

BULLDOG YOUTH ATHLETIC ASSOCIATION
GOVERNING BY-LAWS
REVISED FEBRUARY 12, 2014

MISSION STATEMENT:

The Bulldog Youth Athletic Association is a non-profit recreational sports organization designed to meet the youth sports needs of area athletes. It is our mission to create an environment where all young athletes have an equal opportunity to participate and have a positive experience, teach skills necessary to make sports a lifelong activity, and where honoring the game is the norm for all those who participate.

ARTICLE 1 – NAME

The name of the association shall be the BULLDOG YOUTH ATHLETIC ASSOCIATION, hereinafter referred to as "BYAA".

ARTICLE II – PURPOSE

- 2.01 To provide a proper and safe sports environment for our youth.
- 2.02 To enhance the emotional, physical, social, and educational well-being of our youth.
- 2.03 To support, evaluate, educate, and support the managers and coaches who will instruct our participants, keeping in mind the best interests of our children.
- 2.04 To insure basic levels of knowledge and instruction are introduced at each level of play.
- 2.05 To encourage parents to take an active role in the youth sports experience of their child and our association.
- 2.06 To adequately communicate to our members all policies and rules, changes in policies and rules, activities, event, and any other pertinent information.
- 2.07. To guarantee equal opportunity for membership to all youth regardless of race, creed, sex, economic status, or ability.

ARTICLE III - MEMBERS

- 3.01 **Members Qualifications:** Members of the Association shall be open to the parents or legal guardians of participants in association activities, regardless of nationality, race, religion, or political affiliation. Each member shall be granted one (1) vote and must be present to cast the vote at the annual meeting when voting on board directors.
- 3.02 **Discipline, Suspension or Termination**
- a. Membership may be determined by resignation or by action of the Board of Directors.
 - b. The Board of Directors, by two-thirds (2/3) vote of all Board of Directors shall have the authority to discipline, suspend, or terminate a member when the conduct of the member is considered detrimental to the Association. Misconduct includes, but is not limited to, non-compliance with policy, misuse of funds or Association equipment, and conduct that is considered injurious to the Association.
 - c. The Association member involved shall be notified of the Board meeting, at which time actions will be considered and shall be informed of the nature of the charges. The member shall be given the opportunity to appear at the meeting to answer any charges.
 - d. Discipline of the member of the Association could include the loss of any or all of the following privileges plus any other restriction deemed appropriate by the Board of Directors.
 - 1) Holding any office or appointed position
 - 2) Participating as a coach or referee/umpire
 - 3) Attending any Association meeting
 - 4) Attending any games or practices
 - 5) The disciplining of a member of the Association may affect the status or rights of any relative of the individual, either youth or adult.

ARTICLE IV – BOARD OF DIRECTORS

- 4.01 Number: the board of Directors of the Association shall consist of six (6) members elected by the members of the Association. An additional member of the Board shall be the Athletic Director of the Carl Junction School system. Any change in number of the Board of Directors must be decided by a majority vote of the Directors.
- 4.02 Term: The Board of Directors shall be elected for a term of five years with no limit as to the number of terms a member may serve.
- 4.03 Nominations: Nominations to the Board of Directors may be made by any member of the Association during the annual meeting in March. Nominations to fill vacancy of unexpired terms of officers may be made at a regular meeting.
- 4.04 Vacancies: Any vacancy in the Board of Directors may be filled for the unexpired term by a two-thirds approval of the remaining Board of Directors and may be done during a regular Board meeting.
- 4.05 Election. The member of the Board of Directors shall be elected at the annual meeting by a majority vote. Each Director shall hold office until his/her term expires and until his/her successor shall have been duly chosen and qualified, or until he/she shall have resigned or shall have been removed in the manner provided herein.
- 4.06 Powers. The business of the Association shall be conducted by and managed by its Board of Directors, which may exercise all of the powers of the Association. The Board of Directors shall keep full and full accounts of its transactions.
- 4.07 Entering Contracts: the Board of Directors shall have the power to enter contracts with an individual, organizations, and businesses to provide services to the Association. Should the Association vote to engage an independent contractor for any purpose, the Board of Directors shall conduct interviews and negotiations as they see fit. The terms of such contracts shall be set down in writing and agreed to by a majority vote of the Board of Directors.
- The Association shall not be responsible for the payment of taxes for proceeds paid to any independent contractor. Appropriate tax forms will Be provided during any tax cycle.
- 4.08 Meetings: The board of Directors shall meet as soon as possible following the annual meeting to elect officers. The Board of Directors and membership shall meet once a month, at a time and place as designated by the President. Special meetings of the Board of Directors may be

called at any time by the President or a Board member that shows just cause for such meeting and has support of a majority of the existing directors.

