

**PYHA Board Meeting Agenda**  
**Meeting Date: Wednesday, July 8, 2015**  
6:30 pm - Dream Lanes

**Board Members Present:**

<del>Katy Churches</del>	Jesse Theiler	Brenda Engleson	<del>Heath Straka</del>
Ted Pritchard	Brenden Pautsch	Tony Quartuccio	Pat Goss
Sarah Moriva	Jim Sheahan	Kevin Kuhlow	<del>Sam Rasmussen</del>

- Call to Order 6:34 pm
- Ground Rules:
  - Your time is valuable. We respect each other's time so all topics to run on time.
  - Assign a timekeeper. Issue 5 minute warning to help stay on track. Pat
  - If won't be complete, parking lot until next month or via e-mail.
  - *3 Types of topics*
    1. Informational – Provides information to the Board.
    2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
    3. Decision – Discussion plus decision required. A vote is taken.
- Review and approve minutes from June, 2015 meeting *Defer to August*
- Agenda Repair - add items or move order *Defer to August*
- **MII – Ward H. (20 min) – Informational 6:41 – 7:18**
  - Locker Room overview - Whalers not coming back. Thought would be better in Oregon. Didn't feel had enough fans. Promotion out of Dubuque; spent no time here promoting. So now have locker room available. Met with Lakers coach and in process of finalizing that deal. No formal request until start of fiscal year of school year (July 1) so don't have answer yet. Likely Lakers will take over. Opens up current Lakers locker room; similar to MIA, Polar Caps have 2 locker rooms they could do what they wished at their expense. Don't have total rights. I.e. MII can schedule to anyone they want to but if Polar Caps using they get first options. Offering same opportunity for Patriots. Items that would counteract would be visiting HS teams able to do that (mostly due to shower facilities).
    - Pat Q: doesn't happen often? Ward: no, never had an issue. Patriots can do whatever we wish to locker room.
    - Pat: discussion last time was that if we used we wanted exclusivity...don't think that is feasible. Think we should take the initiative to clean it up and make it ours – either through reserves or fundraising campaign. Somewhat on hold until Lakers make decision. We should be prepared for when decision is made.
    - Ted: at Polar Caps Board gave substantial donation along with help from families.
    - Jesse: probably need someone to go assess options before we make our decision.
    - Dan: Would it make sense to invest instead in #3?

- Pat: more affordable to fix up Lakers first.
    - Ward: #3 would cost more.
    - Pat: whoever will contribute get some kind of credit.
    - Ward: put two new toilets last year, showers fine (in Lakers locker room). Teams responsible for upkeep; MII does not go in and clean. For patriots locker rooms, MII would be responsible.
  - MII Update – ice is in a month early due to issue at MIA. Something in lines – air or leak – below surface. Spent \$10-15k in glycol to try and fix to date. Been able to maintain a few days then lose and ice won't set up. Decision to pull all from MIA and moved to Hartmeyer. Had to bump Roller Derby (ok in contract to do that w/o penalties). Studio Rink has been ok. Contracted with Rink Tech to come in; drain all product out of system, store it (reusable), run air thru lines to find leak then go in to repair. No sub floor heating when city put in, permafrost has built up. PVC pipe is under insulation and likely due to permafrost cracked pipe and have leak underneath. If so, will have to remove half of rink, locate, repair. Cost unknown but likely \$50-75k. Goal is to have ice back in by 9/10. Month of July at Hartmeyer is MIA schedule now. Hartmeyer will get schedule back Aug 1.
  - Ward has new license for food/beverage to be posted. Board will pass on to Dana
  - Dakota is still asst rink mgr this year.
  - 2 years ago brought ADS in to replace steam traps at Hartmeyer. Bringing in again to repair as much as possible.
  - **ACTION ITEM: Pat & Kevin to explore options on what to do with locker rooms. Next Board meeting present results.**
- **Fundraising Update – Marty and Nicole (10 minutes) – Discussion 7:18 – 7:49**
    - Updates split into 2 diff opps; families have option. Papa Murphy's cards or Fun Pasta or half/half. If sell more than \$100; half to skater fees, half to PYHA
    - Scripts – independent goes directly to skater fees, nothing to PYHA. Completely optional. Organizational code that gets back to Marty to track. Check gets deposited into account with list of people who purchased. Then PYHA puts on accounts. Are options for PYHA; can take a %. Other orgs seem to do a straight buy out.
    - PYHA nights at diff restaurants; monthly or every other
    - **First motion on fundraising options? Pat first to accept proposal; Jim second. In favor: all. Motion approved.**
    - Discussion point: Ted: took a beating last year; we all need to support this. Pat: biggest factor was timing.
    - Timing should be with registration. Send out to association; here are your obligations, etc.. Include description of committee and board approved (**Action Item: Sarah work with Marty to draft communique**). Level 2 is \$50, rest is \$100.
    - **Motion for Buy out options of fundraiser for \$75? Pat/Tony Motion: 6 approved 3 opposed. Motion approved.**
  - **Treasurer's Report - Brenda (10 min) – Informational 7:50 – 7:55**

