



**ACYHA Board of Directors
Meeting Minutes
April 2013**

Meeting Type: Annual Meeting
Date: April 8, 2013
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	P	Kirk Anderson	E	Eric Berns	A	Dale Bjerke	P	Jill Byrnes
	P	Kevin Conway	P	Crissy Ginther	P	Gage Hanson	P	Jon Hill
	P	Tawnia Johnson	P	Josh LeVoir	P	Derek Olson	P	Dave Parenteau
	P	Carrie Potter	P	Derrick Raymond	P	Cristy Siede	P	Bob Sticha
	P	Anne Winter						

Add'l Reps:	P	Jon Campion	P	Tracee deNeui	P	Beth Battina		
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Guests: Eric Marsh James Johnson Brooks McLeod Carrie Anderson
(per sign-in) Tina Marsh Sara Subby

A Absent E Excused P Present

Topics:

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| <ul style="list-style-type: none"> 1) Call to Order
Meeting called to order by Kevin Conway at 6:35 pm. 2) Roll call
Attendance taken; results indicated above. 3) Approval of Meeting Minutes <ul style="list-style-type: none"> a) March 11, 2013 meeting <ul style="list-style-type: none"> i) Cristy Siede made a motion to present the minutes from the March 11, 2013 meeting for approval. Motion seconded. Discussion. Motion carried unanimously. 4) Reports/Updates <ul style="list-style-type: none"> a) Charitable Gambling Manager
Tracee deNeui shared the following report and sought board approvals as indicated below: <ul style="list-style-type: none"> i) Charitable Gambling report <ul style="list-style-type: none"> (1) Checkbook balance as of March 31, 2013 = \$58,116.96 (2) Profit for March 2013 = \$16,094 (3) Revenue for March 2013 = \$60,000 (4) Opened booth at Toby Keith's I Love This Bar on Friday, April 5. Location within the bar is great. Did well for first weekend. Special thanks to Dave deNeui for work on booth, build and install. (5) Bingo has been going well at Sunshine Factory (6) Broadway has been busier than in the past (7) E-pull tabs not going well throughout the state. (8) Champps games situation update; the distributor delivered ACYHA games to Broadway Pizza in Maple Grove, next door to Champps. Situation has been corrected with MN Gambling Board and distributor. ii) Monthly Approvals <ul style="list-style-type: none"> (1) Expenses for May = \$44,525 (2) Payment of March 2013 taxes to City of Maple Grove in amount of \$746.87 (3) Payment for \$150 premise permit for Toby Keith's site (4) Payment to City of New Hope in the amount of \$20,000 for ice time expenses | <p>Presenter(s):</p> <ul style="list-style-type: none"> Kevin Conway Cristy Siede Cristy Siede Tracee deNeui Jon Campion |
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- Motion by Tawnia Johnson to approve the monthly charitable gambling report and approvals as presented; motion seconded. Board thanked Tracee and Dave DeNeui. Motion carried unanimously.

ACYHA Goalie Equipment Credits

- (a) ACYHA goalies will receive the following equipment credits at the conclusion of the hockey season.
 - \$600 (Squirts/U10),
 - \$700 (PW/U12)
 - \$800 (Bantam/U14)
- (b) Equipment eligible for reimbursement will be defined as:
 - leg pads
 - chest/arm protector
 - glove and blocker
- (c) The criteria to receive goalie equipment credits:
 - must tryout as a goalie at pre-season evaluations
 - must participate in minimum of 50% of goalie clinics
 - must play in approximately 50% of games as a goalie
 - must purchase own equipment
- (d) If a goalie purchases a portion of equipment and uses some ACYHA equipment, the amount of reimbursement will be on a case by case basis and determined by the Goalie Coordinator for recommendation to the board. Helmets and skates are not included in reimbursement.