- 4.09 Notice of Meetings: Except as provided in Article 4.08, notice of the place, day, and hour of every regular and special meeting shall be given to such directors in advance of the meeting by delivering to him/her personally. Any meeting of the Board of Directors, regular or special, may adjourn from time to time to reconvene at the same, or some other, place and no notice need be given of any such adjourned meeting other than by announcement.
- 4.10 Quorum: The number of Directors who shall be present at any meeting in order to constitute a quorum for the transaction of business or any specified of business shall be at least a simple majority of all of the elected Directors then in number. The number of votes of elected directors that shall be necessary for the transaction of any business at any meetings of the Directors shall be a simple majority of those present.
- 4.11 Compensation: Director fees and expenses of attendance, if any, may not be allowed to Directors for attendance at each regular or special meeting of the Board of Directors, and Directors as such shall not receive any other compensation for their services except as may be authorized or permitted by a vote of the Board of Directors.
- 4.12 Liability: Any person made a party to any action, suit, or proceeding by reason of the fact that he, his testator, or intestate, is or was a Director or Officer of the Association, shall be indemnified by the Association against the reasonable expenses, including attorney fees, actually and necessarily incurred by hire in connection with any defense of such action, suit, or proceeding, or in connection with any appeal therein, except in relation to matters as to which it shall be adjudged in such action, suit, or proceeding that such Director or Officer is liable for misconduct in the performance of his/her duties.
- 4.13 Removal: Any member of the Board of Directors missing three meetings in the same calendar year without valid reason shall have his/her membership reviewed by the Board of Directors

ARTICLE V - OFFICERS

- 5.01 Executive Officers: The Board of Directors shall choose a President and Vice President from among the Board members, and a secretary and treasurer. Any vacancy in any of the above officer may be filled for the

unexpired term by two-thirds approval of the Board of Directors at any regular or special meeting.

- a. Term of Executive Officers: The term of office for the Board of Directors shall be one year from the date of the annual meeting at which he/she is elected.
- 5.02 President: The President shall preside at all meetings of the members and the Board of Directors at which he/she shall be present. He/she shall have general charge and supervision of the business of the Association. The President may sign and execute, in the name of the Association, all authorized deeds, mortgages, bonds, contracts, or other instruments, except in the case in which the signing thereof shall have been expressly delegated to some other Officer or agent of the Association. He/she shall perform all duties incident to the office of President of the Association, and such other duties as from time to time may be assigned to him/her by the Board of Directors.
 - 5.03 Vice-President: The Vice-President, at the request of the President, or in his/her absence, or during his/her inability to act, shall perform the duties and exercise the functions of the President, and when so acting, shall have the powers of the President. The Vice-President shall have such other powers and perform such other duties from time to time as may be assigned to him/her by the Board of Directors or the President.
 - 5.04 Secretary: The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in books provided for that purpose. The Secretary shall see that all notices are duly given in accordance with the provisions of these By-laws or as required by law. The Secretary shall be custodian of the records of the Association. The Secretary shall see that the Association seal is affixed to all documents, the execution of which on behalf of the Association, under its seal, is duly authorized, and when so affixed may attest the same, and in general shall perform all duties incident to the Office of Secretary of the Association and such other duties as may from time to time be assigned to him/her by the Board of Directors or the President.
 - 5.05 Treasurer: The Treasurer shall have charge of and be responsible for all funds, securities, receipts, and disbursements of the Association, and shall deposit or cause to be deposited in the name of the Association all monies or other valuable effects in such bank, trust company, or other depositories as shall from time to time be selected by the Board of Directors. He/she shall render to the President and to the Board of Directors whenever required or requested an account of the financial condition of the Association, and in general he/she shall perform all duties incident to the Office of the Treasurer of the Association, and such other duties as may

from time to time be assigned to him/her by the Board of Directors or the President.

- 5.06 Committees: The Board of Directors may from time to time appoint such committees as it may deem desirable. Each such committee shall hold office or such period and perform such duties as the Board of Directors of President may prescribe. The Board of Directors may also from time to time authorize any committee to appoint and remove subcommittees and prescribe the duties thereof.
- 5.07 Removal: Any officer of the Association may be removed with cause by a vote of two-thirds of the entire Board of Directors at a meeting called for that purpose.

