



You're the Crew Chief

What Does That Mean?

- **Receive the assignment**
 - Accept the assignment
- **Contact the AD**
 - Introduce yourself as the crew chief
 - Tournament information
 - Leave your contact information
- **Contact your officiating crew**
 - Communicate known tournament information
- **Prepare an officiating schedule**
 - Note: Crew Chief does NOT work the first match
 - Email officiating schedule to your crew
 - Disclaimer: May need to adjust

• Day of tournament

- **Arrive early** to find AD and introduce self
- Check to be sure there are no **changes to schedule**
 - If changes – make them
- Check out **playing areas** – deal with any issues
- First match you should walk around to be sure everything is running **smoothly**. Address any issues.

- **Bracket Play**

- Court assignments can be made for this at the tournament

- **ALL officials will stay** for bracket play unless prior arrangements have been made

- Pay

- The Crew Chief **does not automatically work the finals.**

- Consider level of the teams competing

- ALL officials should leave the school at the **same time** unless prior arrangements have been made

- **Any Questions?**

- You can ALWAYS contact your Area Official's Representative or any of the CAAVO Board members (found on our CAAVO.org website).