Motion by Dave Parenteau to approve the Goalie Equipment Credits language (above) as presented by Jon Campion on behalf of the PDC. Motion was seconded. Discussion regarding which equipment is reimbursable. Recommendation by Dave Parenteau to remove the helmet and skates disclaimer given that the language specifically names equipment that is reimbursable. Jon shared the cost of mid-range quality goalie equipment at each level at Hockey Monkey, provided by goalie coordinator, Eric Marsh. These numbers are roughly twice the amount of the recommended credits presented here. Further discussion took place regarding the importance of the credit and the struggle to find goalies. Additional discussion regarding this ‘credit’ being a reimbursement of over 50% of the skater registration fees at these levels. It was mentioned that goalies, on a per player basis, receive more 1:1 coaching than do skaters, some of which is paid for with revenue generated by the entire association. Derek Olson indicated that the board was discussing the details too granularly and that with the motion on the floor, a vote should be taken.

In Favor:		Against:	
Derek Olson	Carrie Potter	Crissy Ginther	Dave Parenteau
Gage Hanson	Tawnia Johnson	Cristy Siede	Kevin Conway
Bob Sticha	Derrick Raymond	Josh Levoir	Anne Winter
Jon Hill	Kirk Anderson		
Jill Byrnes			

Motion carried.

Dave Parenteau suggested that PDC consider requiring receipts. PDC does not feel receipts are necessary. Cristy Siede also indicated that she will recommend to the incoming Secretary that the Guidelines and Policies document be separated into guidelines and policies. This is something the Board can review at a future meeting.

- ii) PDC report
 - Lots going with skills program. Looking for outside program to handle dryland training and skills. Soliciting input from all high school coaches for skills program.
- c) ACE and Coaches Coordinator Jon Hill
 - i) Coach reviews
 - (1) All coaches reviews were sent; meetings with coaches are set for next week.
 - ii) Coaches 2013-14
 - (1) At May meeting, ACE will present non-parent coach recommendations

- (2) Looking for non-parent coaches at C level
- iii) Anne Winter suggested Jon include coaching needs at 14 A and B levels as ACYHA will be hosting year two of the two-year U14 agreement with the Minneapolis Storm.
- iv) 2012-13 Recap
 - (1) Good year.
 - (2) PDC to prepare coaching tools
 - (3) Will have more information at May meeting
- d) Registrar Crissy Ginther
 - i) Rink drop box update
 - (1) Approved by Mark Severson, purchased and presented to rink staff for installation.
 - ii) Deadlines
 - (1) Would like to set a formal deadline for Mite registration and ensuing Wreath Fundraiser deposits
 - (2) Tabled until May meeting; Jill to have Mark Lucas to attend
- e) Mite Coordinator Derrick Raymond
 - i) 2013-14 Season prep
 - (1) Will review numbers over the next month on girls and boys sides to determine program status.
- f) Boy's Travel Coordinator Bob Sticha
 - i) Coordinators Needed
 - (1) Looking for Bantam and PeeWee level coordinators
 - (2) If anyone knows of anyone, let Bob know.
- g) Girls' Travel Coordinator Anne Winter
 - i) U14A State tournament update
 - (1) Anne thanked the following individuals for their help in making the 14UA State Tournament hosted by ACYHA a success:
 - Eric Berns for prompt help with all things financial related to the tournament
 - Dale Bjerke and the Tournament Committee for being available all weekend
 - Josh LeVoir for helping Friday morning to ensure we were set up correctly
 - Tawnia and Scott Johnson for taking a day of vacation and standing outside in the cold and the slush all day
 - Mitch Hunstad for standing outside in the wind all day Sunday
 - Jim Siede for announcing Saturday and Sunday and for setting up the music
 - Cristy Siede for her help all weekend with the tournament
 - Gage Hanson for doing Live Scoring all weekend
 - Chris (Speedy) O'Toole for volunteering to be a goal judge all day on Friday, his day off
 - The NHIA staff who were AMAZINGLY helpful all week
 - (2) Profit and loss – profit; Get financials from Anne
 - (3) Great feedback. Kevin thanked the team.
 - (4) Per Josh Levoir, ACYHA is responsible for covering the cost of the tournament ice.
 - (5) Discussion regarding banquet. Special things done by tournament committee were well received; no need for a banquet.
 - (6) Josh shared that D3 officials approached him and told him that ACYHA should never volunteer to host another state tournament and ACYHA did a poor job hosting on a number of levels. Dave Parenteau volunteered to meet or speak with Scott Dornfeld (D3 Director) and Todd Elmer (D3 President) to clarify the feedback. [Update: Following email conversation with Dornfeld and Elmer, the feedback Dave received was that there were communication concerns early in the process, but the tournament was a success.]
- h) Tournament Director Dale Bjerke
 - i) Absent; no report.
 - ii) Dale has submitted his resignation and Josh LeVoir has a line on a replacement. He will work with Dave Parenteau on this candidate.
- i) Marketing & Fundraising Coordinator Jill Byrnes
 - i) No report.
- j) Concessions Director Tawnia Johnson
 - i) Financials
 - (1) State tournament; grossed roughly \$3527; grill had a net of \$660; noon to 7 pm