- Updates – 111 statements sent out. To date, 3 corrections for parents so 108, have collected 16 ~\$1400. About \$6k out of org; Heath has attorney working on that. Have number of teams so can set skater fees next. Website renewal is aug 1; also domain name.
- McFarland sent invoice but is not ours. Haven't heard back why they think it's ours.
- **Action item: Brenda to provide balance sheets at meetings**
- **OIC Report – (OIC member Dan Groth & Chad Craighill) (20 min) – Informational 7:56 - 8:35**
  - See forwarded document for agenda.
  - Met with Tanner from ND; prefers to coach younger kids. Dan will get him on the ice this summer with Devils. Knowledgeable with ADM. Slotted for running Level 1. Would be some sort of payment – in past paid \$1500. For Tanner, maybe \$1200. Also wanted extra for pizza parties, etc for kids. Should include in \$ paid. Dan/Marc will send more info.
  - Level 1 potentially moving to Saturday afternoons to open up Sunday afternoons to help get officials.
  - MII has changed schedule so will give us better times on Saturday mornings (moving LTS).
  - Camp Ice: 4 for each level - begins 9/21. Tryouts 10/4. Selection ~10/11
  - Looking at games on Friday nights and more weekend practices due to lack of officials. Need really 3 in a row to make attractive to officials.
  - 50 hours short for week ice at this point; reached out to all rinks to see if could commit to one night. Oregon has 6:30 and 7:45 pm every Wed. SP haven't heard back but they don't seem to be willing to give up until they buy. Also looking into Shell – more ice available than in the past.
  - Double Roster revised: added goalie options; more clarity on why child chosen; fees easier to administer; no practices unless approved by Board.
    - \$ amount determined by Board. \$5 in there is placeholder. If charge a fee, expectation that child will be utilized. So feel pay as you go makes it more fair. Don't feel should be a charge for games.
    - Discussed emergency vs competitive. All diff definitions from committee. Leave up to coaches discretion how many and who. Coaches to discuss during first parent meeting. Also will be discussed during Town Hall mtg.
    - Practices: unclear on what Board's question was. Jesse: based on feedback from last year; kids were practicing with second team, not first team. Need more transparency on when going to practice; especially when emergency vs competition. Chad: Board contact would get notifications
    - **Action Item: Board to read through and compare to other; make suggestions/questions before next OIC meeting. Send q's to Marc. Send comments to Brenda/Sarah; we will consolidate. Have to vote on this next meeting.**

=====BREAK (10 minutes)=====

- **Website/Social Media/Technology – Brenden and Jim (20 min) – Decision 8:45 8:52**
  - Updates Committee recommends SportsNgin. Can get up and running in about 2 -3 weeks. Brenden checked admin references all good. Jim users also good. Slightly more each year (~\$150). \$500 one time for Dibs then no charge.

- **Motion to accept 2 years moving to Sport Ngin: Ted/Kevin. Motion approved.**
- **Action Item: Jim will get final T&C from Heath; will move to close next week.**
- Marketing: Jim still going through what Katy gave him; Pat working on signs and flyers for schools. Pat will work with Dan/Ted on what need, what to do.
- **Who We Are –Jesse (45 min) – Discussion 9:48**
  - Review PYHA 5 year performance analysis
  - Reviewed spreadsheet Jesse sent out. Overall winning percent - 38.6%
  - Middleton hired skating instructor from Capitols. Emphasized building skills in stick handling/etc via off ice. Coaching – feel have really good coaches; one in NHL, 2 in high level college divisions.
  - Patriots lose kids as they go through faster than neighboring. Our kids lose more as they get older; also diff than others.
  - Other teams seem to have more practices. And more off ice practices.
  - Recruitment should be key, especially lower levels.
  - Find what it is that makes kids love hockey; not all about winning. Especially those on the bubble of switching to other sports.
  - Pat: Board decides where want to be; OIC develops path to how. like any other committee.
  - Jesse: Share data with OIC, have them come back with ideas.
  - Kevin: give Level 1 best ice. Possibly a \$25 program.
- **Committee Updates & Formation (10 min)**
  - 1. **Special Events – ? (10 min)**
    - Updates
    - Golf Outing Discussion – Sarah read update from Chris Churches
- **Open Discussion (30 minutes)**
  - **Pat:** Develop conflict of interest policy that all Board members sign. Could get into trouble with IRS if get audited. He will work with Heath to draft policy to bring to next meeting.
  - **Kevin:** Start of the year party? Tony will take the lead. Work with Dan & Marc.
  - **Chad:** posting agendas and notes.
  - **Chad:** Newsletter. Chad will send Sarah/Brenda template
- **August Agenda Items (5 minutes)**
  - Take down items for August.
  - Fees. Possibly include fee upfront, players then come to banquet for free. Should be able to do by email.
  - Jerseys – possibly new patch over old logo? New jerseys .
- **Adjourn –10:22 First Pat/Second Ted**