

Eagan Athletic Association - Board Meeting Minutes			
Thursday, September 25, 2025, 6:30 p.m.			
Eagan City Hall, Eagan Room			
President, Aaron Reykdal		Director of Basketball, Emily Ruhsam	X
Vice President, Dan Sagstetter	X	Director of Cross Country, Ben Weidenfeld	X
Treasurer, Megan Brewster	X	Director of Football, Chris Thole	X
Administrative Officer, Katie Bailey	X	Director of Lacrosse, Jason Oberhamer Proxy: Shannon Braun	X
Director of Business Development, OPEN		Director of Soccer, Mike Langley	
Director of Facilities, Todd Wrucke		Director of Softball, Chris Parnell	X
Director of Program Initiatives, OPEN		Director of Track, Sara Delgado	X
Director of Marketing, Elizabeth Kmety	X	Director of Rugby, Eric Curtin	
Director of Sport Programs, OPEN		Director of Volleyball, Sara Sykora	X
Director of Web Strategy & Support, Mike Peterson	X	Director of Wrestling, Katie Rowekamp	
At-Large, Josh Estes		Director of Baseball, Eric Kraushar	X
At-Large, Matt Shands	X	Director of Ultimate Frisbee, Alicia Carr	X
		Guest: Katie Pluff	X
Financial Assistant, Briana Klaus		Guest: Mike Ramirez, City of Eagan	
Business Interface Rep, Heather Lorentz	X	Guest: Jason Elias, EHS AD	X
Administrative Assistant, Erikka Anderson		Public Attendees: none	

Meeting Minutes – Thursday, September 25, 2025

X – indicates attendance

Meeting was called to order by Dan Sagstetter at 6:31 p.m.

City of Eagan Update – Mike Ramirez – absent, no update given.

EHS AD – Jason Elias

- Second year as Athletic Director at EHS.
- Activity Center Updates:
 - Presented community board for the activity center. Pending City approval, the new north parking lot construction will begin this fall and be left as gravel until spring. Then it will be tarred and can start on the pipe under the stadium parking lot. Stadium lot will be unavailable and fenced off. This will affect parking for track. After the pipe area is reconfigured, work on the Athletic Center building will begin. There will be four courts, three wooden and one sport court.
 - Soccer field and discus area will need to be moved and the EHS ball fields will need to be reconfigured to accommodate moving these other fields to that area.
 - Ball fields will be seeded so may be out of commission for two years.
 - No changes to the existing gym.
 - EAA equipment storage shed no longer part of the plan. Will try to shore up the concession stand during construction, but if that doesn't hold up then it will be torn down.
- Permitting
 - As far as permitting Jason should have the EHS sport schedule a season ahead of time for community ed to refer to. HS typically has the spaces until 6:30, but weather or other factors could cause other high school groups to need to use inside space and it is difficult to reserve space to EAA for this reason.
 - EAA expressed concerns with CE staff not responding in a timely manner to field space requests at EHS which has caused problems with multiple groups showing up and permitting issues. Jason stated the district is short staffed and they are looking to hire more people.
 - When programs use other means to schedule time such as EHS coaches or contacts, this is not an official permitted use of the space and therefore no CE staff will be present to assist with access to the space itself, bathrooms, raising lowering hoops or moving dividers between spaces.
 - It is preferred that you request a permit when you plan to use a space rather than use HS coaches and contacts to avoid issues.

Administrative Business:

- July 2025 EAA Board meeting minutes
 - Emily Ruhsam motioned to approve the July 31, 2025, meeting minutes and Chris Thole seconded the motion. Motion Carried. The minutes will be posted on the EAA website.

Committee Updates:

- Finance Committee — Megan Brewster
 - September 2025 Finance Committee meeting recap
 - Rugby & Baseball 2026 budgets were approved. Next meeting is in person November 10th at 6:30pm in the training room. Food will be provided.
 - Food truck festival funding final report was sent out to the eight sports that participated. Proceeds were divided by number of total volunteers and

then distributed based on number of volunteers for each sport. Total net income was \$6772.02 or approximately \$125 per shift.

