and Matt will talk outside to discuss Gelder field maintenance due to the amount of games being played there; Chris will follow-up with Jim Negley regarding getting some maintenance to Gelder
 - h. Expressed need for materials inventory of Diamond-Dry & Clay for North/Memorial field mounds for ongoing maintenance
- 2016 Legion Assessment is being scheduled for next couple of weeks (Chris)
- Summer Slam – (Josh) 10 teams registered currently

New Business

- Chris DeFlitch will be new safety officer in place of Kathy Shea
- Uniforms- Have all been delivered; some challengers do not have the right hats; Chris Painter indicated that Legion needs new uniforms and will need replaced this year; Pat indicated that the budget permits spending on money for new Legion uniforms.
- A question regarding access to North for challengers was posed – Chris willing to follow-up with district
- Shane Zellers will commit to a summer camp for next year/ not this year

Meeting Adjourned at

Motion 1:

Motion 2

Unanimous

Minutes Recorded By:

Jess, on behalf of Josh Orris, Secretary

Attachments (1)



2016 HLL Budget

As of 04/09/16

	FY 16 Actual	FY 16 Budget	FY 15 Actual	Comments
Concession Income				
Drink Donations		\$ -	\$ 4,180	Moved to registration income.
Concession Income		\$ 13,500	\$ 16,600	2011/2012 approximated \$20k - subject to 40% COGS
Total Concession Income	\$ -	\$ 13,500	\$ 20,780	
Direct Public Support				
Misc Donations			\$ 3,000	
Total Direct Public Support	\$ -	\$ -	\$ 3,000	
Other Types of Income				
Interest Earnings	\$ 10	\$ 35	\$ 37	
Misc Revenue - Late Fees		\$ 2,200	\$ 2,208	
Fundraiser		\$ 650	\$ 684	
Photographer		\$ 775	\$ 776	
Sprit Wear		\$ 850	\$ 866	
Field Use			\$ (56)	
Wayne Faust Memorial Donations	\$ 75		\$ 2,190	
Total Other Types of Income	\$ 85	\$ 4,510	\$ 6,705	
Program Income				
All Star Uniforms		\$ 2,400	\$ 1,590	
Field Improvement - Spring	\$ -	\$ 17,715	\$ 18,340	
Registration Fees Spring	\$ 45,190	\$ 41,830	\$ 34,512	
Registration Fees Fall	\$ -	\$ 6,850	\$ 7,650	
Sponsorship	\$ 17,700	\$ 12,675	\$ 11,900	
Summer Camp Registration		\$ -	\$ 1,870	
Summer Slam Registration		\$ 3,000	\$ 3,570	\$6000 estimated by Travel Champs.
Summer Slam Sponsorship		\$ -	\$ 1,800	
Total Program Income	\$ 62,890	\$ 84,470	\$ 81,232	
Total Income - Excluding Field Improvements (Memo)	\$ 62,975	\$ 84,765	\$ 93,377	
Total Income	\$ 62,975	\$ 102,480	\$ 111,717	
Expense				
American Legion				
Registration Fees		\$ 875	\$ 864	
Umpire Fees		\$ 1,155	\$ 1,155	
Uniforms		\$ 872	\$ 340	
Total American Legion Expenses	\$ -	\$ 2,902	\$ 2,359	
Concession Expenses				
Concession Supplies		\$ 5,400		40% based on 2011 & 2012
Total Concession Expense	\$ -	\$ 5,400	\$ -	
Facilities and Equipment				
Equip Rental and Maintenance	\$ 350	\$ 600	\$ 617	In The Net - Assessments
Small Equipment and Supplies		\$ 550	\$ 524	
Field Prep Labor		\$ 7,140	\$ 7,980	\$630 of carryover in 2015
Sanitation Services	\$ 196	\$ 1,800	\$ 1,741	
Rent, Parking and Utilities		\$ 363	\$ 363	In The Net rental (\$200) and Granada (\$163)
Total Facilities and Equipment	\$ 546	\$ 10,453	\$ 11,225	
Field Improvement Capital Expense		\$ 30,748	\$ 5,589	2016 Budget set equal to Reece Money Market Balance
Insurance				
Insurance - Liability D and O	\$ 1,537	\$ 1,595	\$ 1,595	
Property Insurance	\$ 2,416	\$ 4,817	\$ 4,817	
Total Insurance	\$ 3,953	\$ 6,412	\$ 6,412	

