

UVHA Board Meeting Minutes



October 14, 2015 ~ 6:00 PM

Kinney Pike Insurance, White River Junction, Vermont

1. **Attendance:** Kylie Curtis, Amy Aher, Sarah Morlock, Ryan Ray, David Driver, Mark Cromwell, Matt Maher, Bill Mann, Justin Barwood, Jason Spaulding, Alex DeFelice, Bill Mason
2. **Meeting called to order:** 6:01 PM
 - a. September 16th meeting minutes were unanimously approved (motioned by Jason, seconded by Justin).
3. **Monthly Reports:**
 - a. **Webmaster**-Matt shared the unfortunate news that SportNgin's ability to merge non-registered emails into our master distribution list is delayed by over a month. Other issues continue to linger with SportNgin, including with the calendar functions. There will likely be more to come from the State level in regards to the association's future relationship with SportNgin. While there have been ongoing problems, the group agreed it would be far more problematic to change servers at this point. Bill took the time to upload all of the team schedules to the UVHA website.
 - b. **Coaching Coordinator**-Jason and Alex held their coaches' meeting September 25th. Interested coaches were asked to partake in an application process, submitting written interest and detailing qualifications. Following Board decision, coaches were notified of their request status. Approved coaches will be slotted for positions following the Tryout process. Jason will share the roster with Sarah so that she can include it in the Welcome Letter for parents. A vote on Termite coaches had been tabled until this evening. Justin motioned to approve Jason Gramling as head coach for the Termites. His motion was seconded by Ryan and approved by unanimous vote. Justin then motioned to approve Amanda Rosenbeck as Termite coach. This motion was seconded by Jason and also approved by unanimous vote. Justin explained that he been made aware of a number of high school players interested in assisting at the Termite level. Jason will reach out to those individuals and be sure that they meet any necessary requirements before stepping on the ice with the Termite players.
 - c. **Equipment Manager**-Kristen would like coaches to help distribute their team's jerseys the week of October 26th. She should be in touch with coaches to arrange

for jersey distribution. Without dedicated goalies at the Squirt level, Bill and Kristen had discussed the potential need for association owned goalie gear at this level. This certainly was considered an issue to address. However, Matt suggested tabling it until after tryouts in order to better assess the situation.

- d. **SafeSport Coordinator**-Kathy edited the SafeSport Locker Room Policy to include her uvha.org email. Sarah will include this Policy in the Parent Packet to be distributed by coaches at their parent meetings. Matt reminded the group that two SafeSport locker room monitors need to be appointed at each level. Jason and Alex will remind coaches of this requirement.
- e. **Treasurer**-Ryan is up to date with invoicing. He is working toward creating a report detailing each team's operating costs.
- f. **Fundraising**-Sarah will be meeting with the new photographer, Jennie Harriman, at the rink on October 26th. Photos will be taken November 9th and 10th to account for all teams. The sock order is in. Sarah and members of the Fundraising Committee will be on hand to take payment and pass out socks the first week of practice. She will take a second round of orders soon. After some discussion regarding disciplinary action procedures, Sarah will include in the Parent Packet a page with excerpts from the UVHA's Policies and Procedures document pertaining to Conduct. Packets will be assembled and made available to coaches for their parent meetings.
- g. **Registrar**-Kylie reported current registration numbers. With 17 Bantams, 31 Peewees, 26 Squirts, 14 Travel Mites, 16 House Mites and 12 Termites, there is a registration fee total of \$84,500. Kylie was pleased to share that of that amount, \$70,800 has been paid to date, and payment plans have been arranged for those with outstanding balances. Matt will be adding registration as a topic on next month's agenda. He's planning on proposing that we go to an online payment only format. This will also likely lead to a discussion of the timing of the tryout process.

4. New Business:

- a. **Schedule**-Justin shared the proposed practice and skills session ice schedule for the season. It detailed the days and times for weekly team practices and highlighted the evenings Dave Pavlik and Bryant Harris are slotted for directing a third night of skating for upper level teams. Justin will forward this schedule on to Kelly to be posted to the website and Facebook. Bill has already posted all of the team's schedules to the website. He made the Board aware that while he aimed to schedule 30 games per team, the number of teams at the Peewee GSL Tier Two level is light, making scheduling difficult for that particular team. Matt reminded the group that Tier shifting is very likely to take place early in the season, hopefully alleviating this issue with the movement of more teams into the Tier. Justin and Bill will work together to fill out that schedule. Bill and John Morlock will be working together to finalize the House Mite schedule.
- b. **Goalie Clinics**- Alex, Jason and Ryan have been pursuing coaches for running the Goalie Clinics. This has been difficult as there appears to be both a lack

availability and a lack of interest despite a \$1,200 compensation budget. Alex and Bill have recently spoken with Rob Day. While he is interested, his schedule wouldn't allow him to make the 5:35-6:35 PM Monday evening time slot. Rob proposed running the clinics later, between 7:30 and 8:00 PM, but still on Mondays. Unfortunately, this would present a significant scheduling issue for the UVHA. It was determined that while the 5:35 time slot exists for Goalie Clinics, the 7:55 Monday time slot could be a possibility with some shuffling and flexibility of other teams. Justin will reach out to James Tierney. Bill will again reach out to Rob Day. While a perfect solution may not exist, the Board agreed that the association should strive to provide coaching for goalies that is at par with the coaching of skaters.

- c. **Changes to Board Membership**-Shane Murray-Smith has moved her son Kyle to the Hanover Wild and is, as a result, no longer interested in holding her UVHA Board position. Bill Mason made a motion to accept Shane's resignation from the Board. His motion was seconded by Ryan and unanimously approved by Board vote. In conjunction with the discussion of Board positions and in light of some recent events pertaining to Executive Session, Matt took the opportunity to reiterate the absolute responsibility of Board members to uphold the privacy of privileged information discussed during Executive Sessions. Under no circumstance should any information from these closed meetings be shared with the public. This includes, but is not limited to, the discussion of scholarship applicants, outstanding registration fees, disciplinary committee action, etc. The disclosing of any association member information, or the disclosing of Board member comment or decision made in Executive Session is grounds for dismissal from the Board.
 - d. **Announcements**-There is a free ADM event at Dartmouth on Sunday, October 25th from 9:00-10:00 AM. Also coming up, there will be a coaching symposium in conjunction with the Girls' Frozen Four, hosted at UNH this year, March 18th, 19th and 20th.
 - e. **Documents for Google Drive**-Matt reminded the group that documents generated by the Board (such as the Tryout Letter, Coaches Meeting Letter, Coaching Intent Form, etc.) be saved and shared within our UVHA Google Drive accounts.
5. **VT Sate Meeting Report:**
 - a. Next meeting is November 10th at the Comfort Inn in Montpelier.
 6. **NH State Meeting Report:**
 - a. Next meeting is November 14th at the Holiday Inn in Concord.
 7. **Meeting Adjourned:** 8:20 PM