



# El Dorado Hills Little League

## HOW TO FILE INTEL HOURS

If you are an employee or retired from Intel and volunteer for EDHLL, please take a few minutes to file your Intel Hours. Please follow the instructions below. ~ Thank you, El Dorado Hills Little League

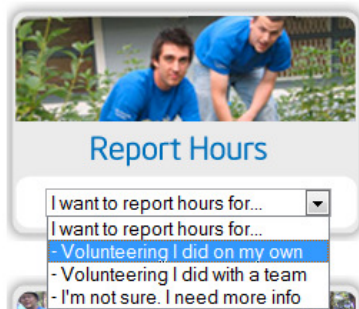
- 1.) Employees go to <http://intelinvolved.intel.com/>, retirees go to <http://intelretiree.com/volunteering/>

Step by step instructions for employees listed below:

- 2.) Click "Report Hours" in the upper left hand corner.



- 3.) Click "I want to report hours for volunteering I did on my own."



- 4.) Click "Search the database...."

### Report Individual Volunteer Hours

To select the organization where you volunteered, click one of the following:

Use the dropdown list below to select an organization where you have previously volunteered.

[Search the database for school or non-profit/NGO charitable organization where you volunteered.](#)

My volunteering was not associated with a school or non-profit/NGO charitable organization.

- 5.) Type Organization ID "5530" and click "Search".

Organization ID

- 6.) Select "Little League Baseball Inc – El Dorado Hills".

ID	Organization	Location
0005530	Little League Baseball Inc - El Dorado Hills	El Dorado Hills, CA

7.) Complete Information about specific volunteering completed and click "Next".

<b>Organization Name</b>	Little League Baseball Inc - El Dorado Hills
<b>Event Description</b>	
Name of program/event*	EDHLL - Assistant Coach
Focus of the project:*	Health
Volunteer Activity*	Sports/Recreation
Project Start Date*	01/05/2013
Project End Date*	04/28/2013
Number of hours volunteered*	50

8.) Review information, confirm hours meet guidelines & policies (and check box), and click Submit.

### Report Hours for an Individual Project

Please review the information you have entered and click "Submit" to record your hours.

<b>Organization Information</b>	Little League Baseball Inc - El Dorado Hills
<b>Name of program/event</b>	EDHLL - Assistant Coach
<b>Focus of the project</b>	Health
<b>Activity Type</b>	Sports/Recreation
<b>Project Start Date</b>	01/05/2013
<b>Project End Date</b>	04/28/2013
<b>Number of Hours Volunteered</b>	50

I have read the [Intel Involved Guidelines & Policies](#). I understand I am solely responsible for recording volunteer hours and there may be significant repercussions for false volunteer hour reporting.

Note: The Intel Foundation does not endorse or recommend association with any particular organization. Please review the Intel Involved guidelines prior to deciding to volunteer with a given organization.

We thank YOU for your time in volunteering for El Dorado Hills Little League and taking the time to file completed hours with Intel. ~ El Dorado Hills Little League