	FY 16 Actual	FY 16 Budget	FY 15 Actual	Comments
Operations				
Printing and Copying		\$ -		
Supplies	\$ 726	\$ 325	\$ 376	Rulebooksand first aid kits
Postage		\$ 200	\$ 199	
Quickbooks 2013		\$ -		
SportNgin Website	\$ 370	\$ 1,212	\$ 2,457	(\$845 annual fee SprtNGIN, \$17.GoDaddy and \$370
Survey Monkey		\$ 300	\$ 300	NextPhase Web Mgmt/Support
Scheduling Software	\$ 99	\$ -		
Total Operations	\$ 1,195	\$ 2,037	\$ 3,332	
Other Types of Expense				
Bank Service Fees	\$ 12	\$ 100	\$ 140	
Merchant Fees		\$ -	\$ 123	
501 C3 Filing		\$ 50	\$ 15	
Legal Fees		\$ 200		
Other Costs		\$ 500	\$ 292	
Total Other Types of Expense	\$ 12	\$ 850	\$ 570	
Play Ball				
Advertising	\$ 165	\$ 550	\$ 700	Sun Spring
Baseballs	\$ 2,743	\$ 2,142	\$ 2,057	
Clinics		\$ 800	\$ 800	Colts and Teeners
Equipment	\$ 423	\$ 2,319	\$ 5,449	
Instruction		\$ 2,400		
Positive Coaching Alliance		\$ 2,100	\$ 2,100	
League Fees	\$ 1,912	\$ 3,100	\$ 3,088	
Little League Charter	\$ 350	\$ 350	\$ 350	
Opening Day Expense	\$ 415	\$ 500		
Tournament Fees		\$ 3,300	\$ 3,300	
Trophies		\$ 810	\$ 810	J Hahn Coaching Awards
Umpire Fees	\$ 3,936	\$ 10,168	\$ 10,814	
Uniforms All Stars		\$ 3,265	\$ 3,265	
Uniforms - Spring		\$ 17,965	\$ 18,272	
Total Play Ball	\$ 9,944	\$ 49,769	\$ 51,005	
Sanitation Services - Fall Ball		\$ 200	\$ 192	
Baseballs - Fall Ball		\$ 411	\$ 442	
Supplies - Fall Ball		\$ 111	\$ 97	
Umpire Fees - Fall Ball		\$ 1,548	\$ 1,657	
Uniforms - Fall		\$ 3,243	\$ 3,388	
Field Prep - Fall Ball		\$ 420	\$ 232	
Fall Ball Total	\$ -	\$ 5,933	\$ 6,008	
Summer Slam Trophies		\$ -	\$ 115	
Summer Slam - Sanitation Services		\$ -	\$ 175	
Summer Slam Umpire Fees		\$ -	\$ 1,760	
Summer Slam - Field Prep			\$ 1,198	
Summer Slam Baseballs			\$ 192	
Summer Slam Help			\$ 181	
Summer Slam T-Shirts		\$ -		
Summer Slam Total	\$ -	\$ -	\$ 3,621	
Summer Camp Expenses			\$ 3,014	
Total Expense - Excluding Field Improvements (Memo)	\$ 15,650	\$ 83,755	\$ 87,546	
Total Expense	\$ 15,650	\$ 114,503	\$ 93,135	
Net Income - Excluding Field Improvements (Memo)	\$ 47,325	\$ 1,010	\$ 5,831	
Net Income	\$ 47,325	\$ (12,023)	\$ 18,582	

	This Month	Last Month	Inc/(Dec)
M&T Checking Balance	\$ 78,612	\$ 64,597	\$ 14,015
M&T Money Market Balance	\$ 30,760	\$ 30,757	\$ 3
Total Bank Balance	\$ 109,372	\$ 95,354	\$ 14,018

Summer Slam	
Revenue	\$ -
Expense	\$ -
Net Profit	\$ -

Fall Ball	
Revenue	\$ -
Expense	\$ -
Net Profit	\$ -