- (2) March P&L
 - (a) Net Income \$11,377
 - (b) Bank Balance \$17,187
 - (c) Can donate another \$10K to ACYHA;
 - (d) Two more large events on calendar; expect another \$5K donation
- (3) Volunteer positions have been posted for these tournaments; email has not gone out yet
- k) Recruiting & Registration Coordinator Carrie Potter
 - i) Summer Events – Carrie shared the following events on her recruiting radar.
 - (1) Duk Duk Daze
 - (a) Booth assigned at no cost; asked that we promote Duk Duk Daze on our website; Board agrees.
 - (b) Carrie to write copy and present to Derek Olson for placement on website
 - (2) School recruiting
 - (a) Not much going on now
 - (3) Plymouth New Hope Little League
 - (a) Jon Hill to help connect Carrie with someone at PNHLL
 - (4) Crystal Little League
 - (a) Table at opening day/season events
 - (5) Channel 12 Community Calendar
 - (a) Carrie working with Dave Kaiser at Channel 12. She will prepare bullets for Dave Kaiser for posting in July and August
 - (6) Post newspaper
 - (a) Kevin suggested Carrie connect with Nick Clark at SunPost newspaper regarding a story on ACYHA or posting a notice in the paper regarding recruiting; Carrie to work with Jill Byrnes
 - (7) Golden Valley Girls Softball
 - (a) Working with GVGS to have a table at the mid-season and end-of-season tournaments
 - (8) Robbinsdale Little League B Minor All-Star game
 - (a) Bob Sticha can connect Carrie with someone at RLL
 - (9) Golden Valley Phoenix Rec Soccer
 - (a) Has an event.
 - (10) Attending USA Hockey recruiting conference in Eagan; will report next month
- l) Volunteer Coordinator Gage Hanson
 - i) 2012-13 recap
 - (1) 300 hours remaining; dipped into next year;
 - (2) 6,400 credited for this season
 - (3) Working with Tawnia regarding upcoming tournaments
 - ii) Volunteer Checks
 - (1) Two emails have been sent to families with outstanding volunteer hours; Board suggests one final email be sent from Gage prior to checks being cashed. Gage shared that he has received no inactive or bounce back notifications relative to bad email addresses from those with outstanding hours.
- m) Equipment Manager Kirk Anderson
 - i) Working on gear return
 - ii) Cleaned out storage area with Dave McDonough
 - iii) Sock inventory has been itemized and will result in a significant savings to association.
 - iv) Coaching equipment; plans to meet with Eric to purchase coaching equipment
- n) D3 Representative Josh LeVoir
 - i) Penalty update
 - (1) D3 led in penalty minutes including official abuse. Checking from behind doubled;
 - ii) 2013-14 Post-Season Hosting
 - (1) D3 is hosting the following post-season tournaments in 2013-14
 - (a) Regionals
 - (i) Bantam A
 - (ii) Bantam B
 - (iii) 14U A
 - (b) State Tournaments

