



**Step By Step Instructions for a Renewing Collegiate Membership (College players only participating in the NCVF Championships).
(Previous USA Volleyball Member)**

Renew Membership/Request a Login

1. **PRINT, READ AND FOLLOW ALL DIRECTIONS.**
2. Go to the following web address or press on the link:

<https://webpoint.usavolleyball.org/>

1. Enter your username and password then hit "Log In." REMEMBER to use the FORGOT PASSWORD link to the left of the page if you can't remember your username and password. **The information will be sent to the email on file in the system.** Check your junk mail/spam mail box if you do not see the email in your inbox. **If you have changed your email since registering please email candace@rmrvolleyball.org**
*** Note: both of these fields are CASE sensitive.*
2. On the left hand column **Click RENEW MEMBERSHIP.**
3. The system will automatically bring you to "Member Information" be sure to check that all personal information is correct, once you have done this hit the prompt at the bottom of the page that says "Continue". Certain information may only be edited by the Region registrar. If these areas need to be corrected send an email with your name as in the system plus the corrections to candace@rmrvolleyball.org
4. You will then go to the next page "Membership Options". Choose **ADULT TEAM MEMBER (RMR)** as a club name. Then hit the "Tab" key.
5. You will then need to choose one of the following Membership Types:
 - ◆ Collegiate Membership (Participating on College Club Team in RMR, USA Volleyball and NCVF Events).
6. Now you are asked to select "Roles" that you want to associate with. Choose all that apply under Adult Team Roles and Unaffiliated Individual Roles and Interest and then hit "Submit". **WARNING**, If you choose a "Role" that is affiliated with a Junior Club/Team, you must register as a **REGULAR ADULT MEMBER**.
 - Adult Team Roles
 - Player
 - Coach
 - Team Representative
7. The "Confirm" page will then ask if the information is correct. If something needs to be corrected hit the "Edit" button next to the section.
8. Next, fill out the Payment Information section, ONLY VISA AND MASTERCARD are ACCEPTED, **YOU MUST PAY AT THE TIME OF REGISTRATION.**
9. Scroll to the bottom of the page and open the **USAV Waiver & Release Liability** and read ALL the information, close the document and check the box on the "Confirm" page. Then open the **USAV Participation Code of Conduct** and read ALL the information, close the document and check the box on the "Confirm" page.
10. Read the **Use Agreement** then check the box
11. For verification purposes you MUST enter your driver's license.
12. Once all the information is correct, go to the bottom of the page and hit the "I agree" box. Then need to hit the "Confirm" prompt, you will then be asked "Are you sure you want to submit your application". If you want to submit your information respond by hitting "OK".

13. Once you have completed the online registration process, including the acceptance of the online signature for the Waiver & Release of Liability Statement, Print Member Confirmation Page, which has your membership card at the bottom. **THE MEMBERSHIP CARD IS PROOF YOU ARE A CURRENT MEMBER OF THE 2016-2017 SEASON.**
14. If you need to update any of your personal information all you need to do is Login at <https://webpoint.usavolleyball.org/> , then “My Information” and change your information.

If you are having problems and need assistance with the online system contact the help desk line at (303) 264-9136 Monday thru Friday 9am-5pm