- Potential Bank Change
 - Alerus is moving locations in Feb/March 2026 and new location will not have lock boxes. Megan looked into other banks that offer this service. Minnwest Bank is interested in providing that service, have a convenient location and also have a night drop box.
 - Megan inquired if the EAA Board had any issues with pursuing this and no issues were raised.
- Marketing & Technology Committee — Elizabeth Kmety
 - Marketing Committee meeting recap
 - EAA will participate in the Halloween Trail Walk on October 5th. There are five volunteers who signed up. Will have two MN Vikings signed footballs giveaways. Do not need to be an Eagan participant to win. Poster design was sent out to committee for review. Dan will look at the disclosures.
 - Working on the artwork for the Community Ed catalog advertising.
 - Would like to update the EAA logo and are working on concepts to share with marketing committee.
 - Would like to see more cohesive advertisements for bigger events like Food Truck Festival across EAA and sport websites.
 - Pictures/Logos – Mike Peterson
 - Mike is taking pictures to use for EAA marketing materials and websites. Has taken pictures of cross country and football and is still working through those. Ultimate Frisbee will be taken next weekend
 - Photos for Rugby and Lacrosse have been taken and sent out.
 - If programs have a schedule or tournament where you want pictures taken let Mike know.
 - Pictures are being stored in Google Drive and can send out the link to those that want them.
 - Mike can send out the vector files with higher resolution of any logo that has been redone for use on apparel, merchandise or advertising.
 - Make sure if logos are done outside of EAA talk to marketing committee first and get a copy of the file.
- Executive Committee — Dan Sagstetter, Katie Bailey
 - Food Truck Festival Event Recap- Matt Shands
 - Consider having matching shirts, aprons etc with all sports listed on it. Something that could be used across events to help identify the volunteers.
 - Not too early to contact the City and give them a recap and state EAA would like to do this again. Create a timeline for what steps to take next.
 - Pass along any volunteer feedback to Matt.
 - Overall the event went well and sports indicated they like this fundraising option.
 - Permit Policy Update – Dan Sagstetter
 - A preliminary Permit Policy was included with the board meeting documents. EAA would like to create some guidelines and process for requesting field and gym space. Please review and provide feedback for possible approval at the next meeting.

- EAA Policy on Youth Safety & Coaches – Dan Sagstetter
 - Current policy only addresses volunteers with background check issues.
 - Would like to include additional wording for volunteers that have been flagged by the sport for conduct issues, parent complaints, policy violations or any reasons other than background check results.
 - Policy will be sent out with the September meeting minutes for review and possible approval at the next meeting.
- Director of Business Management Role – Dan
 - Matt & Elizabeth met with her and approve of her nomination. Katie has extensive experience in this area.
 - Matt Shands made a motion to elect Katie Pluff as new Director of Business Development. Elizabeth Kmety seconded the motion. Motion carried. Katie will take over the role effective immediately.
- Open Positions & Returning Roles 2026 – Katie Bailey
 - Katie reached out to board members coming up for renewals and confirmed their intent for 2026.
 - The following EAA Board of Director roles are up for renewal in 2026:
 - Vice President – Dan Sagstetter
 - Director of Business Development – Katie Pluff
 - Director of Facilities – Todd Wrucke
 - Director of Sport Programs – Open, no candidate
 - Director of Web Strategy & Support – Mike Peterson
 - Director of Cross Country – Ben Weidenfeld
 - Director of Basketball – Emily Ruhsam
 - Director of Rugby – Eric Curtin
 - Director of Soccer - TBD
 - Director of Track – Sara Delgado
 - Director of Ultimate Frisbee – Alicia Carr
 - At Large – Matt Shands and Josh Estes
 - Mike Langely is the current director of soccer and would like to step down. Currently interviewing candidates.
 - Eric Curtin will return for 2026, but is hoping to have a replacement soon.
 - Katie Bailey nominated the following candidates for 2026 :
 - Shannon Braun for Lacrosse Director, replacing Jason Oberhamer.
 - Kevin Norris for Basketball, replacing Emily Ruhsam
 - This will require a board vote in March when the season concludes and will not be on the 2026 ballot.
 - Kirsten Walters for Ultimate Frisbee, replacing Alicia Carr.
 - A Google Form Ballot will be sent out to all voting board members in November by the BIR and results will be announced at the next board meeting.
- City of Eagan and District fields/capital plan – Dan Sagstetter
 - See Activity Center update above from Jason Elias.
 - City is still conducting their Capital Plan community suggestions/comments for fields and parks. Encourage family, friends, sport board members and coaches to the City website to comment on fields.

General Updates:

- Facilities Update – Todd Wrucke, absent emailed in update
 - District Activity Center plans are still in development and based on current design the EAA Storage Shed/Concessions will not be taken down to accommodate the new building.
 - Working again with the School District on water issues in EAA Football/Track storage space.
 - Northview Shed Power Update - Power to the Northview shed was taken down due to the remodeling of the restroom facility next door. Power is provided from the main panel in that building. Estimated completion at the end of October.

Program Updates

Baseball – Eric Kraushar

- Tryouts for 2026 10U-14U are complete and teams have been formed. Registration is open to sign up.
- Board volunteers tend to be heavy on the travel side and will try to more representation for the in house side.
- Baseball increased registration fee for the first time in 10 years from \$355 to \$400.
- Will need to refocus on fundraising.
- Looking at ways to improve in 2026 with limited field space. May utilize the Cages more.