- (i) 14UB
 - (ii) 12UB
- (2) AC hosting Super Sunday
- iii) No April meeting this month due to D3 appreciation dinner
- o) Ice Coordinator/Website Administrator Derek Olson
 - i) 2012-13 Season Ice Analysis
 - (1) Discussion regarding difference in cost of ice at rinks; try to keep events and time as balanced as possible; cost may be a more a differential.
 - ii) Y/E summary
 - (1) Communicated with all arenas providing 2012-13 ice (NHIA, PIC, VMIA, Breck) and notified them that we would like more hours in 2013-14
 - iii) Upgrading scheduling software to allow more flexibility; will help with cost allocation and invoicing
 - iv) Ice is still cold.
 - v) Discussion regarding ice remodel/upgrade at PIC (Rink A is being resized from Olympic to NHL dimension); Derek is not aware of timing. Board wants to ensure AC is proactive with its ice purchases if PIC ice is limited.
 - vi) Working with high schools and NHIA regarding selling ice to adult leagues; want to ensure AC ice is scheduled first, whenever possible.
 - vii) Anne inquired if the Storm is communicating with NH to reconcile ice for year following U14A partnership.
- p) Treasurer Eric Berns

In Eric's absence, Cristy provided the following report:

 - i) Outstanding/open invoices for the year ~
 - Ice Fees - \$97.6 (\$95.6 to New Hope / \$2.0 to PIC[paid])
 - Attitude - \$2.9(paid)
 - misc - \$350(paid)
 - ii) Discussion regarding the differential between the \$400 credit vs. the \$600, 700, and 800 already given. Board determined a vote on how to handle the accidental overpayment of goalie credits should take place at the May meeting.
- q) Secretary Cristy Siede
 - i) No report.
- r) Assistant Youth Director Dave Parenteau
 - i) No report.
- s) Youth Director Kevin Conway
 - i) City of New Hope update
 - (1) Met today, April 8. Purpose of meeting was to introduce city staff to a successful person/company providing dryland training in another facility. Eric Johnson from Impact Hockey was introduced to the city staff to provide guidance on how this type of business is run. Impact is housed at Pagel Arena in Minnetonka. The group discussed cost, creating relationships between high schools. ACYHA is not taking a position on which company or business model is put into place at New Hope.
 - (2) The Fire Marshal will be visiting NHIA to review the site for fire code implications.
 - (3) Discussion regarding the anticipated set-up of the shooting cage (tarps) will be installed.
 - (4) The City is supportive and needs to have a formal plan to present to the City Council.
 - (5) Discussion took place among the board with regard to the anticipated use of facility by teams and the cost to them.
- t) Board Election/Appointments Dave Parenteau /Kevin Conway
 - i) Dave shared the open positions and candidates:
 - (1) Secretary (Beth Battina),
 - (2) Girls Travel Coordinator (Jerry Mlekoday- not in attendance),
 - (3) Volunteer Coordinator (Sara Subby), and
 - (4) Tournament Coordinator (Potential candidate to be named at a later date)
 - ii) Election
 - (1) Discussion regarding the by-law requirement that elected positions be posted 30 days prior to the election. Given the Secretary position was not posted early enough, following discussion, board recommends tabling the election for Secretary until the May meeting.

- (2) Beth Battina introduced herself to the board.
- iii) Appointments
 - (1) Dave presented the following individuals for appointment to the following positions:
 - (a) Girls' Travel Coordinator Jerry Mlekoday
 - (i) Motion by Dave Parenteau to appoint Jerry Mlekoday as Girls Travel Coordinator. Motion seconded. Discussion. Motion carried unanimously. Dave and the board thanked Anne for her years of service. Kevin asked Anne to help Jerry transition into his role.
 - (b) Volunteer Coordinator Sara Subby
 - (i) Motion made by Dave Parenteau to appoint Sara Subby as Volunteer Coordinator. Sara introduced herself. Tawnia speaks highly of Sara. Motion seconded and was carried unanimously. Dave thanked Gage for his service and asked that Gage transition with Sara into her role. Kevin thanked Gage for his service.
 - (c) Tournament Director (no candidate at this time)
 - iv) Board thanked Cristy for her service.
- 5) Adjourn Kevin Conway
 - a) Meeting adjourned at 8:10 pm.

Respectfully submitted,
Cristy Siede
Secretary