ARTICLE VI - MEETINGS

- 6.01 Annual Meetings: The Association shall hold Annual meetings for the election of Directors and for the transaction of general business on the second Wednesday in the month of March of each year. Such meetings shall be a general meeting; that is to say, open for the transaction of any business within the powers of the Association.
- 6.02 Monthly Meetings: To be held the second Wednesday of every month. Monthly meetings shall be open to the membership, but may be closed upon a motion from a Director.
- 6.03 Special Meetings: At any time in the interval between annual meetings.

ARTICLE VII - VOTING

- 7.01 Ballots: For the purpose of electing Directors, secret ballots will be used.

For the purpose of conducting general business at the monthly meetings or a special meeting of the Directors votes may be cast in the open meeting and shall require a simple majority of those present for passage.

ARTICLE VIII - FINANCES

- 8.01 Checks, Drafts, etc: All checks, drafts, and orders for the payment of money, notes, and other evidence of indebtedness issued in the name of the Association shall, unless otherwise provided by resolution of the Board of Directors, be countersigned by two Board members.

- 8.02 Annual Reports: A full and true statement of the affairs of the Association shall be submitted at the annual meeting and recorded in the minutes of that meeting. Such statement shall be prepared by the President of the Association.
- 8.03 Fiscal Year: The fiscal year of the Association shall be from January 1st through December 31st, unless otherwise provided by the Board of Directors.

ARTICLE IX - COMMITTEES

- 9.01 Chair of Fund Raising: Whose responsibility it will be to establish, coordinate, promote, and administer all fund raising activities to benefit the Association, and to manage fund raising account. Activities must be approved by the Board of Directors. Also, solicitation of donations from businesses and service organizations within the Carl Junction area. This position may be provided by each sport or through the entire Association.
- 9.02 Chair of Concession Operations: Administration of operation of concessions at all BYAA events. This administration includes purchase and distribution of product inventories and maintenance of financial accounts and funds generated by and necessary to the concession operation. This position may be provided by each sport or through the entire Association.
- 9.03 Ambassador to the Board of Education: Whose responsibility it is to represents the Association and the Board of Directors to the Carl Junction Board of Education, especially in regards to the use of facilities.
- 9.04 Chair of Public Relations and Publicity: Whose responsibility it is to promote the Association, see that a newsletter is published and distributed at a minimum of three (3) times per year, represent the Association to outside groups, and generally see that publicity favorable to BYAA is made known to the general public.

ARTICLE X - PARLIAMENTARY PROCEDURE

To be established by the Board of Directors at the annual meeting in March.

ARTICLE XI - AGENDA

The agenda for all meetings, unless otherwise stated prior to that meeting, shall be as follows:

- Call to order by presiding officer
- Roll Call (for Board meetings only)
- Reading of Minutes
- Treasurer's Report
- Reports of Committees
- Old Business
- New Business
- Announcements
- Adjournment

ARTICLE XII - AMENDMENTS

Any and all provisions of the By-laws may be altered or repealed by a two-thirds vote of the Directors present and new By-laws adopted by a two-thirds vote of the Directors present at any annual meeting of the members, or at a special meeting called for that purpose.

ARTICLE XIII - MISCELLANEOUS PROVISIONS

13.01 Internal Financial Audit: A committee of three members at large and/or a professional auditing firm may be appointed each year by the President to examine and otherwise audit all of the financial records and transactions during the preceding fiscal year. This audit shall be conducted subsequent to the date on which the preceding fiscal ended, and prior to the annual meeting scheduled during the month of March, and shall include review of the tax information and/or other returns and reports prepared by the Treasurer for such year just ended. The audit committee shall render an oral and written report of the results and findings of their examination and review to the members present at such meeting during March of each year. The written report of the audit committee shall be added, along with any appropriate comments, etc., to the official minutes of such meeting by the Secretary.

13.02 Dissolution of Association: In the event of the dissolution of the Association for any reason and by any means, all assets or other property shall be deeded to, or otherwise transferred to, in equal shares, Carl Junction Schools, without any charge whatsoever or of any kind, for use by these schools for athletic and recreational programs.

Should such an occasion present itself, it shall be the duty of the then currently presiding Officers of the Association to appoint, from among their group, a committee of no less than three persons to meet with the principals of those schools involved or their duly authorized representatives and to arrange for the necessary details, to their

satisfaction for the manner and time in which the assets and other property of the Association shall be freely distributed to those schools for the use and purposes as described and provided for previously in this section.

APPROVED: By the Board of Directors of the BULLDOG YOUTH ATHLETIC ASSOCIATION in a Board Meeting February 12, 2014. This document supersedes all previous one.