Basketball Update – Emily Ruhsam

- Parent meeting was held in person for the first time since covid. Was well attended.
- Travel girls' teams were posted yesterday with 11 teams and 99 girls. Boys team will be posted tomorrow with 19 teams and 190 boys. Practices start the week of October 6th.
- IH 1-3 has 369 active registrants. Program has a new director and are training him in. Team formations are underway.
- IH 4-6 registration is open.

Cross Country – Ben Weidenfeld

- Program had 123 kids this year and will be looking at ways to split up either by gender or by grades next year because the program is getting too large to do practices together. Season wraps up in one week.

Football – Chris Thole

- Flag and Tackle will wrap up in early October.
- 5th & 8th grade get to play a game at US Bank Stadium.
- First year for flag program collecting, washing and reusing uniforms.

Lacrosse – Jason Oberhamer – Proxy: Shannon Braun

- In transition and need to recruit more volunteers to help with the board duties.
- Preparing for budget meeting and transitioning into Director role.

Rugby – Eric Curtin – absent, emailed in update

- Program is in the offseason with nothing new to report. Registrations will open early 2026.

Soccer – Mike Langley – absent, emailed in update

- Fall season is almost finished. We will wrap with our end of season tournament for the older kids the first weekend in October.
- Have a couple of parents interested in learning more about the program and will be meeting to discuss further.

Softball – Chris Parnell

- Fall ball wrapping up with great registration numbers overall.
- Preparing for Dome Nights. Will have support from Bethel University coaches and players for the first 6 weeks. EHS coaches and players next 6 weeks.
- Planning Winter Development and Clinics - Pitching, catching and hitting clinics happening this winter.
- MN Stars 25 -26 teams have started their years in August with four teams plus 12U. Development program up to teams from last year, new teams are about 50% Eagan players.
- Investing in equipment for our in-house programs to provide equipment more at the level of travel, updating and expanding travel equipment as well.
- Looking into a pitcher development program. Eagan falls behind in developing top level competitive pitchers. Would like a program players can participate in when starting and follow through for their career.

Track Update – Sara Delgado

- Meeting with finance committee, chatting with Treasurer to determine budget. Possibly a computer and better ways to track results. Working with Tech director and Treasurer on those items.
- Will chat with high school to see how they run their meets and get some ideas.

Ultimate Frisbee – Alicia Carr

- There are 40 HS and 25 MS kids signed up and things are going well. Alicia hoping to step down next year as much as possible. Has recruited volunteers and has someone interested in taking over for her director role next year.

Volleyball Update – Sara Sykora

- Program offered boys and girls in house programs for the first time.
- Boys tryouts occurred earlier this month and one team at 14U was formed.
- Girls travel program is underway with JO tryouts set for October 26.
- Rosemary is transitioning off the board and will need a new treasurer.

Wrestling – Katie Rowekamp – absent, no update given.

Open Air (all):

- Dec. 4th Holiday Party, 6pm. Megan will send out a Save the Date soon.

Meeting adjourned at 8:25 pm by Dan Sagstetter.

Reminders:

Marketing Committee 7:00 p.m. Zoom (3rd Monday, Odd Months)	Finance Committee 6:30 p.m. In Person (2 nd Monday, Odd Months)	EAA Board 6:30 p.m. City Hall (last Thursday, Odd Months)
TBD	November 10, Training Room City of Eagan	December 4 th - Holiday Meeting

Committee Assignments:**Finance**

Aaron Reykdal, President (Chair)
Megan Brewster, Treasurer (Vice Chair)
Erik Kraushar, Director of Baseball
Chris Thole, Director of Football
Katie Rowekamp, Director of Wrestling
Emily Rusham, Director of Basketball
Alicia Carr, Director of Ultimate Frisbee
Todd Wrucke, Director of Facilities
OPEN, Director of Sport Programs
Katie Bailey, Administrative Officer,
Josh Estes, At Large
Matt Shands, At Large

Marketing

Elizabeth Kmety, Director of Marketing (Chair)
Dan Sagstetter, Vice President (Vice Chair)
Sara Delgado, Director of Track & Field
Chris Parnell, Director of Softball
Sara Sykora, Director of Volleyball
Eric Curtin, Director of Rugby
Mike Langley, Director of Soccer
Ben Weidenfeld, Director of Cross Country
Jason Oberhamer, Director of Lacrosse
Katie Pluff, Director of Bus. Development
OPEN, Director of Program Initiatives
Mike Peterson, Director of Web Strategy & Support